



Meeting Date: February 2, 2022

Submitted by: Rob Cascaden, P.Eng – Director – Public Works and Engineering

Prepared by: Andrew Giesen, C.E.T, PMP Transportation Manager

Report No: PWE 06-2022

Subject: Water Wastewater New Vehicle Purchase

Recommendation:

THAT Report PWE-06-2022, re: Water Wastewater New Vehicle Purchase be received;

AND THAT the purchase one new Ford F-150 be awarded to McDonnell Motors Ltd in the amount of \$55,681.91 (excluding HST);

AND FURTHER THAT the Mayor and Clerk be authorized to execute the necessary documents.

Purpose:

To seek Council approval for the purchase of services and material for the, supply and delivery of one new ½ ton pickup truck. Pursuant to the provisions of the Procurement of Goods and Services Policy section 15 c) “If less than three (3) bids are received, the Director or designate shall submit a report to Council for direction.”

Background:

The purchase of materials and services for the supply and delivery of one new ½ ton pickup truck was identified and approved by Council in the 2022 budget. In accordance with the corporate Procurement of Goods and Services Policy, tender RFT-PWE-2022-02 was circulated to 3 area suppliers for the supply and delivery of a ½ ton pickup truck.

Analysis:

Of the three suppliers circulated only McDonnell Motors Ltd. submitted a response to the request for tender. Finch Chevrolet, and Dale Warful Chrysler Dodge Jeep all acknowledged receiving the tender, and were aware of the submission deadline, and requirements and as of the time of writing this report no other submissions have been received.

It is recommended that the purchase of one new Ford F-150 ½ ton pickup truck be awarded to McDonnell Motors Ltd. The composition of the municipal fleet for small vehicles is primarily made up of Ford vehicles. The award to McDonnell Ford provides efficiencies in stocking fleet maintenance items, the municipal mechanics will also have a wealth of familiarity from maintaining and working on the existing municipal Ford vehicles.

All three vendors noted to municipal staff that they are experiencing supply chain issues. One vendor noted they will not bid on fleet vehicles due to ongoing shortages and demand for retail being extremely high.

Financial Implications:

Public Works and Engineering Department administration staff have reviewed the submission for compliance with the respective municipal requirements. The price submitted by McDonnell Motors Ltd. in the amount of \$ 55,681.91 (excluding HST), is recommended by staff for award. The purchase is under budget (\$57,500) and funded from the Public Works and Engineering Department's 2022 Capital Budget.

Strategic Plan:

This matter aligns with following strategic priorities:

- Sustainable Infrastructure and Services

The purchase of a new ½ ton truck for the water/wastewater division will provide safe and efficient mobility for staff to ensure a safe and reliable drinking water system and wastewater system providing for long-term sustainable infrastructure and services.

Attachments:

N/A