



**Middlesex Centre Council Minutes**  
**Regular Meeting of Council**

**May 4, 2022, 9:00 a.m.**  
**Electronic Council Meeting**

**COUNCIL PRESENT:** Mayor DeViet  
Deputy Mayor Brennan  
Councillor Heffernan  
Councillor Shipley  
Councillor Aerts  
Councillor Scott  
Councillor Cates

**STAFF PRESENT:** Michael Di Lullo - Chief Administrative Officer / Deputy Clerk  
Arnie Marsman - Director of Building Services / Chief Building Official  
Colin Toth - Director of Emergency Services / Fire Chief  
Rob Cascaden - Director of Public Works and Engineering  
Scott Mairs - Director of Community Services  
Tiffany Farrell - Director of Corporate Services  
Heather Kepran - Communications Specialist  
Megan Kamermans - Corporate Records and Planning Services

**1. CALL TO ORDER**

Mayor DeViet calls the meeting to order at 9:00 a.m.

In response to COVID-19 we continue to hold Council meetings electronically.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel.

**2. ADDITIONS TO THE AGENDA**

There are no additions to the May 4, 2022 Council meeting agenda.

**3. DISCLOSURE OF PECUNIARY INTEREST**

**3.1 Councillor Scott - Declaration of Pecuniary Interest**

Councillor Scott declared a pecuniary interest regarding item 6.2 2022 Community Improvement Plan (CIP) noting that they are a property owner of a subject application.

**4. DELEGATIONS, PRESENTATIONS AND PETITIONS**

**4.1 Joint Multi-Year Accessibility Plan 2022-2027 and Annual Accessibility Status Update**

Sarah Savoie, County Accessibility Coordinator is in attendance virtually to provide an overview of the Joint Multi-Year Accessibility Plan 2022-2027 and the Annual Accessibility Status Report. See item 7.1.

**4.2 Fire Master Plan**

Jeffrey Carlisle is in attendance virtually on behalf of Behr Integrated Solution to provide an overview of the Fire Master Plan project.

**5. ADOPTION OF THE MINUTES**

**5.1 Minutes of the April 20, 2022 Council Meeting**

**Resolution # 2022-127**

**Moved by:** Councillor Scott

**Seconded by:** Councillor Cates

THAT the minutes of the April 20, 2022 Council meeting be adopted as printed.

**CARRIED**

**6. CONSENT AGENDA**

**Resolution # 2022-128**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Heffernan

THAT Items 6.1 through 6.5 listed under the heading of Consent Agenda for May 4, 2022 be adopted as recommended.

**CARRIED**

**6.1 Joint Multi-Year Accessibility Plan 2022-2027 and Annual Accessibility Status Report**

THAT Report CLK-05-2022 re: Joint Multi-Year Accessibility Plan 2022-2027 and Annual Accessibility Status Report be received;

AND THAT the Joint Multi-Year Accessibility Plan 2022-2027 as endorsed by the County of Middlesex be approved.

## **6.2 2022 Community Improvement Plan (CIP)**

Councillor Scott declared a conflict on this item. (Property owner of subject application.)

THAT Report CMS-07-2022 re: 2022 Community Improvement Plan Applications be received;

AND THAT Council approves the recommendations of the Community Improvement Plan Evaluation Committee for the following projects:

- Angels Daycares (Arva) – Total estimated Façade and Signage Improvement costs of \$18,645.00 be approved for a municipal contribution of \$5,000.00 pending an approved Road Entrance Permit provided by the Municipality;
- BJ's Country Market – Total estimated Façade and Signage Improvement costs of \$22,800.00 be approved for a municipal contribution of \$5,000.00 pending Site Plan Approval (if required);
- Fringe Hair Spa Inc. - Total estimated Façade and Signage Improvement costs of \$2,850.00 be approved for a municipal contribution of \$1,425.00;
- Ilderton Barber Shop - Total estimated Façade and Signage Improvement costs of \$4,285.00 be approved for a municipal contribution of \$2,142.50; and
- Larry DuCharme (Floral Temptations) - Total estimated Façade and Signage Improvement costs of \$14,500.00 be approved for a municipal contribution of \$5,000.00 pending an approved Building Permit

## **6.3 Quadro Communications Municipal Access Agreement**

THAT Report PWE-17-2022, re: Quadro Communications Municipal Access Agreement be received;

AND THAT a by-law be approved for the purpose of approving the Municipal Access Agreement between the Municipality of Middlesex Centre and Quadro Communications;

AND FURTHER THAT That the Mayor and Clerk be authorized to execute the Municipal Access Agreement on behalf of the municipality.

## **6.4 2022 Vision Zero Campaign**

THAT Report PWE 18-2022, re: 2022 Vision Zero Campaign be received;

AND THAT Council endorse the continuation of the Vision Zero Campaign for 2022.

## **6.5 Tender Results – Bridge Superstructure Replacement Award**

THAT the construction award for the Bridge Superstructure Replacement be awarded to Urbanlink Civil Ltd. in the amount of \$1,926,262.00 (excluding HST) as per the Engineer's review and recommendation;

AND THAT council approve the budget overage of \$76,320 (including non-refundable HST) for Bridge B-146, and council approve the budget overage of \$76,320 (including non-refundable HST) for Bridge B-124 to be funded from the Canada Community Building Reserve Fund;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the necessary contract documents

## **7. STAFF REPORTS**

### **7.1 Mobile Food Outlet By-law**

#### **Resolution # 2022-129**

**Moved by:** Deputy Mayor Brennan

**Seconded by:** Councillor Heffernan

THAT Report BLD-03-2022 re: Mobile Food Outlet By-law be received;

AND THAT Council approve the Mobile Food Outlet By-law, attached as appendix 'A';

AND FURTHER THAT the municipality's Fees and Charges By-law be amended to include fees relating to this by-law.

**CARRIED**

### **7.2 2022 Sidewalk Program**

#### **Resolution # 2022-130**

**Moved by:** Deputy Mayor Brennan

**Seconded by:** Councillor Heffernan

THAT Report PWE-19-2022, re: 2022 Sidewalk Program be received;

AND THAT Council endorse the 2022 Sidewalk Program with the exception of the area located in Bryanston;

**CARRIED**

## **8. NOTICE OF MOTION**

There are no Notices of Motion to note for May 4, 2022.

## **9. CORRESPONDENCE**

### **Resolution # 2022-131**

**Moved by:** Councillor Shipley  
**Seconded by:** Councillor Cates

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence items 9.1 through 9.6 as information.

- 9.1 Ausable Bayfield Conservation Authority - Board of Directors Updates**
- 9.2 Drinking Water Source Protection - Source Protection Plan Pre-Consultation**
- 9.3 Lower Thames Valley Conservation Authority - Earth Day 2022**
- 9.4 Ministry of Agriculture, Food and Rural Affairs - Avian Influenza**
- 9.5 Ministry of the Solicitor General - Emergency Preparedness Week**
- 9.6 Ministry of the Solicitor General - O Reg 343 Firefighter Certification**

## **10. COUNTY COUNCIL UPDATE**

Deputy Mayor Brennan provides the following update from Middlesex County Council held on April 26, 2022:

A report regarding the Dedicated Paediatric-Neonatal Transport Unit was provided. It was noted that from March 2021 through 2022, there were 854 calls attended for an average of 2.3 per day. Further, each call is approximately 2 hours and 29 minutes. There was a total of 98,000 Kilometres driven and 1500 hours of driving time. The Transport Unit is funded by the Province;

Councillor Kurtis Smith provided a Notice of Motion regarding a Crosswalk Art Policy that supports the Strategic Focus of Cultivating Community Vitality to advance a diverse, healthy, and engaging community across Middlesex County;

The Western Ontario Warden's Caucus provided a presentation regarding a workforce strategy which identified the need to attract more workers aged 25-55;

An update on the 2022 Group benefits Plan from SelectPath was provided;

KPMG accountants provided an overview of the Audit Planning Report for 2021;

It was noted that a new website for the County of Middlesex is being launched;

An HVAC Upgrade project for Strathmere Lodge was approved;

A presentation regarding More Homes for Everyone - Changes through Bill 109 was provided;

It was noted that the Middlesex County Warden's Charity Golf Tournament has been scheduled for Thursday, June 23, 2022.

Please see [www.middlesex.ca](http://www.middlesex.ca) for full meeting highlights.

## **11. OTHER BUSINESS**

There are no matters of Other Business to note for May 4, 2022.

**12. BY-LAWS**

**Resolution # 2022-132**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Shipley

THAT By-laws 2022-044 through By-law 2022-048 be adopted as printed.

**CARRIED**

**12.1 2022-044**

Being a by-law to license, regulate and govern Mobile Food Outlets and Produce Stands within the Municipality of Middlesex Centre

**12.2 2022-045**

Being a By-law of the Corporation of the Municipality of Middlesex Centre to permanently close Parts 2, 4, 6 and 7 as in Plan 33R-21133 as road allowance and public square

**12.3 2022-046**

Being a by-law of the Corporation of the Municipality of Middlesex Centre to approve and ratify a Municipal Access Agreement between Quadro Communications (the “Company”) and the Municipality of Middlesex Centre (the “Municipality”)

**12.4 2022-047**

Being a by-law to approve and ratify an amended Site Plan Control Agreement and Development Agreement between 1967176 Ontario Inc (the “Owner”) and The Municipality of Middlesex Centre (the “Municipality”) for land described as Part Lots 4, Concession 2, Parts 2, 3 Plan 33R20771; Municipality of Middlesex Centre; being all of P.I.N. 09660-0327(LT); and municipally known as 9919 Oxbow Drive, Komoka, Ontario, NOL 1R0

**12.5 2022-048**

Being a By-law to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on May 4, 2022

**13. ADJOURNMENT**

The next Council meeting is scheduled for May 4, 2022 at 6:00 p.m.

**Resolution # 2022-133**

**Moved by:** Deputy Mayor Brennan

**Seconded by:** Councillor Shipley

THAT the Council for the Municipality of Middlesex Centre adjourns the [DATE] Council meeting at 10:16 a.m.

**CARRIED**

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Aina DeViet, Mayor

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James Hutson, Municipal Clerk