



Middlesex Centre Council Minutes
Regular Meeting of Council

November 10, 2021, 9:30 a.m.
Electronic Council Meeting

COUNCIL PRESENT: Mayor DeViet
Deputy Mayor Brennan
Councillor Heffernan
Councillor Shipley
Councillor Aerts
Councillor Scott
Councillor Cates

STAFF PRESENT: Michael Di Lullo - Chief Administrative Officer
Arnie Marsman - Director of Building Services / Chief Building Official
Colin Toth - Director of Emergency Services / Fire Chief
Rob Cascaden - Director of Public Works and Engineering
Scott Mairs - Director of Community Services
Tiffany Farrell - Director of Corporate Services
James Hutson - Municipal Clerk
Heather Kepran - Communications Specialist
Megan Kamermans - Planning and Corporate Records

1. CALL TO ORDER

Mayor DeViet calls the meeting to order at 9:30 a.m.

In response to COVID-19 we continue to hold Council meetings electronically.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel.

2. ADDITIONS TO THE AGENDA

There are no additions to the November 10, 2021 Council agenda.

3. DISCLOSURE OF PECUNIARY INTEREST

4. DELEGATIONS, PRESENTATIONS AND PETITIONS

4.1 Middlesex Centre Development Charges Amendment - Public Meeting

Peter Simcisko is in attendance virtually to provide an overview of the Public Meeting presentation on behalf of Watson & Associates Economists Ltd.

Jeff Fung, a member of the public, is in attendance virtually to comment on the Development Charges Amendment.

The Chair called for any additional speakers and no members of the public came forward.

5. ADOPTION OF THE MINUTES

5.1 Minutes of the October 27, 2021 Council Meeting

Resolution # 2021-311

Moved by: Councillor Cates

Seconded by: Councillor Heffernan

THAT the minutes of the Middlesex Centre Council meeting held on October 27, 2021 be adopted as printed.

CARRIED

6. CONSENT AGENDA

Resolution # 2021-312

Moved by: Councillor Aerts

Seconded by: Councillor Shipley

THAT Items 6.1 through 6.6 listed on the Consent Agenda for November 10, 2021 be adopted as recommended.

CARRIED

6.1 Deerhaven & Kilworth Park Play Structures RFP Results

THAT Report CMS-13-2021 re: Deerhaven & Kilworth Park RFP Results be received;

AND THAT the Deerhaven Park & Kilworth Optimist Park Play Structure RFP (RFP-CMS-2021-03) be awarded to Henderson Recreation Equipment Ltd. with a total cost of \$194,214.10 (excluding HST).

6.2 Ontario Municipal Partnership Fund 2022

THAT Report CPS-49-2021, the Ontario Municipal Partnership Fund 2021 be received for information.

6.3 Capital Budget to Actual 2021

THAT Report CPS-50-2021, the capital budget to actual 2021 be received as information.

6.4 Budget to Actual October 2021

THAT the Budget to Actual Report CPS-51-2021 for October 2021 be received as information.

6.5 2022 Fleet Capital Replacement Budget Approval

THAT Council receive for information the 2022 Fleet Capital Budget;
AND THAT Council approve the 2022 Fleet Capital Replacement Budget of \$ 1,779,000 and as attached in Appendix A.

6.6 2021 Third Quarter Building Reports for Service Agreement Municipalities

THAT Report BLD-09-2021, 2021 Third Quarter Building Reports for Service Agreement Municipalities be received for information.

7. STAFF REPORTS

7.1 2022 Fees and Charges By-Law

Resolution # 2021-313

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Scott

THAT Report CPS-53-2021 Fees and Charges By-Law 2022 be received;
AND THAT the 2022 Fees and Charges By-Law be approved.

CARRIED

7.2 Delaware Hydro Reserve Fund - Delaware Lions Sign Request

Resolution # 2021-314

Moved by: Councillor Aerts

Seconded by: Councillor Shipley

THAT Report CPS-54-2021 regarding the Delaware Hydro Reserve Fund – Delaware Lions Sign Request be received;

AND THAT the request for use of the Delaware Hydro Reserve Fund for a new electronic sign in Delaware be denied.

CARRIED

7.3 Strategic Plan Progress Report Year 1

Resolution # 2021-315

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Cates

THAT Report CAO-30-2021 re: Strategic Plan Progress Report Year 1 be received for information.

CARRIED

7.4 Development Charge Interest

Resolution # 2021-316

Moved by: Councillor Cates

Seconded by: Deputy Mayor Brennan

THAT Report, CPS-52-2021, Development Charge Interest Policy be received;

AND THAT Policy appended to Report CPS-52-2021 be approved, as amended.

CARRIED

8. NOTICE OF MOTION

There are no notices of motion to note for the November 10, 2021 Council meeting.

9. CORRESPONDENCE

There are no correspondence items to note for the November 10, 2021 Council meeting.

10. COUNTY COUNCIL UPDATE

Deputy Mayor Brennan provides the following update from the County Council meeting held on November 9, 2021:

MLPS Vehicle Design Upgrade program was presented and approved which includes the re-branding of all vehicles (where practical) be completed no later than 2027;

Boulevard Strategy Group was the successful proponent for a Communications strategy RFP;

A service agreement with Nimble Information Strategies Inc. was approved for Electronic Document Management;

The County exempted plan of condominium File No. 39T-MC-CDM2102 from the full condominium approval process;

An information update relating to Intake 3 of the Municipal Modernization Program was provided.

11. CLOSED SESSION

Resolution # 2021-317

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Cates

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at 10:46 pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

Section 239 (2)(a) the security of the property of the municipality or local board;

Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees;

Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

11.1 CALL TO ORDER

11.2 DISCLOSURE OF PECUNIARY INTEREST

11.3 ADOPTION OF MINUTES

11.3.1 Minutes of the October 13, 2021 Closed Council

11.4 CLOSED SESSION ITEMS

11.4.1 Potential Property Disposition (Ward 1)

11.4.2 Potential Property Disposition (Ward 1)

11.4.3 Potential Property Disposition (Ward 4)

11.4.4 Municipal Parking Lot Lands (Ward 1)

11.4.5 Potential Property Disposition (Ward 4)

11.4.6 CAO Performance Review

11.5 ADJOURNMENT

Council adjourned from Closed Session at 1:02 p.m.

12. OTHER BUSINESS

13. BY-LAWS

Resolution # 2021-321

Moved by: Councillor Heffernan

Seconded by: Councillor Shipley

THAT By-laws 2021-099 through to By-law 2021-105 be adopted as printed.

CARRIED

- 13.1 2021-099 Being a by-law to establish various fees and charges for services provided by the municipality of Middlesex Centre (Fee By-Law)**
- 13.2 2021-100 Being a by-law to approve and ratify an amended Site Plan Control Agreement and Development Agreement between Kilworth Business Park Inc., & Joseph Peter Whatmore (the “Owner”) and The Municipality of Middlesex Centre**
- 13.3 2021-101 Being a by-law approving and ratifying a Severance and Development Agreement between Burcon Homes Inc as the “Owner” and the Municipality of Middlesex Centre**
- 13.4 2021-102 Being a by-law approving and ratifying a Severance and Development Agreement between 2445727 Ontario Inc., as the “Owner” and the Municipality of Middlesex Centre**
- 13.5 2021-103 Being a by-law to approve and ratify a Site Plan Agreement for 9918 Glendon Drive**
- 13.6 2021-104 Being a by-law to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on November 10, 2021**

14. ADJOURNMENT

Resolution # 2021-322

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Heffernan

THAT the Council for the Municipality of Middlesex Centre adjourns the November 10, 2021 Council meeting at 1:08 p.m.

Aina DeViet, Mayor

James Hutson, Municipal Clerk