



**Meeting Date:** November 10, 2021

**Submitted by:** Tiffany Farrell, Director of Corporate Services

**Report No:** CPS-53-2021

**Subject:** 2022 Fees and Charges By-Law

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**Recommendation:**

THAT Report CPS-53-2021 Fees and Charges By-Law 2022 be received;

AND THAT the 2022 Fees and Charges By-Law be approved.

**Purpose:**

To provide Council with the recommended Fees and Charges for 2022 for review and discussion.

**Background:**

Part XII of the Municipal Act, S.O. 2001, c. 25, as amended permits municipalities to pass by-laws imposing fees or charges on any class of persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- c) for the use of its property including property under its control.

Each year, the municipality undertakes a thorough review of the fee for service which is consolidated in a user fee by-law.

In accordance with Middlesex Centre Notice By-law 2010-080, notice of intent to pass the Fees and Charges By-law has been posted on the municipal website at least once during the ten days prior to the intended date of passing. Staff posted the proposed fees and charges bylaw on the municipal website on October 29, 2021. Additionally, staff advertised in the Banner the fees and charges bylaw would be presented to Council on November 10, 2021 in October 2021.

**Analysis:**

Refer to the attachment (A2 Fees and Charges summary of changes from 2021), which outlines the summary of changes by department.

**Financial Implications:**

Varying financial implications based on activity. When implementing fees, the intent is to recover the costs for the deliverable.

The financial impact for increasing fees has been included in the 2022 fee bylaw.

**Strategic Plan:**

This matter aligns with following strategic priorities:

- Responsive Municipal Government

This report responds directly to Objective 5.3– Foster a culture of innovation, continuous improvement, and cost-effective services by sharing information and gathering input, by continuing our timely and effective communication to the public.

**Attachments:**

A1 Fee By-law Schedules for 2022

A2 Fees and Charges summary of changes from 2021