



Meeting Date: April 5, 2023

Submitted by: James Hutson, Municipal Clerk

Report No: CLK-05-2023

Subject: Appointment of Cemetery Committee Representative

Recommendation:

THAT Report CLK-05-2023, re: Appointment of Cemetery Committee Representative be received;

AND THAT Karen Foster be appointed as a public member representative to the Cemetery Board for the duration of the 2022-2026 term of Council;

AND FURTHER THAT By-law 2022-109 be amended to include the above noted appointment.

Purpose:

The purpose of this report is to recommend approval of a citizen representative to the Municipality of Middlesex Centre Cemetery Committee

Background:

The Cemetery Committee supports the municipality by facilitating the sale of burial plots at the Campbell Cemetery as well as supporting the care, maintenance and upkeep of existing historical cemeteries owned or managed by the municipality. Committee members work together to make recommendations regarding cemetery requirements in consultation with staff. The Committee meets twice per year.

Coordinated by the Municipal Clerk, the Cemetery Committee is responsible for the following:

- Providing input regarding the maintenance and care of all existing cemeteries maintained by the Municipality of Middlesex Centre;
- Making recommendations to help progress the work of the committee;
- Conducting (2) annual site visits of historical cemeteries;
- In the role of Secretary-Treasurer, coordinating the sale of burial plots, burials, cremations and interments at the Campbell Cemetery

Analysis:

The membership composition of the Committee consists of a maximum of five (5) citizen representatives and one (1) Council representative.

Currently, there are 4 public members appointed to the Cemetery Committee which were confirmed in December of 2022 in accordance with By-law 2022-109, being a bylaw to appoint members of Council and members of the public to the committees of Council and local boards of the Municipality of Middlesex Centre.

Financial Implications:

Committee members receive an annual stipend of \$145.00.

Strategic Plan:

This matter aligns with following strategic priorities:

- Engaged Community

Public member representatives to various municipal advisory committees and boards ensures that the community has opportunities to participate in and contribute to municipal projects.

Attachments:

By-law 2023-034 Being a by-law to amend by-law 2022-109 to appoint members of Council and members of the public to the committees of Council and local boards of the Municipality of Middlesex Centre