



**Municipality of Middlesex Centre
Community Services Advisory Committee
Meeting Minutes
Zoom
August 8, 2022, 6:30pm**

MEMBERS PRESENT: Shereen Miller, Heather Greig, Councillor Wayne Shipley, Councillor Brad Scott, Stephanie O'Connor, Todd Copeland, Louise Shoebottom, Karen Lee, Jim Jarrett

STAFF PRESENT: Scott Mairs, Director of Community Services, Lise Massen, Customer Service Coordinator

1.0 CALL TO ORDER

The Chair call the meeting to order at 6:30 pm.

2.0 ADDITIONS TO THE AGENDA - None

3.0 DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of the Committee declaring a pecuniary interest and the general nature thereof, where the interest of a member of the Committee has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of the Committee and otherwise comply with the Act.

4.0 ADOPTION OF THE MINUTES

Recommendation CSAC-07-2022

Moved by: Louise Shoebottom

Seconded by: Todd Copeland

THAT the minutes of the June 13, 2022, Community Services Advisory Committee meeting be adopted.

5.0 DELEGATIONS AND PRESENTATIONS

5.1 None

6.0 STAFF REPORTS

- 6.1 Budget Amendment for Heritage Park Washroom Project: 2022. Budget be amended to add a new capital cost for the Heritage Washroom Park project that was approved through the Ontario Trillium Foundations Resilient Communities Fund.
- 6.2 Fees & Charges By-Law Amendment: Recreation Programs; Council approved the Fees & Charges By-Law (2021-099) to include fees associated with recreation and cultural programs in the Community Services Department.

7.0 CORRESPONDENCE

- 7.1 None

8.0 NEW BUSINESS

- 8.1 Community Services Master Plan Project Update – The committee reviewed the draft recommendations going forward to Council.
- 8.2 Unity Square Concepts – Reviewed the three concepts provided by the municipality's Landscape Architect with Stantec. Staff to circulate the concepts to gather feedback from the committee.
- 8.3 Municipal Office Renovation – Staff presented the Functional Design for the Municipal Office Renovation.
- 8.4 Concession Operations 2022/2023 – Staff asked for input on partnership ideas regarding concession operations at the Wellness Centre and Ilderton Arena.

9.0 ADJOURNMENT

Re Moved by: Jim Jarett

Seconded by Heather Greig

Recommendation CSAC-08-2022

THAT the August 8, 2022, Community Services Advisory Committee does now adjourn at 8:30 p.m.