

# Board of Directors Meeting

## MINUTES

The meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at the LTVCA's Administration Office at 100 Thames Street, Chatham, at 2:00 P.M. on Thursday, December 12, 2019. The following directors were in attendance: L. McKinlay, T. Thompson, A. Finn, M. Hentz, P. Tiessen, K. Ainslie, J. Frawley, C. Cowell, S. Hipple, S. Emons and R. Leatham. J. Wright sent his regrets.

### 1. First Nations Acknowledgement

Mark Peacock, CAO/Secretary-Treasurer read the First Nations Acknowledgement for those present.

### 2. Call to Order

Sheila Simpson, Grant Jones, LTVCF Chair and Tracey McQueen, Consultant for FJ Galloway Associates were in attendance.

### 3. Adoption of Agenda

**BD-2019-66** R. Leatham – C. Cowell

Moved that the agenda be adopted as present.

CARRIED

### 4. Disclosures of Conflicts of Interest None Declared.

### 5. Approval of Previous Meeting Minutes (Previously circulated)

**BD-2019-67** P. Tiessen – A. Finn

Moved that the Board of Directors meeting minutes of October 17, 2019 be approved as circulated.

CARRIED

### 6. Business Arising From the Minutes None declared.

### 7. Presentations

#### 7.1) Lighthouse Cove Ice Jam / Flood Mitigation Study

Jason Wintermute, Manager of Watershed & Information Services provided a Power Point Presentation to the LTVCA Board of Directors on the Lighthouse Cove Ice Jam / Flood Mitigation Study.

7.2) Chatham-Kent Lake Erie Shoreline Study Alternatives

Jason Wintermute, Manager of Watershed & Information Services provided a Power Point Presentation to the LTVCA Board of Directors on the Chatham-Kent Lake Erie Shoreline Study Alternatives.

7.3) Results of Longwood's Resource Centre Feasibility Grant Alternatives

Sheila Simpson, Simpson and Associates, Grant Jones, LTVCF President and Tracey McQueen, Consultant for F.J. Galloway Associates provided a Power Point Presentation to the LTVCA Board of Directors on the Results of Longwood's Resource Centre Feasibility Grant Alternatives.

**BD-2019-68** C. Cowell – A. Finn

Moved that the LTVCA Board of Directors support the LTVCF Foundation in moving forward with expanding its scope to undertake the Longwoods Road Resource Centre redevelopment fundraising campaign.

CARRIED

**BD-2019-69** S. Hipple – M. Hentz

Moved that the Power Point Presentations for the Lighthouse Cove Ice Jam / Flood Mitigation Study, the Chatham-Kent Lake Erie Shoreline Study Alternatives and the Results of Longwood's Resource Centre Feasibility Grant Alternatives be received for information.

CARRIED

8. Business for Approval

8.1) Draft 2020 Budget Municipal Consultation Results

**BD-2019-70** S. Emons – P. Tiessen

Moved that the Board of Directors receive this report for information.

CARRIED

8.2) Proposed Draft 2020 Budget for Approval

**BD-2019-71** M. Hentz – R. Leatham

Moved that the 2020 preliminary budget totalling \$3,304,046 be adopted, and that the member municipalities be advised of the budget and their share of the proposed levy as calculated; it being noted that the Authority is required to provide 30 days' notice of its intention to adopt a final budget and levy.

CARRIED

8.3) Budget vs Revenue and Expenditures for the period ending October 31, 2019

**BD-2019-72** A. Finn – S. Emons

Moved that the Board of Directors receives the Budget vs Revenue and Expenditures report for the period ended October 31st, 2019.

CARRIED

8.4) Appointment of Auditor

**BD-2019-73** P. Tiessen – J. Frawley

Moved that the Board of Directors accept the quote provided by Baker Tilly, CK, LLP for audit services for the years 2019, 2020, 2021, 2022, and 2023.

CARRIED

**BD-2019-74** A. Finn – C. Cowell

That the firm of Baker Tilly, CK, LLP be appointed as the auditor of the Lower Thames Valley Conservation Authority until the next annual meeting in February 2020.

CARRIED

8.5) Agreement between the Foundation and Authority for undertaking a project

**BD-2019-75** A. Finn – S. Emons

Moved that the Board of Directors authorize the chair to sign an MOU with the Lower Thames Valley Conservation Foundation for the purposes of completion of the replacement of the wheelchair accessible wetland boardwalk at Longwoods Road Conservation Area. (project: CP105815)

CARRIED

8.6) Draft Big Creek Two Zone Draft for Consultation

**BD-2019-76** P. Tiessen – A. Finn

Moved that the Board of Directors authorize staff to bring the draft Big Creek 2 Zone Policy to the public for comment. These public comments to be brought back to the board for consideration prior to approval of the Big Creek 2 Zone Policy.

CARRIED

8.7) Annual Fee Review

**BD-2019-77** R. Leatham – M. Hentz

Moved that the Board of Directors approve these fee changes to our 2020 Conservation Area Fee Schedule.

- 1) CA single day parking fee - \$5/day (may be additional fees for special events)
- 2) 2020 Conservation Area Parking Permits - \$60
- 3) CM Wilson CA- non camper sewage disposal fee - \$50

CARRIED

9. Business for Information

- 9.1) Water Management
- 9.2) Regulations and Planning
- 9.3) Conservation Areas
- 9.4) Conservation Services
- 9.5) Communications, Outreach and Education
- 9.6) Ska-Nah-Doht Advisory Committee Minutes – November 21, 2019
- 9.7) Executive Committee Minutes – November 22, 2019

- 9.8) Joint Health & Safety Committee Meeting Minutes – November 19, 2019
- 9.9) Wheatley Two Creeks Association Minutes – October 4, 2019, November 7, 2019
- 9.10) CAO's Report

**BD-2019-78** S. Hipple – C. Cowell

Moved that report 9.1) through to 9.10) be received for information.

CARRIED

**10. Correspondence**

- 10.1) Lower Thames Valley Conservation Authority - Risk Review
- 10.2) CA's Pleased Their Role in Ontario's Flood Management is Recognized
- 10.3) Township of Springwater Resolution – Conservation Authority Levies
- 10.4) Township of Springwater Resolution – NVCA Levy
- 10.5) CA Exit Clause – Township of Ramara
- 10.6) Township of Amaranth – NVCA Levies and CA Exit Clause
- 10.7) Record breaking Great Lakes water levels could be even higher in 2020
- 10.8) Forecast calls for continued high water in Great Lakes
- 10.9) Ridge Landfill cheque – correspondence
- 10.10) Ridge Landfill Media release

**BD-2019-79** S. Emons – A. Finn

Moved that correspondence items 10.1) through to 10.10) be received for information.

CARRIED

**11. Events Calendar**

**12. Other Business**

Trevor Thompson, councillor from the Municipality of Chatham-Kent brought forward a resolution requesting that municipal councils consider passing the below noted resolution and circulate the approved motions to Municipalities, Conservation Authorities and the Provincial Government (Minister of Environment, Conservation and Parks) in Ontario.

**BD-2019-80** T. Thompson – A. Finn

**Resolution:**

**Whereas:** Conservation Authorities have been protecting people and conserving and restoring watersheds with local communities for over 50 years, and

**Whereas:** Municipalities must work together to ensure resilient and healthy watersheds for residents, and

**Whereas:** Conservation Authorities will be important partners in concrete and cost-effective initiatives to address the climate change,

**Therefore be it Resolved:** That the Board of Directors of the Lower Thames Valley Conservation Authority requests that member Municipalities pass resolutions in support of the important role Conservation Authorities provide to local communities in delivering watershed management programs.

**And,** that Municipalities be requested to circulate these resolutions to Municipalities, Conservation Authorities and the Provincial Government (Minister of Environment, Conservation and Parks) in Ontario.

**Recommended Municipal Resolution:**

Whereas Conservation Authorities have been protecting people and conserving and restoring watersheds with local communities for over 50 years, and

Whereas Municipalities must work together to ensure resilient and health watersheds for residents, and

Whereas Conservation Authorities will be important partners in concrete and cost-effective initiatives to address the climate change,

**Therefore, be it Resolved:** That the "Municipality Name" supports the important role Conservation Authorities provide to local communities in delivering watershed management programs.

CARRIED

13. Adjournment

**BD-2019-81** A. Finn – S. Emons

Moved that the meeting be adjourned.

CARRIED

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Linda McKinlay  
Chair



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Mark Peacock, P. Eng.  
CAO/Secretary-Treasurer

