

Terms of Reference

Municipality of Middlesex Centre Striking Committee

1. Name

Municipality of Middlesex Centre Striking Committee (MXCSC)

2. Purpose

The primary purpose of the Striking Committee is to recommend appointments of Council members to the various committees and boards of council as well as external committees and boards at the beginning of each term of council and as may be required throughout the term.

3. Responsibilities and Mandate

The responsibilities of the Striking Committee shall be to:

- a) Recommend to Council appointments of Councillors to various committees and boards of council and external committees and boards following their Inaugural meeting in the year of a municipal election and as may be required throughout their term.
- b) Recommend to Council citizen appointees to various committees and boards of council following their Inaugural meeting in the year of a municipal election and as may be required throughout their term.

Appointments recommended by the Committee shall be for the term of Council unless otherwise directed by Council by by-law, resolution or in the terms of reference of a committee.

The Striking Committee does not make appointments to committees and boards whose terms of reference require an alternate method to determine membership.

4. Composition

The Striking Committee shall be composed of the following:

One Ward Councillor (rotating basis for the duration of the term);
the Mayor;
the Deputy Mayor.

5. Support

Administrative support, to include meeting co-ordination, liaising with staff, compiling minutes from the Committee and communication decisions will be provided by the Municipal Clerk or designate.

6. Appointment Term

Unless otherwise legislated, membership on the Striking Committee will expire December 31 of a municipal election year. The incoming Ward Councillor, Mayor and Deputy Mayor are automatically re-appointed to this Committee unless a separate appointment report is brought forward prior to the expiration of the term.

7. Chair/Vice-Chair

The Mayor shall be the Chair of the Striking Committee. The Vice-Chair shall be the Deputy Mayor

8. Quorum

A majority of members are required to be present to constitute a quorum.

9. Meetings

Meetings will be held at the call of the Chair or as deemed necessary to make appointments.

10. Reporting

The Striking Committee shall report directly to Middlesex Centre Council.

11. Review

The Terms of Reference will be reviewed, revised (if necessary) and recommended for Council approval annually.

a) Updates

Last Updated: September 7, 2022