



**Middlesex Centre Council Minutes**  
**Regular Meeting of Council**

**June 1, 2022, 9:30 a.m.**  
**Hybrid Council Meeting (Virtual and In-Person)**  
**10227 Ilderton Road / Virtual**  
**Ilderton, Ontario, N0M 2A0**

**COUNCIL PRESENT:** Mayor DeViet  
Deputy Mayor Brennan  
Councillor Heffernan  
Councillor Shipley  
Councillor Aerts  
Councillor Scott  
Councillor Cates

**STAFF PRESENT:** Michael Di Lullo - Chief Administrative Officer  
Arnie Marsman - Director of Building Services / Chief Building Official  
Colin Toth - Director of Emergency Services / Fire Chief  
Rob Cascaden - Director of Public Works and Engineering  
Tiffany Farrell - Director of Corporate Services  
James Hutson - Municipal Clerk  
Heather Kepran - Communications Specialist  
Megan Kamermans - Corporate Records and Planning Services  
Justin Fidler - Community Services Operations Manager  
Dan Anderson - Drainage Superintendent

**1. CALL TO ORDER**

Mayor DeViet calls the meeting to order at 9:30 a.m.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel or by contacting the Municipal Clerk to receive a registration link to join the meeting being held electronically.

Members of the public may also attend the meeting in-person at the Coldstream Community Centre, located at 10227 Ilderton Road, Ilderton, N0M 2A0.

**2. ADDITIONS TO THE AGENDA**

There are no additions to the June 1, 2022 agenda.

**3. DISCLOSURE OF PECUNIARY INTEREST**

There are no disclosures of pecuniary interest to note for June 1, 2022

**4. DELEGATIONS, PRESENTATIONS AND PETITIONS**

**4.1 Gysbers-McRobert Drain 2022 Consideration of Engineer's Report**

Mike DeVos of Spriet Associates is in attendance to provide an overview of the Engineer's Report;

Carrie and Phil Schnurr submitted comments regarding the drainage project which are on file with the municipality.

**Resolution # 2022-156**

**Moved by:** Councillor Shipley

**Seconded by:** Councillor Aerts

THAT the Council for the Municipality of Middlesex Centre receives the Gysbers-McRobert Drain Report from Mike DeVos of Spriet Associates dated March 24, 2022 and authorizes that the project proceed;

AND THAT the Court of Revision will meet on July 6th 2022;

AND FURTHER THAT Councillor Aerts, Councillor Shipley, and Mayor DeViet be appointed to sit as the members of the Court of Revision with Mayor DeViet being the Chair.

**CARRIED**

**5. ADOPTION OF THE MINUTES**

**5.1 Minutes of the May 18, 2022 Council meeting**

**Resolution # 2022-157**

**Moved by:** Councillor Heffernan

**Seconded by:** Councillor Cates

THAT the minutes of the Council meeting held on May 18, 2022 be adopted as printed.

**CARRIED**

**6. CONSENT AGENDA**

**Resolution # 2022-158**

**Moved by:** Councillor Cates  
**Seconded by:** Deputy Mayor Brennan

THAT Items 6.1 through 6.3 listed under the heading of Consent Agenda for June 1, 2022 be adopted as recommended.

**CARRIED**

**6.1 Budget to Actual yearend 2021**

THAT the Budget to Actual Report CPS-22-2022 for year end 2021 be received as information.

**6.2 Capital Budget to Actual year-end 2021**

THAT Report CPS-23-2022, the capital budget to actual year-end 2021 be received as information.

**6.3 Treasurer's Statement 2021-Development Charges**

THAT the Development Charges Treasurer Statement for 2021 be received and posted on the website.

**7. STAFF REPORTS**

**7.1 Preliminary Year End Surplus and Reserve Fund transfers 2021**

Tiffany Farrell, Director of Corporate Services is in attendance to provide an overview of the staff report.

**Resolution # 2022-159**

**Moved by:** Deputy Mayor Brennan  
**Seconded by:** Councillor Heffernan

THAT the transfer to reserves in 2021 for the buildings and facilities reserve fund in the amount of \$1,700,000.00 be approved;

AND THAT the transfer to reserves in 2021 for the general vehicles and equipment reserve fund in the amount of \$295,000.00 be approved;

AND THAT the transfer to reserves in 2021 for the roads capital reserve fund in the amount of \$289,292.59 be approved;

AND THAT the transfer to reserves in 2021 for the fire vehicles and equipment reserve fund in the amount of \$100,000.00 be approved;

AND THAT the transfer to reserves in 2021 for the fleet reserve fund in the amount of \$360,000.00 be approved;

AND THAT the transfer to reserves in 2021 for the operating reserve in the amount of \$50,000.00 be approved;

AND FURTHER THAT any remaining portion of the 2021 surplus be allocated to the roads capital reserve fund.

**CARRIED**

**8. NOTICE OF MOTION**

There are no notices of motion to note for June 2, 2022

**9. CORRESPONDENCE**

**Resolution # 2022-160**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Heffernan

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence item 9.1 listed on the June 1, 2022 Agenda.

**CARRIED**

**9.1 UTRCA Board of Directors Agenda - May 2022**

**10. COUNTY COUNCIL UPDATE**

Deputy Mayor Brennan provides the following update from Middlesex County Council held on May 24, 2022:

The County Economic Development department was acknowledged for receiving multiple awards for their ongoing work;

A tractor replacement tender was approved for Strathmere Lodge;

A proposed plan of subdivision in North Middlesex, File No. 39T-NM-2101 Ausable Bluffs; Gilrad Developments was given draft approval;

A report regarding non-standard colour crosswalks was received;

A speed limit by-law update was provided;

A report regarding Council Remuneration was received;

A public meeting was held regarding the County Official Plan review.

Please see [www.middlesex.ca](http://www.middlesex.ca) for full meeting highlights.

**11. CLOSED SESSION**

**Resolution # 2022-161**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Shipley

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at 9:59 a.m. pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Section 239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**CARRIED**

**11.1 CALL TO ORDER**

**11.2 DISCLOSURE OF PECUNIARY INTEREST**

**11.3 ADOPTION OF MINUTES**

11.3.1 Minutes of the April 6, 2022 Closed Session

**11.4 CLOSED SESSION ITEMS**

11.4.1 Legal Matters Update

**11.5 ADJOURNMENT**

**Resolution # 2022-163**

**Moved by:** Councillor Shipley

**Seconded by:** Councillor Aerts

THAT Council rise from closed session at 10:39 a.m. and resume their regular meeting of Council

**CARRIED**

**12. OTHER BUSINESS**

There are no matters of other business to note for June 1, 2022.

**13. BY-LAWS**

**Resolution # 2022-164**

**Moved by:** Deputy Mayor Brennan

**Seconded by:** Councillor Cates

THAT By-laws 2022-057 through to By-law 2022-058 be adopted as printed.

**CARRIED**

**13.1 By-law 2022-057**

**13.2 By-law 2022-058**

**14. ADJOURNMENT**

The next Council meeting is scheduled for June 15, 2022.

**Resolution # 2022-165**

**Moved by:** Councillor Aerts

**Seconded by:** Councillor Shipley

THAT the Council for the Municipality of Middlesex Centre adjourns the June 1, 2022 Council meeting at 10:41 a.m.

**CARRIED**

---

Aina DeViet, Mayor

---

James Hutson, Municipal Clerk