

**Middlesex Centre Council Agenda
Emergency Council Meeting**

**May 13, 2020, 9:30 a.m.
Electronic Emergency Council Meeting**

1. CALL TO ORDER

Mayor DeViet to call the meeting to order at 9:30 a.m.

In response to COVID-19 we continue to hold Council meetings electronically. The municipal office is closed however members of the public are invited to participate in this meeting of Council electronically by accessing the meeting which will be live-streamed on our YouTube channel:

<https://www.youtube.com/channel/UC50qno3RSXinZc4tyjqIvIQ> .

2. ADDITIONS TO THE AGENDA

None

3. DISCLOSURES OF PECUNIARY INTERESTS

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

4. DELEGATIONS, PRESENTATIONS AND PETITIONS

4.1 Municipal Recovery Plan - Presentation by CAO Michael Di Lullo

5. ADOPTION OF THE MINUTES

5.1 Minutes of Council - April 29, 2020

THAT the Council of the municipality of Middlesex Centre approves the minutes of the April 29, 2020 meeting of Council as printed.

6. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine and may require discussion but no action on the part of Council. Consent items are received in one motion. Council members may request that one or more item be removed for further action.

THAT the Council for the Municipality Centre receives the Consent Items 6.1 through to 6.5 as information and approves the recommendations contained in the reports.

6.1 C-01-2020 - Procedure By-law Amendment - Electronic Public Delegations and Public Participation

THAT the Council for the Municipality of Middlesex Centre approve the By-Law 2020-033 being a by-law to amend By-Law 2017-156 to allow for remote electronic delegations and public participation during Public Meetings under *the Planning Act* and *Drainage Act* during an Emergency Council meeting.

6.2 CAO-23-2020 - Municipal Project Partnership – Wastewater Technologies

THAT Report CAO-23-2020, re: Municipal Project Partnership – Wastewater Technologies be received for information.

6.3 CPS-14-2020 - Budget to Actual February 2020

THAT the Budget to Actual report for February 2020 be received.

6.4 CPS-16-2020 - Community Benefit Charge

THAT report no. CPS-16-2020 dated May 13, 2020 regarding community benefit charge be received.

6.5 CPS-27-2020 - Budget to Actual April 2020

THAT Report CPS-26-2020, re: Budget to Actual report for April 2020 be received.

7. STAFF REPORTS

7.1 CAO-22-2020 - Updates to Municipal Sale and Disposition By-Law

THAT Report CAO-22-2020, re: Updates to Municipal Sale and Disposition By-Law be received;

AND THAT Council pass the amending by-law to the Municipal Sale and Disposition By-law 2012-043.

7.2 CAO-24-2020 - Municipality of Middlesex Centre Official Plan Request for Proposals Award Recommendation

THAT Middlesex Centre Council award RFP CAO-01-2020 to lead the development of an Official Plan Review to the consulting team lead by WSP Canada Group

Limited;

AND THAT staff be directed to enter into a contract with WSP Canada Group Limited for the project.

7.3 CPS-12-2020 - 2019 Investment in Small and Rural Municipalities

THAT Report 2019 Investment in Small and Rural Municipalities be received;

AND THAT the investment in small and rural municipalities funding of \$610,207 received in 2019 be transferred to the Tax Rate Stabilization Reserve Fund.

7.4 CPS-17-2020 - Development Charge Interest – Bill 108

THAT the Municipality authorize the following for the new mandatory deferral and instalment payments for non-profit housing, rental housing, and institutional developments in accordance with Section 26.1 (7) of the *Development Charges Act*.

Interest charges will be set for the year, on January 1, in accordance with the most recent available twelve-month change in Statistics Canada Quarterly, “Building Construction Price Indexes”;

AND THAT the Municipality authorize an interest charge for the year on January 1, in accordance with the most recent available twelve-month change in Statistics Canada Quarterly, “Building Construction Price Indexes” for the new “frozen” development charges fixed from the date of the Site Plan Approval or Zoning By-law Amendment application as the case may be and to the date of payment in accordance with Section 26.2 (3) of the *Development Charges Act*.

7.5 CPS-25-2020 - COVID-19 – Financial Relief Measures May 2020

THAT Council receives the May 13, 2020, report entitled COVID-19 – Financial Relief Measures May 2020 for information.

7.6 CPS-26-2020 - COVID-19 Cost Containment Plan

THAT Report CPS-26-2020 outlining the municipal Cost Containment plan be received for information.

8. COMMITTEE OF ADJUSTMENT

None

9. PUBLIC MEETING

None

10. CORRESPONDENCE

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence items 10.1 through to 10.11 as information.

- 10.1 CN - Notice - Vegetation Control Program
- 10.2 Hamilton - Letter Request to Regulate and Enforce Odour and Lighting Nuisances Related to the Cultivation of Cannabis Plants
- 10.3 Middlesex Centre Archives - Newsletter April 2020
- 10.4 Middlesex Economic Resiliency Task Force - Minutes April 29, 2020
- 10.5 Middlesex Economic Resiliency Task Force - Minutes April 15, 2020
- 10.6 Middlesex-London Health Unit - Monthly Board of Health Update - April 2020
- 10.7 Montague - Federal Assistance for Municipalities
- 10.8 MPAC - Annual Report 2019
- 10.9 Town of Grimsby - Resolution re Support for Commercial Rent Assistance Program
- 10.10 Watson & Associates - April 20, 2020 Letter to Province on O Reg 019-1406
- 10.11 Federation of Canadian Municipalities - COVID Municipalities seek emergency funding

Staff are recommending that Council pass the attached supporting resolution.

THAT the Council for the Municipality of Middlesex Centre supports the Federation of Canadian Municipalities in their urgent request to the Federal Government seeking Emergency Federal Funding for Municipalities as a result of the COVID-19 pandemic.

11. COUNTY COUNCIL UPDATE

12. OTHER BUSINESS

13. BY-LAWS

THAT the By-Law 2020-033 through to By-Law 2020-036 inclusive, be approved, passed and adopted.

- 13.1 2020-033 To amend the Procedure By-law 2017-159 Electronic Delegations and Participation
- 13.2 2020-034 -To amend By-Law 2012-043 to govern the sale and other disposition of

land

13.3 2020-035 -To authorize the execution of a Lease Agreement with Neal Fletcher (Delaware Enviro Depot Land)

13.4 2020-036 - To adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on May 13, 2020

14. CLOSED SESSION

Council will adjourn to closed session at this time pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at _____ pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

1. Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board;and
2. Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

14.1 Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

14.2 Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board

14.3 Closed Session Minutes

14.3.1 Closed Session Minutes March 11, 2020

14.3.2 Closed Session Minutes March 30, 2020

14.4 Rise Out of Closed Session

THAT the Council for the Municipality of Middlesex Centre rise out of Closed Session at _____.

15. ADJOURNMENT

THAT the Council for the Municipality of Middlesex Centre adjourns the May 13, 2020 Emergency Council meeting at ____ .