



Middlesex Centre Council Minutes
Regular Meeting of Council

January 11, 2023, 9:30 a.m.
Hybrid Council Meeting (Virtual and In-Person)
10227 Ilderton Road / Virtual
Ilderton, Ontario, N0M 2A0

COUNCIL PRESENT: Mayor DeViet
Deputy Mayor Brennan
Councillor Heffernan
Councillor Shipley
Councillor Aerts
Councillor Cates
Councillor Frank Berze

STAFF PRESENT: Michael Di Lullo - Chief Administrative Officer
Arnie Marsman - Director of Building Services / Chief Building Official
Colin Toth - Director of Emergency Services / Fire Chief
Rob Cascaden - Director of Public Works and Engineering
Tiffany Farrell - Director of Corporate Services
James Hutson - Municipal Clerk
Megan Kamermans - Corporate Records and Planning Services
Justin Fidler - Manager of Operations
Ruth Joyce, Human Resource & Health & Safety Coordinator

1. CALL TO ORDER

Mayor DeViet calls the meeting to order at 9:30 a.m.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel or by contacting the Municipal Clerk to receive a registration link to join the meeting being held electronically.

Members of the public may also attend the meeting in-person at the Coldstream Community Centre, located at 10227 Ilderton Road, Ilderton, N0M 2A0.

2. LAND ACKNOWLEDGEMENT

The Municipality of Middlesex Centre recognizes that we are gathering on the traditional territory of the Anishinaabe, Haudenosaunee, and Leni-Lunape Peoples. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.

Our neighbouring First Nations communities which continue to live as sovereign Nations include the Chippewas of the Thames First Nation, Oneida Nation of the Thames, and Munsee Delaware Nation.

3. ADDITIONS TO THE AGENDA

Item 14.5 has been added to the agenda being a by-law approving and ratifying a Severance Agreement between 1047582 Ontario Ltd as the “Owner” and the Municipality of Middlesex Centre as the “Municipality”

4. DISCLOSURE OF PECUNIARY INTEREST

There are no disclosures of pecuniary interest to note for January 11, 2023.

5. DELEGATIONS, PRESENTATIONS AND PETITIONS

5.1 Blackline Consulting - Customer Service Delivery Review

Graham Pressey is in attendance on behalf of Blackline Consulting to provide an overview of the Customer Service Delivery review.

See Item 8.2 for the related policy and procedure

5.2 Seniors Community Grant Update

Sean Hanlon, Customer Service/Recreation Program Assistant is in attendance to provide an update regarding the Seniors Community Grant.

6. ADOPTION OF THE MINUTES

6.1 Minutes of the December 14, 2022 Council Meeting

Resolution # 2023-002

Moved by: Councillor Heffernan

Seconded by: Councillor Shipley

THAT the minutes of the Council meeting held on December 14, 2022 be adopted as printed.

CARRIED

7. CONSENT AGENDA

Resolution # 2023-003

Moved by: Councillor Cates

Seconded by: Deputy Mayor Brennan

THAT Items 7.1 through 7.5 listed under the heading of Consent Agenda for January 11, 2023 be adopted as recommended.

CARRIED

7.1 Update to Community Safety and Policing Act Consultation

THAT Report CAO-1-2023, re: Update to Community Safety and Policing Act Consultation be received for information.

7.2 Proposed 2023 Budget Impacts

THAT the compliance Report CPS-01-2023, for expenses excluded from the 2023 budget outlined in Report CPS-02-2023 as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001 be received.

7.3 Ontario Community Infrastructure Fund 2023

THAT Report CPS-03-2023, re: Ontario Community Infrastructure Fund 2023 be received for information.

7.4 Development Charge Interest

That Report CPS-09-2023, re: Development Charge Interest Policy be received;

AND THAT Policy appended to Report CPS-09-2023 be approved.

7.5 2022 Municipal Election Accessibility Summary Report

THAT Report CLK-01-2023, re: 2022 Municipal Election Accessibility Summary Report be approved

8. STAFF REPORTS

8.1 Budget 2023

Tiffany Farrell, Director of Corporate Services is in attendance to comment on the staff report.

Resolution # 2023-004

Moved by: Councillor Aerts

Seconded by: Deputy Mayor Brennan

THAT Council approve Bylaw 2023-002 to adopt the current budgetary estimates for the year 2023;

AND THAT Council approve Bylaw 2023-003 to establish a levy for the year 2023, to adopt tax rates for 2023 and to provide for penalty and interest in default of payment and the collection thereof.

CARRIED

8.2 Customer Service Delivery Review, Policy and Procedure

Resolution # 2023-001

Moved by: Councillor Cates

Seconded by: Councillor Frank Berze

THAT Report CPS-04-2023, re: Customer Service Delivery Review, Policy and Procedure be received;

AND THAT the Middlesex Centre Customer Service Policy and Procedure as developed by Municipal staff and Blackline Consulting appended to Report CPS-04-2023 be approved.

CARRIED

8.3 Middlesex Centre Fire Services 2022 Year – End Report

Colin Toth, Fire Chief is in attendance to comment on the staff report.

Resolution # 2023-005

Moved by: Councillor Cates

Seconded by: Councillor Heffernan

THAT Report FS 01-2023, re: Middlesex Centre Fire Services – 2022 Year-End Report be received for information.

CARRIED

9. NOTICE OF MOTION

There are no notices of motion to note for January 11, 2023.

10. CORRESPONDENCE

Resolution # 2023-006

Moved by: Councillor Heffernan

Seconded by: Councillor Aerts

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence item 10.1 to 10.6 as information.

CARRIED

10.1 Fire Marshal's Public Fire Safety Council - Certification Grant

10.2 Middlesex Centre Archives - December 2022 Newsletter

- 10.3 **MNRF - Legislative and Regulation Changes Conservation Authorities**
- 10.4 **MNRF - Provincial Standards and Regulation under the Oil, Gas and Salt Resources Act**
- 10.5 **St Clair Region Conservation Authority - Status of CA programs and services**
- 10.6 **Upper Thames River Conservation Authority - Draft Budget Correspondance to Municipalities**

11. COUNTY COUNCIL UPDATE

There is no County Council update for January 11, 2023.

12. CLOSED SESSION

Resolution # 2023-007

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Cates

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at 10:26 a.m. pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

12.1 CALL TO ORDER

12.2 DISCLOSURE OF PECUNIARY INTEREST

12.3 ADOPTION OF MINUTES

12.3.1 Minutes of the December 7, 2022 Closed Session

12.4 CLOSED SESSION ITEMS

12.4.1 Staffing Update

12.5 ADJOURNMENT

Resolution # 2023-009

Moved by: Councillor Shipley

Seconded by: Councillor Heffernan

THAT Council rise from closed session at 11:48 a.m. and return to open session.

CARRIED

13. OTHER BUSINESS

There are no matters of other business to note for January 11, 2023.

14. BY-LAWS

Resolution # 2023-010

Moved by: Councillor Cates

Seconded by: Councillor Berze

THAT By-laws 2023-001 through to By-law 2023-006 be adopted as printed.

CARRIED

14.1 2023-001

Being a By-law of the Corporation of the Municipality of Middlesex Centre to appoint the Committee of Adjustment for the Municipality of Middlesex Centre

14.2 2023-002

Being a By-law of the Corporation of the Municipality of Middlesex Centre to provide for the adoption of budgetary estimates for the year 2023

14.3 2023-003

Being a By-law of the Corporation of the Municipality of Middlesex Centre to set the tax rates and to further provide for penalty and interest in default of payment thereof for 2023

14.4 2023-004

Being a By-law of the Corporation of the Municipality of Middlesex Centre to establish a cash-in-lieu of parking program

14.5 2023-005

Being a by-law approving and ratifying a Severance Agreement between 1047582 Ontario Ltd as the "Owner" and the Municipality of Middlesex Centre as the "Municipality" for land legally described as part of Lot 4, Concession 16, as in 98975, Middlesex Centre Township/London Township, now in the Municipality of Middlesex Centre, County of Middlesex, being all of PIN 08150-0050 (LT), municipally known as 24176 Clarke Road, Granton, ON, N0M 1V0

14.6 2023-006

Being a By-law to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on January 11, 2023

15. ADJOURNMENT

Resolution # 2023-011

Moved by: Councillor Shipley

Seconded by: Councillor Aerts

THAT the Council for the Municipality of Middlesex Centre adjourns the January 11, 2023 Council meeting at 11:50 a.m.

CARRIED

Aina DeViet, Mayor

James Hutson, Municipal Clerk