



**Middlesex Centre Council Minutes**  
**Regular Meeting of Council**

**February 1, 2023, 9:30 a.m.**  
**Hybrid Council Meeting (Virtual and In-Person)**  
**10227 Ilderton Road / Virtual**  
**Ilderton, Ontario, N0M 2A0**

**COUNCIL PRESENT:** Mayor DeViet  
Deputy Mayor Brennan  
Councillor Heffernan  
Councillor Shipley  
Councillor Aerts  
Councillor Cates  
Councillor Berze

**STAFF PRESENT:** Michael Di Lullo - Chief Administrative Officer  
Arnie Marsman - Director of Building Services / Chief Building Official  
Colin Toth - Director of Emergency Services / Fire Chief  
Rob Cascaden - Director of Public Works and Engineering  
Scott Mairs - Director of Community Services  
Tiffany Farrell - Director of Corporate Services  
James Hutson - Municipal Clerk  
Heather Kepran - Communications Specialist  
Megan Kamermans - Corporate Records and Planning Services  
Wayne Ysebaert - Deputy Chief Building Official

**1. CALL TO ORDER**

Mayor DeViet calls the meeting to order at 9:32 a.m.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel or by contacting the Municipal Clerk to receive a registration link to join the meeting being held electronically.

Members of the public may also attend the meeting in-person at the Coldstream Community Centre, located at 10227 Ilderton Road, Ilderton, N0M 2A0.

Mayor DeViet provides opening remarks extending congratulations to Middlesex Centre firefighter Tim Webb from Arva Station for receiving the 2023 London Ontario Golf Heart Award.

Mayor DeViet further notes that local businesses are invited to apply for funding under the Middlesex Centre Community Improvement Plan (or CIP). The application window for 2023 CIP funding opens February 1, 2023. Applications will be accepted until March 31, 2023. To apply, contact the municipal office or visit [middlesexcentre.ca/cip](http://middlesexcentre.ca/cip)

## **2. LAND ACKNOWLEDGEMENT**

The Municipality of Middlesex Centre recognizes that we are gathering on the traditional territory of the Anishinaabe, Haudenosaunee, and Leni-Lunape Peoples. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.

Our neighbouring First Nations communities which continue to live as sovereign Nations include the Chippewas of the Thames First Nation, Oneida Nation of the Thames, and Munsee Delaware Nation.

## **3. ADDITIONS TO THE AGENDA**

There are no additions to the February 1, 2023 Council meeting agenda.

## **4. DISCLOSURE OF PECUNIARY INTEREST**

There are no disclosures of pecuniary interest to note for February 1, 2023.

## **5. DELEGATIONS, PRESENTATIONS AND PETITIONS**

### **5.1 Fire Marshal's Public Fire Safety Council - Safe Community Project Assist**

Colin Toth, Director of Fire and Emergency Services and Fire Chief for Middlesex Centre is in attendance, along with Ania Bialecki, Supervisor of Operations Southwest Region, Enbridge Gas and Jamie Kovacs, Fire Marshal's Public Fire Safety Council to make an announcement regarding funding received under the Safe Community Project Assist program, which supplements existing training for Ontario volunteer fire departments in the communities where Enbridge Gas operates.

### **5.2 Risdon Municipal Drain Culvert Consideration of Report**

#### **Resolution # 2023-030**

**Moved by:** Councillor Berze

**Seconded by:** Councillor Cates

THAT the Council for the Municipality of Middlesex Centre defer a decision regarding the Risdon Municipal Drain Report from Mike DeVos of

Spriet Associates dated November 3, 2022 to the March 1, 2023 Council meeting;

AND THAT staff be directed to further consult with the area Conservation Authority regarding the drain sizing requirements.

**CARRIED**

**5.3 Government Drain No 2 Branch 6 Municipal Drain Consideration of Report**

**Resolution # 2023-031**

**Moved by:** Councillor Shipley  
**Seconded by:** Councillor Heffernan

THAT the Council for the Municipality of Middlesex Centre receives the Government Drain No 2 Branch 6 Report from Mike DeVos of Spriet Associates dated November 3, 2022 and authorizes that the project proceed;

AND THAT the Court of Revision will meet on March 1, 2023;

AND FURTHER THAT Councillor Shipley, Councillor Aerts, and Deputy Mayor Brennan be appointed to sit as the members of the Court of Revision with Deputy Mayor Brennan being the Chair.

**CARRIED**

**5.4 St. Clair Region Conservation Authority - Overview of Programs and Services**

Ken Phillips, General Manager, is in attendance to provide an update presentation. A copy of the PowerPoint presentation is on file in the Clerk's office.

**6. ADOPTION OF THE MINUTES**

**Resolution # 2023-032**

**Moved by:** Councillor Berze  
**Seconded by:** Councillor Heffernan

THAT the minutes of the Special Council meeting and the regular Council meeting held on January 25, 2023 be adopted as printed.

**CARRIED**

**6.1 Minutes of the January 25, 2023 Special Council Meeting**

**6.2 Minutes of the January 25, 2023 Council Meeting**

**7. CONSENT AGENDA**

**Resolution # 2023-033**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Aerts

THAT Items 7.1 through 7.6 listed under the heading of Consent Agenda for February 1, 2023 be adopted as recommended.

**CARRIED**

**7.1 Treasurer's Statement 2022-Parkland**

THAT Report CPS-10-2023, re: Treasurer Statement 2022 – Cash in Lieu of Parkland Reserve Fund be received for information.

**7.2 Delaware Hydro Reserve Fund Report**

THAT Report CPS-11-2023 regarding the Delaware Hydro Reserve Fund be received for information.

**7.3 Saker Site Municipal Drain Petition**

THAT the Petition for Drainage submitted proceed;

AND THAT staff be directed to notify the affected landowners and appropriate agencies of the Council's decision to proceed with the drainage works;

AND FURTHER THAT following the notice to the appropriate agencies, Mike DeVos, P. Eng of Spriet Associates be appointed to prepare a Drainage Report for the creation of a new Municipal Drain, all in accordance with the Ontario Drainage Act.

**7.4 10191 Longwoods Road Lease Agreement**

THAT Report PWE 05-2023 regarding 10191 Longwoods Road Lease Agreement be received;

AND THAT the Mayor and Clerk be authorized to execute the Lease Agreement as found in Appendix A

**7.5 Community Services Advisory Committee Meeting Minutes - December 19, 2022**

THAT the minutes of the Community Services Advisory Committee held on December 19, 2022 be received for information.

**7.6 Year End and Fourth Quarter 2022 Building Activity Summary**

THAT the Year End and Fourth Quarter 2022 Building Activity Summary be received for information.

**8. STAFF REPORTS**

**8.1 Grant Proposal for Ilderton Arena – Green and Inclusive Community Buildings Fund**

Michael Di Lillo, Chief Administrative Officer is in attendance to provide an overview of the staff report.

**Resolution # 2023-034**

**Moved by:** Councillor Heffernan

**Seconded by:** Deputy Mayor Brennan

THAT Report CAO-2-2023 re: Grant Proposal for Ilderton Arena – Green and Inclusive Community Buildings Fund be received;

AND THAT Council of the Municipality of Middlesex Centre supports application for the Green and Inclusive Community Buildings Fund to retrofit the Ilderton Arena.

**CARRIED**

**8.2 Delegated Authority for Administrative Functions**

James Hutson, Municipal Clerk, is in attendance to provide an overview of the staff report.

**Resolution # 2023-035**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Berze

THAT Report CLK-04-2023 re: Delegated Authority for Administrative Functions be approved;

AND THAT the Delegated Authority By-law appended to report CLK-04-2023 be adopted as recommended.

**CARRIED**

**9. CLOSED SESSION**

**Resolution # 2023-036**

**Moved by:** Councillor Aerts

**Seconded by:** Councillor Heffernan

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at 10:41 a.m. pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

Section 239 (2)(a) the security of the property of the municipality or local board;

Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

**CARRIED**

**9.1 CALL TO ORDER**

**9.2 DISCLOSURE OF PECUNIARY INTEREST**

**9.3 ADOPTION OF MINUTES**

9.3.1 Minutes of the January 25, 2023 Closed Session

**9.4 CLOSED SESSION ITEMS**

9.4.1 Municipal Property Inventory

**9.5 ADJOURNMENT**

**10. NOTICE OF MOTION**

**11. CORRESPONDENCE**

**Resolution # 2023-038**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Berze

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence items 11.1 through 11.5 listed on the February 1, 2023 Council agenda as information

**CARRIED**

**11.1 Middlesex Centre Archives - 2023 Auction Information**

**11.2 Bluewater Recycling Association - General Membership Meeting**

**11.3 Middlesex London Health Unit Board of Health - January Meeting Summary**

**11.4 Rural Ontario Municipal Association - Letter of Thanks - CAO Michael Di Lullo**

**11.5 SCRCA 2023 Draft Budget and Budget Process**

**12. OTHER BUSINESS**

Mayor DeViet provides an overview of meetings and events attended as well as representative and advocacy activities undertaken throughout the month of January.

**13. BY-LAWS**

**Resolution # 2023-039**

**Moved by:** Councillor Shipley

**Seconded by:** Councillor Heffernan

THAT By-laws 2023-011, and By-law 2023-013 through By-law 2023-015 listed on the February 1, 2023 Council agenda be adopted;

**CARRIED**

**13.1 2023-011**

Being a by-law to authorize the execution of a Lease Agreement between the Municipality of Middlesex Centre and Neal Fletcher

**13.2 2023-012**

Being a by-law of the Corporation of the Municipality of Middlesex Centre to provide for a drainage works to be known as the Risdon Municipal Drain Culvert

By-law 2023-012 is referred back to staff. See Resolution #2023-030.

**13.3 2023-013**

Being a by-law of the Corporation of the Municipality of Middlesex Centre to provide for a drainage works to be known as the Government Drain No. 2 – Branch 6 2022

**13.4 2023-014**

Being a by-law to delegate certain powers and duties under the Municipal Act, 2001, S.O. 2001, c. 25, and other Acts

**13.5 2023-015**

Being a By-law to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on February 1, 2023

**14. ADJOURNMENT**

**Resolution # 2023-040**

**Moved by:** Councillor Berze

**Seconded by:** Councillor Cates

THAT Council adjourn the February 1, 2023 Council meeting at 11:42 a.m.

**CARRIED**

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Aina DeViet, Mayor

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James Hutson, Municipal Clerk