



Province of Ontario Mutual Aid Plan

2022 - 2026

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FOREWARD

Mutual Aid is most frequently described as providing assistance between groups of people or organizations. The concept of neighbours helping neighbours or others in need is not a new concept and has been practiced for centuries. In Ontario, fire departments have participated in organized assistance through a formalized *Mutual Aid Plan* since the 1950's.

The Province of Ontario *Mutual Aid Plan* herein after referred to as "*MAP*", has many times demonstrated its value to communities. Large fires, hazardous material incidents, as well as wind and ice storms, are some examples of where emergency events have had the effect of overwhelming resources of *fire departments*, and where mutual aid was called upon to assist in mitigating the incident.

The fire services in Ontario are leaders in the provision of mutual aid. The *MAP* has had a historical impact and its principles are enshrined in the daily activities and the emergency response approach of firefighters. As well, many other provincial emergency plans have components which are directly tied to the *MAP*.

Ontario is the most populous province in Canada, with diverse demographics and various physical geographies. While instructed by the Office of the Fire Marshal, *fire co-ordinators* from across the province have assisted, and continue to assist, in the development and revision of the *MAP*. These individuals represent fire service responders ranging from single- to multi-station fire departments. Large or small, all fire departments in Ontario have a significant role in the operational processes of the *MAP*. The success of the *MAP* relies directly on their collaborative contributions and involvement.

The 2018 version of the Province of Ontario *Mutual Aid Plan* saw a significant revision, resulting in a dynamic program that continues to serve the residents of Ontario. The 2022 version is intended to improve upon these significant revisions to ensure an effective and efficient program is in place that reflects the current needs of the fire service as they serve the residents of Ontario.

Note: Mutual Aid Associations, which do not directly relate to the duties of *fire departments* may be in place in various Counties, Regions, and Districts. It is to be clearly understood that they do not have any connection relating to the operation of municipal fire departments that are *participants* in the *MAP*.

THE PRINCIPLES OF OPERATION OF THE MAP IN ONTARIO

The Province of Ontario Mutual Aid Plan has the following principles of operation to ensure a dynamic program is in place:

1. To promote, and ensure adequate and co-ordinated efforts to minimize loss of human life and property, as well as damage to the environment, through the efficient utilization of fire department and provincial resources in the event of a *mutual aid activation* during times of natural or human-made emergencies.
2. To provide the organizational framework necessary to effectively manage *mutual aid* resources within an incident management system.
3. To provide authority and general direction to *fire co-ordinators* for the co-ordination of the *MAP* and associated *fire protection services* activated within the local County, District or Region, as well as with neighbouring Counties, Districts or Regions, inter-provincially and/or internationally, as requested by the Fire Marshal or designate.
4. To provide advice and guidance for the activation of *mutual aid* assistance.
5. To ensure all *participants* and *non-municipal participants* adhere to their prescribed roles and responsibilities with respect to *mutual aid*.
6. To provide roles and responsibilities for *fire co-ordinators* appointed by the Fire Marshal or designate, as well as OFM staff.
7. To provide other emergency management agencies with an understanding of the *fire co-ordinator's* role within the *MAP*.

AUTHORITY

Fire department personnel appointed by the Fire Marshal as *fire co-ordinators* shall fulfill the duties and responsibilities as instructed by the Fire Marshal (*Fire Protection and Prevention Act 1997, Section 7*).

Fire co-ordinators

7. (1) *The Fire Marshal may appoint fire co-ordinators for such areas as may be designated in the appointment. 1997, c. 4, s. 7 (1).*

Duties

(2) *A fire co-ordinator shall, subject to the instructions of the Fire Marshal,*
(a) *establish and maintain a mutual aid plan under which the fire departments that serve the designated area agree to assist each other in the event of an emergency; and*
(b) *perform such other duties as may be assigned by the Fire Marshal. 1997, c. 4, s. 7 (2); 2002, c. 18, Sched. N, s. 1*

MINIMUM CONDITIONS FOR PARTICIPATION IN MAPs

1.0 Resources and Training

- 1.1 *A participant and non-municipal participant* must have sufficient resources to meet the approved level of service within their own jurisdiction. **Reference Appendix B and C for Municipal and Non-Municipal Participants.**
- 1.2 *Fire Chiefs and non-municipal participants* shall notify the *fire co-ordinator* of all significant changes, as they occur, regarding stations, personnel, apparatus, and/or equipment and/or their ability to meet the minimum conditions for participation.
- 1.3 *MAP* assistance is to be provided to *participants* and *non-municipal participants* as requested and without costs involved.
- 1.4 The training level of *participants* should be maintained in accordance with the approved level of service as declared annually in the Municipal Profiles submitted to the OFM (see **Appendix B and C**, and the applicable legislated standard, NFPA standard and/or equivalent as a minimum).

2.0 Command and Communications

- 2.1 The *home fire department* shall maintain responsibility for the overall command of a mutual aid activation throughout the incident; with the exception that the command function, by mutual agreement, may be temporarily assigned to a qualified responding *participant*.
- 2.2 *Participants* in the *MAP* shall adopt and implement the provincial Incident Management System and implement an *Incident Command System* that is fully inter-operable with other *participants* in the *MAP*.
- 2.3 Radio communication procedures shall be established to ensure seamless communication between *participants* during *MAP* activations.

3.0 Response and Documentation

- 3.1 A request for assistance by a *participant* in the *MAP* takes priority over any other non-emergency response excepted as noted in 3.2.
- 3.2 Despite 3.1, the *fire chief*, or designate, may refuse to supply a requested response to an occurrence if such response personnel, apparatus or equipment are required to provide emergency responses in the local *municipality*. Similarly, the fire chief, or designate, may order the return of such apparatus, equipment or personnel that is responding to, or is operational at, the scene of a *MAP* activation if it is required to provide emergency responses in the local *municipality*. In such cases the *fire chief* must notify the *fire co-ordinator* or designate overseeing the event of his/her actions.
- 3.3 A by-law / alternative authorization must be passed by *council* authorizing its *fire department's* participation in the *MAP*. A by-law / alternative authorization is also required after a significant revision or change to the *MAP*, or as requested by the OFM (See **Appendix J** for a sample by-law authorizing participation in the *mutual aid plan*).

Note: Despite 3.3, NFPP fire departments must be authorized by the Fire Marshal or designate to participate in the *MAP* (Reference **Appendix V**).

- 3.4 The providing and receiving *participant*, *non-municipal participant*, and *fire co-ordinator* must agree to the *help call*, *backfill*, and *stand-by* assignments.
- 3.5 The *fire co-ordinator* and the participating *fire departments* must agree to the resources that will form part of the *MAP*.
Note: For example, this does not mean a municipality with an aerial ladder truck is obligated to make it available to a municipality. Municipalities may enter into fire protection service agreements for apparatus, equipment, staffing, or other services.

- 3.6 All *participants* shall comply with all applicable laws.
- 3.7 *Fire Chiefs* shall submit copies of all automatic aid and fire protection agreements pertaining to emergency response that their municipality, or governing body, has entered into with the *fire co-ordinator*.
- 3.8 *Participants* and *non-municipal participants* that provide *fire protection services* under a *fire protection services* agreement to a *municipality, territory without municipal organization, First Nations community* or other organization that do not have a *fire department* can activate *mutual aid*.

Note: The *municipality, territory without municipal organization, First Nations community*, or other organization that does not have a *fire department* and is receiving emergency response services must ensure that sufficient fire protection services agreements for emergency response resources are in place to handle their own approved level of emergency response service needs.

- 3.9 *Non-municipal participants* that do not have an establishing and regulating by-law/agreement will be required to provide to the OFM a modified municipal profile-type document confirming an ability to meet the minimum requirements for participation in the *MAP*. **Reference Appendix V for Non-Municipal Participant Agreement.**

Note: There should be no boundaries within the *MAP* when considering mutual aid assistance. As an example: *help call, backfill* or *stand-by* may be from any neighbouring Counties, Districts or Regions, inter-provincially and/or internationally. A *fire co-ordinator* can request resources from any other *participant* or *non-municipal participant* in the plan.

ROLES AND RESPONSIBILITIES

4.0 Office of the Fire Marshal

- 4.1 Develops and monitors the *MAP* and appendices in consultation with *fire co-ordinators*.
- 4.2 Reviews and updates the *MAP* and appendices every 4 years, or as needed.
- 4.3 Reviews submitted *MAP*'s and notifies the *participants / non-municipal participants* when their *MAP* has been accepted (Reference **Appendix T**).
- 4.4 Maintains a centralized inventory of the most current submitted *MAP* from each *County, District, and Region*.

- 4.5 Provides support through specialized resources and equipment (e.g. Emergency Preparedness and Response Unit (EPRU) activation), as available.
- 4.6 Appoints *fire co-ordinators* for such areas as may be designated in the appointment under the Fire Protection and Prevention Act, 1997, c.4, s.7(1).
- 4.7 Appoints the *fire chief* of a *fire department* established for an unincorporated area that is to participate in the *MAP*.
- 4.8 Authorizes *fire departments* serving unincorporated areas to participate in the *MAP* through an agreement signed by the Office of the Fire Marshal.
- 4.9 Monitors mutual aid activations and any known contraventions of the *MAP* and addresses these as required.
- 4.10 Maintains the *fire co-ordinators'* website and provides regular communications and updates to the *fire co-ordinators*.
- 4.11 Organizes and conducts the *fire co-ordinators* annual meeting and learning symposium and other such meetings as may be scheduled.
- 4.12 Monitors the operations and performance of the *MAP*.
- 4.13 As requested, such as during significant events or mutual aid activations, provides advice and assistance to the *fire co-ordinators* or *fire departments* dealing with the incident.
- 4.14 Provides advice and assistance to the *fire co-ordinator* or *participants* or non-municipal *participants* as it pertains to the Province of Ontario Mutual Aid Plan, including any roles and responsibilities of the *fire co-ordinator*, *participants*, or *non-municipal participants*.
- 4.15 Attends mutual aid meetings, dependant on availability, as requested by the *fire co-ordinator*.
- 4.16 Provides training sessions for the *fire co-ordinators* / alternates.
- 4.17 Co-ordinates meetings of the *Mutual Aid Advisory Committee* with the Fire Marshal on a semi-annual basis or as needed.
- 4.18 May choose to co-ordinate mutual aid activations involving two or more county/region/district *MAP's*.

- 4.19 The Office of the Fire Marshal may deliver to the *participant* or *non-municipal participant* a written notice (copying the *fire co-ordinator*) directing them to have the identified deficiencies corrected. Failure to maintain the established criteria to the satisfaction of the OFM may result in removal from the program. See Appendix L for process flow chart.
- 4.20 Maintains confidentiality of the information collected and uses only for the intended purpose of administering MAP.

5.0 Fire Co-ordinator

Fire department personnel appointed as fire co-ordinators by the Fire Marshal or designate shall fulfill the duties and responsibilities as instructed by the Fire Marshal, or designate (*Fire Protection and Prevention Act, 1997, Section 7*).

Roles and responsibilities of the *fire co-ordinator* and, in the absence of the *fire co-ordinator*, the *alternate fire co-ordinator*, for the purposes of the *MAP* include:

- 5.1 In co-operation with the *participants* and *non-municipal participants*, develop, review, and maintain an up-to-date *MAP*, under the instructions of the Fire Marshal or designate.
- 5.2 Submit the County, District, or Region *MAP* to the Office of the Fire Marshal for review and acceptance.
- 5.3 Review the *MAP* annually, or more often if required, with the *participants*, *non-municipal participants* and OFM staff, and submit updates by April 1st of every year to OFMEM.MAP@ontario.ca
- 5.4 Coordinate/monitor activations of the *MAP*.
- 5.5 Evaluate and process requests and recommend to the Provincial Emergency Operations Centre (PEOC) the deployment of provincial and regional assets and/or resources as per the notification process for requesting provincial resources.
- 5.6 Provide advice and assistance to the Fire Marshal or designate upon request.
- 5.7 Provide assistance and guidance to *participants* and *non-municipal participants* during *mutual aid* activations.

- 5.8 In the case of *significant events*, the *fire co-ordinator* will notify the *PEOC* at their first opportunity in order to provide a verbal synopsis of the event and determine whether the Office of the Fire Marshal involvement is required. The *fire co-ordinator* will also be required to forward an email to OFMEM.MAP@Ontario.ca within 2 business days providing a written synopsis of the significant event (**Reference Appendix O**).
- 5.9 Attend the *Fire Co-ordinators Annual Meeting and Learning Symposium*, and other meetings as may be required from time to time by the Office of the Fire Marshal.
- 5.10 Submit expense reports to the Office of the Fire Marshal, Operations Manager responsible for the *MAP*, for approval twice yearly, and more frequently if required, prior to March 1st of each year (see **Appendix R** for expense account guidelines).
- 5.11 Provide advice and assistance to promote the effective and efficient implementation of the *MAP*.
- 5.12 Maintain confidentiality of the information collected and use only for the intended purpose of administering the *MAP*.
- 5.13 Other duties as may be assigned by the Fire Marshal or designate in relation to the support of *mutual aid* activations.
- 5.14 The *fire co-ordinator* shall notify the OFM when a *participant* or *non-municipal participant* fails to maintain the established criteria for participation in the *MAP*.

Roles and responsibilities of the *fire co-ordinator* for the purposes of the *mutual aid plan* do not include:

In a *territory without municipal organization* where there are no agreements made pursuant to the *Fire Protection and Prevention Act, 1997* to provide *fire protection services*, there is ordinarily no role for the *fire co-ordinator* to play.

The role of the *fire co-ordinator* is to co-ordinate the *MAP* and to perform related duties. The *MAP* is developed between *fire departments* and *non-municipal participants*. *Fire departments* exist only in municipalities, or pursuant to an agreement in a *territory without municipal organization*.

6.0 Zone Fire Co-ordinator(s)

Zone Fire Co-ordinators are appointed to act on behalf of the *fire co-ordinator* in a defined geographic area of the *MAP*. Responsibilities include:

- 6.1 Co-ordinate/monitor zone *mutual aid* activations.
- 6.2 Ensure district plan revisions received from *fire co-ordinator* are copied and distributed to zone *fire chiefs* for updating their fire department plan.
- 6.3 Co-ordinate regular zone meetings each year.
- 6.4 Attend County/District/Region *MAP* meetings to provide zone activation updates and share zone initiatives being implemented.
- 6.5 Provide advice and assistance to promote the effective and efficient implementation of the *MAP*.
- 6.6 Attend the annual fire co-ordinators' conferences, zone meetings and such other meetings as may be convened from time to time by the Office of the Fire Marshal.
- 6.7 Maintain confidentiality of the information collected and use only for the intended purpose of administering *MAP*.

7.0 Participants

Participants in the *MAP* are responsible to ensure there is a by-law, agreement or alternative *acceptable* authorization to:

- 7.1 Establish and regulate their *fire department*.
- 7.2 Appoint the *fire chief* of the *fire department*, and,
- 7.3 Authorize participation in the *MAP*.
- 7.4 Meet minimum conditions for participation.
- 7.5 Attend meetings as called by the *fire co-ordinator* or Office of the Fire Marshal.
- 7.6 Notify the *fire co-ordinator* of issues which preclude meeting the minimum conditions for participation in the *MAP*.
- 7.7 Maintain confidentiality of the information collected and use only for the intended purpose of administering *MAP*.

8.0 Non-Municipal Participants

Non-Municipal Participants in the *MAP* are responsible for, in addition to meeting the minimum conditions for *participants*:

- 8.1 Provide and maintain a list of services.
- 8.2 Obtain authorization to participate in the *MAP* from the participating *fire chiefs* and the Office of the Fire Marshal.
- 8.3 Authority having jurisdiction must provide document authorizing participation in the *MAP*.
- 8.4 Submitting any information (i.e. asset lists, contact information) that is required in the administration of the *MAP* or as deemed necessary by the *fire co-ordinator*.
- 8.5 Ensuring that all minimum requirements for participation in the *MAP* are met or that there are acceptable equivalencies in place.

9.0 Participating Fire Departments

- 9.1 Ensure members of the *fire department* are aware of the intent and operational components of the *MAP*.
- 9.2 Notify the *fire co-ordinator* of all significant changes as they occur, regarding levels of service or modification to their establishing and regulating by-law/alternative authorization and agreements.
- 9.3 Report mutual aid activations to the *fire co-ordinator* at the first opportunity.
- 9.4 Complete and submit all required documentation as prescribed by the *MAP*.
- 9.5 Attend or ensure there is representation at every meeting(s) as called by the *fire co-ordinator*/Office of the Fire Marshal.
- 9.6 Advise the *fire co-ordinator* of any municipal re-alignments/amalgamations or any change that will affect the *MAP*.
- 9.7 Provide a copy of the *MAP* to their municipal council and clerk.
- 9.8 Participate in the submission or updating of the *MAP*, to be completed by April 1st of every year.
- 9.9 Maintain confidentiality of the information collected and use only for the intended purpose of administering *MAP*.

APPOINTMENT AS A FIRE CO-ORDINATOR, ALTERNATE, OR ZONE

10.0 Criteria for Appointment as a Fire Co-ordinator, Alternate Fire Co-ordinator or Zone Fire Co-ordinator

To be appointed as a *fire co-ordinator*, *alternate fire co-ordinator* or *zone fire co-ordinator*, the following criteria shall be met:

- 10.1 Appointees must be a *fire chief*, deputy fire chief or senior officer with the necessary training and experience (see 6.2, 6.3) and be willing to take any additional training required by the Fire Marshal to fulfill the duties of *fire co-ordinator*, *alternate fire co-ordinator*, and/or *zone fire co-ordinator* (see 6.4).
- 10.2 Necessary training includes:
 - (a) Incident Command System Training, and
 - (b) Incident Management System Training
- 10.3 Necessary experience includes:
 - (a) Previous participation in local County, Region, or District *MAP* meetings, and
 - (b) A minimum of one year experience as a *fire chief* as defined in the *Fire Protection and Prevention Act, 1997, Section 1*, or
 - (c) A minimum of two years as a deputy fire chief or other senior officer role.
- 10.4 Additional training includes:
 - (a) Successful completion of the Office of the Fire Marshal's Fire Co-ordinator Online Training upon appointment as a *fire co-ordinator*, *alternate fire co-ordinator* or *zone fire co-ordinator*, and
 - (b) Any other training deemed necessary by the Fire Marshal, or delegate

Note: The Fire Marshal or delegate reserves the right to appoint less qualified candidates, given the candidate agrees to participate in training identified by the Fire Marshal, or delegate.
- 10.5 Willingness to fulfill the role of *fire co-ordinator*, *alternate fire co-ordinator*, or *zone fire co-ordinator*.
- 10.6 Letter of Support from the municipality, or other employer, that the Fire Marshal, or designate, may request an *alternate fire co-ordinator* or *zone fire co-ordinator* temporarily fill the role of *fire co-ordinator*, if required.
- 10.7 Have the technical ability to communicate with *participants* and *non-municipal participants* within the County, District or Region and between other Counties, Districts and/or Regions (i.e., radio communications).

- 10.8 Have excellent verbal and written communication skills to communicate with *participants* and *non-municipal participants* within the neighbouring Counties, Districts or Regions, inter-provincially and/or internationally for the purposes of coordinating *MAP* meetings, amending *MAP* documents, or any other *MAP* related task.
- 10.9 Understand the requirements and implementation of the *MAP*.
- 10.10 Advise *participants* or *non-municipal participants* in the *MAP* where the OFM or *fire co-ordinator* are made aware of an impending or actual vacancy of a *fire co-ordinator* or *alternate fire co-ordinator* or *zone fire co-ordinator* to be given the opportunity to provide input into the new nomination of a *fire co-ordinator*, *alternate fire co-ordinator* or *zone fire co-ordinator*.

Note: The Fire Marshal or delegate reserves the right to revoke any of the above-mentioned appointments.

11.0 Appointment Process for Fire Co-ordinators, Alternate Fire Co-ordinators, and Zone Fire Co-ordinators

- 11.1 For a pending vacancy with an appointed incumbent, the incumbent *fire co-ordinator* shall provide a minimum 7 days' notice to their assigned Fire Protection Adviser of a pending resignation or vacating of an appointed position in their County, Region or District *MAP*. In the absence of an assigned Fire Protection Adviser, the *fire co-ordinator* shall notify the assigned *MAP* Operations Manager through OFMEM.MAP@ontario.ca.
- 11.2 For a vacating *fire co-ordinator* position, the appointed *fire co-ordinator* shall canvas existing appointed *MAP alternate/zone fire co-ordinators* to identify potential candidates. For a vacating *alternate fire co-ordinator/zone fire co-ordinator* position, or where an existing *alternate/zone fire co-ordinator* has not expressed interest in advancing to the *fire co-ordinator* position, the *fire co-ordinator* will canvas *MAP participants* to identify interested/potential candidates
- 11.3 The selection criteria outlined in Section 10 of the Province of Ontario Mutual Aid Plan will be used to identify a potential candidate. Once a candidate is identified, the *fire co-ordinator* shall solicit support for advancing a candidate's nomination to the OFM from the *participants* of the County, Region, or District *MAP*.
- 11.4 The *fire co-ordinator* shall then complete and submit **Appendix P: Request for Fire Co-ordinator** to their assigned Fire Protection Adviser, or to the *MAP* Operations Manager, along with the required supporting documentation for appointment: Letter of Municipal/Authority Support, JPEG Photo and Confirmation of Support from the County, Region, or District *MAP Participants*.

- 11.5 The assigned Fire Protection Adviser shall provide advice and assistance as requested to the *fire co-ordinator*, supporting the candidate identification and selection process in accordance with the identified selection criteria in the Province of Ontario Mutual Aid Plan.
- 11.6 Where there is a vacant *fire co-ordinator* position, the assigned Fire Protection Adviser shall canvas existing appointed County, Region, District *Alternate / Zone Fire Co-ordinators* to identify potential candidates using the selection criteria outlined in Section 10 of the Province of Ontario Mutual Aid Plan. In the event of a null response, the assigned Fire Protection Adviser shall solicit interest from other *participants* from within the County, Region, or District *MAP*. The selected candidate will then follow the process outlined in 11.4 for completing and submitting **Appendix P: Request for Fire Co-ordinator**.
- 11.7 Upon appointment from the Fire Marshal, or designate, the new *fire co-ordinator, alternate or zone fire co-ordinator* will receive an appointment package containing a badge, wallet, photo ID, letter of appointment and certificate of appointment from the Office of the Fire Marshal. The newly appointed *fire co-ordinator, alternate or zone fire co-ordinator* will receive access to the SharePoint website and shall complete the Office of the Fire Marshal Fire Co-ordinator Training.

MUTUAL AID PLAN COMPONENTS

MAP participants shall adopt all mandatory appendices and any applicable optional appendices, based on their local needs and circumstances. The appendices are intended to provide *participants* with the ability to attach additional information to the *MAP* base document that they feel will assist local *participants* and *non-municipal participants* in the application and use of the *MAP*.

The following appendices are components of the *MAP* and should be reviewed on an annual basis by April 1st of every year: Mandatory appendices are identified with a **

Appendix A - Running Card Assignments**

Appendix B & C – Emergency Contact Information and Mutual Aid Asset Report**

Appendix B & C – For Non-Municipal Participants**

Appendix D - Additional Local Minimum Requirements

Appendix E - Interoperability Border Crossing Coupling Locations and Quantities

Appendix G - Optional Conditions for Participation in Programs 3.0 *County, District or Region Hazardous Materials Response Support*

Appendix H - Optional Conditions for Participation in Programs *4.0 County, District or Region Extrication Response Support*

Appendix I - Optional Conditions for Participation in Programs *5.0 County, District or Region Specialized Rescue Support*

Appendix J - Sample By-Law Authorizing Participation in the Mutual Aid Plan**

Appendix L - Process for Addressing known Contraventions of the Minimum Conditions for Participation in the Mutual Aid Plan

Appendix O - Significant Event Report Form (Mandatory Post-Significant Event)

Appendix P - Request for Fire Co-ordinator

Appendix Q - Request for Temporary Appointment

Appendix R - Expense Account Guidelines

Appendix T - Plan Acceptance Form**

Appendix U - List of Agreements**

Appendix V - Non-Municipal Participant Agreement**

Appendix W – Mutual Aid Activation Report (Mandatory Post-Activation)

ACTIVATION OF THE MAP

12.0 Requesting Fire Department

The incident commander, or the communications facility currently serving the incident commander, will communicate directly with the first help call or subsequent help call.

12.1 Identify who you are.

12.2 Briefly describe the nature of the incident/emergency.

12.3 Describe what is needed (equipment, staffing, apparatus, etc.).

12.4 Provide the status of the mutual aid response (who's been called already, automatic aid activations that have been initiated).

12.5 Give the location of the incident (coordinates, address and landmarks).

- 12.6 Give information on what is the best route and approach to the site.
- 12.7 Provide details on command and its designation. Advise who, and on what radio frequency or talk group, to contact for assignment and/or staging location. If common radio frequencies or talk groups are not available, direct the responding mutual aid companies to a specific location and advise them whom to contact on arrival.

13.0 First and/or Subsequent Help Call

- 13.1 Evaluate your ability to respond considering local capacity.
- 13.2 If prepared to do so, dispatch resources to respond to the incident.
- 13.3 Contact and notify the *fire co-ordinator* of the incident, your response, and any other relevant information (such as cross-border activations, nature, size, and extent of the incident) forthwith. This could be done by text, phone call or e-mail. **Appendix W** is to be submitted within two business days of the incident to the *fire co-ordinator* by all responding participants.
- 13.4 The first called *fire department* shall notify the *fire co-ordinator* of the incident/emergency.

Note: All subsequently responding *participants* and *non-municipal participants* shall notify the *fire co-ordinator* of their response and any other relevant information as needed or as requested.

14.0 Fire Co-ordinator

- 14.1 Arrange for the backfill or standby for home and assisting fire departments as per **Appendix A: Running Card Assignments**.
- 14.2 Be notified of all mutual aid activations and additional assistance as required. There should be no boundaries within the Province when considering mutual aid assistance. As an example, help call, backfill, or stand-by may be from Counties, Districts or Regions, inter-provincially and/or internationally. A fire co-ordinator can request resources from any *participant* or *non-municipal participant* in the MAP.
- 14.3 Notify the Provincial Emergency Operations Centre of all significant events (Reference **Appendix O: Significant Event Form**).
- 14.4 Provide field guide to the dispatch centre and update as needed.

15.0 Termination of the Incident

- 15.1 The incident commander will determine when assisting resources are no longer required.
- 15.2 The incident commander will release resources as soon as possible.
- 15.3 Assisting *fire department(s) and non-municipal participants* will notify the *fire co-ordinator* when they are back in service in their local community.

PROVINCIAL CBRNE AND USAR RESOURCES

The Province operates a system which provides response support for chemical, biological, radiological, nuclear, and/or explosive (CBRNE) incidents, and urban search and rescue (USAR) incidents, to local communities. The system operates under the following conditions:

- Initial response to CBRNE and USAR emergencies are a local responsibility. More advanced support may be available locally through the *MAP* or a contracted service provider, which includes contracted support from another *municipality* through a *fire protection services agreement* or an *automatic aid agreement* and contracted support from a commercial provider.
- It is intended that CBRNE teams and the USAR team, strategically located in designated cities, and operating under a memorandum of understanding with the Province of Ontario, is available to support local responders.
- The expectations and capabilities of responding CBRNE Teams shall be based on the National Fire Protection Association Standard 1072: Professional Competence of Responders to Hazardous Materials Incidents. That standard provides for the following response levels:
 - Level 1: **Awareness** of what constitutes a hazardous materials incident
 - Level 2: **Operations or mission specific** has the capacity to carry out limited response activities
 - Level 3: **Technician** has the capacity to mitigate hazardous materials incidents

- The expectations and capabilities of the responding USAR team shall be based on the National Fire Protection Association Standard 1670: Operations and Training for Technical Rescue Incidents. That standard provides for the following response levels.
 - Level 1: **Awareness** of what constitutes a technical rescue incident
 - Level 2: **Operations** has the capacity to carry out limited response activities
 - Level 3: **Technician** has the capacity to mitigate technical rescue incidents

Activation of CBRNE and USAR Resources

Refer to *Communique 2020-01: Provincial Resources for Urban Search and Rescue, Chemical, Biological, Radiological, Nuclear and Explosive, and Hazardous Materials Incidents* for information on how to activate provincial resources.

PROTECTION FROM PERSONAL LIABILITY AND INDEMNIFICATION

Fire co-ordinators are protected from personal liability and indemnification pursuant to Sections 74. (1), (2) and 75. (1) of the Fire Protection and Prevention Act, 1997.

RISK EXPOSURE OF NON-MUNICIPAL PARTICIPANTS

Non-municipal Participants are encouraged to review all of the conditions for participation, their authorization (internal Policy/Band Council/Federal law/State law, etc.), insurance coverage and seek legal counsel on the level of risk exposure related to participation in this plan. While the authorization to participate is obtained from the participants and the Office of the Fire Marshal, the choice to participate lies with the individual organization.

CONTACTING THE OFFICE OF THE FIRE MARSHAL

Submitting Documentation

The *Operations Manager* assigned to the *MAP* is responsible for reviewing and approving all County, Region or District *MAP* submissions, appointment requests, and expense claims. Unless otherwise specified through the Province of Ontario Mutual Aid Plan, the *fire co-ordinator* will forward:

- Current copies of local County, Region, or District *MAPs*
- Updates to *MAP* resources, contact lists, etc.,
- Significant Event Reports (Appendix O) and Mutual Aid Activation Reports (Appendix W), and/or
- Any other *MAP* document or correspondence that has not been specified throughout the Province of Ontario Mutual Aid Plan

To the *MAP* e-mail for review: OFMEM.MAP@ontario.ca.

Note: Original copies of expense claims must be mailed to the following address for review and approval (faxed or electronic copies are not *acceptable* for approved government procedures).

Office of the Fire Marshal
2284 Nursery Road
Midhurst, ON
L9X 1N8

Questions

In those instances when a *fire co-ordinator*, *alternate fire co-ordinator* or *zone fire co-ordinator* has a question about the expected roles and responsibilities, he/she will utilize their assigned Fire Protection Adviser as their first point of contact. In the event there is no assigned Fire Protection Adviser, or the assigned FPA is absent, the *fire co-ordinator* may contact the *Operations Manager* through OFMEM.MAP@ontario.ca or through the Advice and Assistance phone line: **1-844-638-9560**.

During non-business hours, contact may be arranged through the *Provincial Emergency Operations Centre* by calling **1-866-314-0472** and asking to be put in contact with the on-call manager for Field and Advisory Services, who will address the concern directly and/or place you in contact with the appropriate *Operations Manager*.

Any issues encountered while trying to access provincial resources should be brought to the attention of the *Operations Manager*.

Proposals to change provincial *MAP* can be forwarded to the OFM through OFMEM.MAP@ontario.ca.

Contact Information

OFMEM – General Inquiries

OFMEM

1-647-329-1100
1-800-565-1842
askofmem@ontario.ca

Field and Advisory Services Toll Free Number

1-844-638-9560
OFMEM-FAS-AA@ontario.ca

Public Safety Education

1-647-329-1100
ofm.pubed@ontario.ca

Technical Services

1-647-329-1100
firesafetystandards@ontario.ca

Ontario Fire College

1-705-687-2294
askofc@ontario.ca

Academic Standards and Evaluation

1-647-329-1100
OFMtestingandcertification@ontario.ca

Emergency Management

1-866-314-0472
askofmem@ontario.ca

Administration and Business Services

1-647-329-1100
askofmem@ontario.ca

Provincial Emergency Operations

1-416-314-0472
1-800-461-2281 (toll free)

After Hours PEOC:

1-800-461-2281
PEOCDO01@ontario.ca

GLOSSARY

In this document,

Acceptable* - means acceptable to the *fire co-ordinator* and participating *fire chiefs* in consultation with the Office of the Fire Marshal.

Alternate Fire Co-ordinator* - means the person appointed by the Fire Marshal, or designate, under the authority of the *Fire Protection and Prevention Act, 1997* to act in the absence of the *fire co-ordinator* and may also co-ordinate a geographic portion of a County, Region, or District under the direction of the *fire co-ordinator*.

Automatic Aid agreements¹ - For the purposes of the *Fire Protection and Prevention Act, 1997* an *automatic aid agreement* means any agreement under which

(a) a *municipality* agrees to ensure the provision of an initial response to fires, rescues and emergencies that may occur in a part of another *municipality* where a *fire department* in the *municipality* is capable of responding more quickly than any *fire department* situated in the other *municipality*; or

(b) a *municipality* agrees to ensure the provision of a supplemental response to fires, rescues and emergencies that may occur in a part of another *municipality* where a *fire department* situated in the *municipality* is capable of providing the quickest supplemental response to fires, rescues and emergencies occurring in the part of the other *municipality*. 1997, c. 4, s. 1 (4).

A *mutual aid plan* established under section 7 does not constitute an *automatic aid agreement* for the purposes of subsection (4). 1997, c. 4, s. 1 (5).

Backfill* – means when a participant in the *MAP* is deployed into a station to assist by providing coverage while the receiving participant's resources are committed to an emergency. The participants that are providing the backfill may be required to assist at that emergency or respond to other alarms.

Council*- means the *council* of a *municipality* participating in the *MAP*.

Fire Chief²– means a *fire chief* appointed under subsection 6 (1), (2) or (4) of the *Fire Protection and Prevention Act, 1997*; (“chef des pompiers”)

Fire Co-ordinator* - means the person appointed by the Fire Marshal, or designate under the authority of the *Fire Protection and Prevention Act, 1997* to establish and maintain the *mutual aid plan*, and perform other duties as may be assigned by the Fire Marshal or designate.

*Mutual Aid Re-Write Committee

¹ Fire Protection and Prevention Act, 1997, c. 4, s. 1 (4), (5).

² Fire Protection and Prevention Act, 1997

Fire Department³ - means a group of firefighters authorized to provide *fire protection services* by a *municipality*, group of municipalities or by an agreement made under Section 3 of the *Fire Protection and Prevention Act, 1997*.

Note: For the purposes of the *MAP*, includes *non-municipal participants*.

Fire Protection Services⁴ - includes,

- (a) fire suppression, fire prevention and fire safety education,
- (b) mitigation and prevention of the risk created by the presence of unsafe levels of carbon monoxide and safety education related to the presence of those levels,
- (c) rescue and emergency services,
- (d) communication in respect of anything described in clauses (a) to (c),
- (e) training of persons involved in providing anything described in clauses (a) to (d), and
- (f) the delivery of any service described in clauses (a) to (e);

First Nation Community⁵ - means a community that is part of, or that is a reserve, as that term is defined in the *Indian Act (Canada)*.

Help Call* - means the *participant or non-municipal participant* that is called to assist another *participant or non-municipal participant* in the event of a *MAP* activation.

Home Fire Chief* - means the *fire chief* of the *municipality*, non-municipal community or area experiencing a *major emergency/significant event*.

Home Fire Department* - means the *fire department* of the *municipality*, non-municipal community or area experiencing a *major emergency/significant event*.

Incident Command System (ICS)⁶ – means the first and primary organizational component of the IMS, which is responsible for managing all responses to an incident and to which all other functions report, and which may consist of a single person or a team.

Incident Management System (IMS)⁷ – means a standardized approach to emergency management, encompassing personnel, facilities, equipment, procedures, and communications operating within a common organizational structure. The IMS is predicated on the understanding that in any and every incident there are certain management functions that must be carried out, regardless of the number of persons who are available or involved in the emergency response.

³ Fire Protection and Prevention Act, 1997

*Mutual Aid Re-Write Committee

⁴ Fire Protection and Prevention Act, 1997

⁵ OFMEM Legal Department

⁶ IMS-100 Introduction to the Incident Management System (IMS) for Ontario, December 2008

⁷ Emergency Management Ontario: Glossary of Terms

Major Emergency* – means a situation that, in the opinion of the fire chief, constitutes a danger of major proportions to life, property and/or the environment.

Municipality⁸ – means a single-tier or lower-tier municipality.

Mutual Aid* – means a program:

- to provide / receive assistance in the case of a *major emergency/significant event* in a *municipality*, non-municipal community or area; and
- to provide a mechanism that can be used to activate responses to incidents that exceed the capability of the *participant or non- municipal participant*

Mutual Aid Advisory Committee* – means a committee that is made up of Fire Co-ordinators from across Ontario and OFM staff.

Mutual Aid Plan (MAP)* - Means the Province of Ontario Mutual Aid Plan, which incorporates the County, Regional and District mutual aid plans developed under the authority of the *FPPA, 1997*, and under the direction of the Fire Marshal, facilitate the provision of associated *fire protection services* to the residents of County, Regional and District under the a co-ordinated and cooperative provincial plan.

Non-Municipal Participant* – means a fire brigade or fire service that is not within an organized *municipality*, such as an industrial fire brigade or a fire service within a federal jurisdiction (e.g. First Nations), or outside the province of Ontario or in a *territory without municipal organization*, other than the Northern Fire Protection Program, that is accepted into the plan by the participating fire chiefs and by the Fire Marshal.

Operations Manager* – means the person appointed by the Fire Marshal to manage OFM resources within the Field and Advisory Services Section under the direction of the Fire Marshal.

Participant* - means a *municipality*, approved by the Fire Marshal, or designate, which operates or manages a *fire department* that meets and maintains the requirements for participation in the *MAP*.

PEOC – means the Provincial Emergency Operations Centre.

Running Assignment*- means the agreed-upon arrangements to be used as a guideline by the *Fire Co-ordinator* when sending resources to assist other *participants* or *non-municipal participants* who are requesting help.

Significant Event* – means a *mutual aid* activation where the *home fire department* requests the assistance of two or more *fire departments* for an emergency.

⁸ Municipal Act, 2017

*Mutual Aid Re-Write Committee

Stand-by* – means when a *participant or non-municipal participant* is put on notice that they will be the first response to incoming emergency calls for help within another participant’s jurisdiction while their resources are committed to an emergency. The department on standby provides coverage without physically moving resources until requested.

Territory without municipal organization* - means a geographic area without *municipal* organization.

Zone Fire Co-ordinator*- means the person appointed by the Fire Marshal, or designate, under the authority of the *FPPA, 1997*, to co-ordinate a geographic portion of the *mutual aid plan* under the direction of the *fire co-ordinator*.



**Office of the Fire Marshal
and Emergency
Management
2022-2026**

Mutual Aid Plan

for the

County of Middlesex

Appendices

Fire Co-ordinator Colin Toth
Middlesex Centre Fire Services

Issue Date: April 1st, 2022

MUTUAL AID PLAN COMPONENTS

MAP participants shall adopt all mandatory appendices and any applicable optional appendices, based on their local needs and circumstances. The appendices are intended to provide participants with the ability to attach additional information to the MAP base document that they feel will assist local participants and non-municipal participants in the application and use of the MAP.

*NOTE: The following appendices are components of the MAP and should be reviewed on an annual basis by April 1st of every year: Mandatory appendices are identified with a ***

Appendix A - Running Card Assignments**

Appendix B & C – Emergency Contact Information and Mutual Aid Asset Report**

Appendix B & C – For Non-Municipal Participants**

Appendix D - Additional Local Minimum Requirements

Appendix E - Interoperability Border Crossing Coupling Locations and Quantities

Appendix G - Optional Conditions for Participation in Programs 3.0 County, District or Region Hazardous Materials Response Support

Appendix H - Optional Conditions for Participation in Programs 4.0 County, District or Region Extrication Response Support

Appendix I - Optional Conditions for Participation in Programs 5.0 County, District or Region Specialized Rescue Support

Appendix J - Sample By-Law Authorizing Participation in the Mutual Aid Plan**

Appendix L - Process for Addressing known Contraventions of the Minimum Conditions for Participation in the Mutual Aid Plan

Appendix O - Significant Event Report Form (Mandatory Post-Significant Event)

Appendix P - Request for Fire Coordinator

Appendix Q - Request for Temporary Appointment

Appendix R - Expense Account Guidelines

Appendix T - Plan Acceptance Form**

Appendix U - List of Agreements**

Appendix V - Non-Municipal Participant Agreement**

Appendix W – Mutual Aid Activation Report (Mandatory Post-Activation)



Mutual Aid Plan

for the

County of Middlesex

Appendix A
Running Assignments



APPENDIX A

Running Card Assignments

Requests for Assistance and Cover:

The location of *participants* identified as “*backfill*” or “*stand-by*” is not limited to the local county, district or region. However, in those instances when the identified “*backfill*” or “*stand-by*” comes from another county, district or region, or from another province or state, the affected *fire co-ordinator* and *fire chief(s)* shall be informed of the *participant's* inclusion in the local *mutual aid plan*.

It is important to consider the establishing and regulating by-laws/alternative authorization of participants and of non-municipal participants when developing running card assignments. This is to ensure that the requested help does not exceed the participants/non-municipal participants' service level or training as defined in its by-laws/authorization.

The following table is to be utilized as a guideline for the fire co-ordinator to use at their discretion to choose the order of the activation and by selecting the department within the quickest ability to provide the requested assistance.

Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	Adelaide-Metcalf Fire Department		Centre Road

Staffing, Pumper, Tanker or Full Station Support

Add Resource	Help Call	Stand-by	Help Call	Stand-by				
	Strathroy-Caradoc Strathroy Station	Strathroy-Caradoc Fire Department	Brooke Fire Rescue	Watford Fire Department				



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Running Card Assignments

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Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	Adelaide-Metcalf Fire Department		North of Egremont Dr.

Staffing, Pumper, Tanker or Full Station Support

Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by
	Middlesex Centre Coldstream Station	Middlesex Centre Fire Services	Strathroy-Caradoc Strathroy Station	Strathroy-Caradoc Fire Department	North Middlesex Parkhill Station	North Middlesex Ailsa Craig Station	Lambton Shores Fire Department Arkona Station	Lambton Shores Fire Department

Auto Extrication

Add Resource	Help Call	Stand-by						
	Adelaide-Metcalf Fire Department	Middlesex Centre Coldstream Station						



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Running Card Assignments

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Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	Adelaide-Metcalf Fire Department	Kerwood	South of Calvert Dr.

Staffing, Pumper, Tanker or Full Station Support

Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Backfill	Stand-by
	Southwest Middlesex Glencoe Station	Southwest Middlesex Wardsville Station	Strathroy-Caradoc Melbourne Station	Strathroy-Caradoc Fire Department	Brooke Fire Rrescue	Watford Fire Department		



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Running Card Assignments

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The following table is to be utilized as a guideline for the fire co-ordinator to use at their discretion to choose the order of the activation and by selecting the department within the quickest ability to provide the requested assistance.

Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	Lucan-Biddulph Fire Department		

Staffing, Pumper, Tanker or Full Station Support and Auto Extrication

Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Backfill	Stand-by
	North Middlesex Ailsa Craig Station	North Middlesex Parkhill Station	Middlesex Center Ilderton Station	Middlesex Center Coldstream Station	Biddulph-Blanchard Fire Department	St. Mary's Fire Department		



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Running Card Assignments

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Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments								
Add a Fire Department	Fire Department:		Station (if applicable):			Service Area (if applicable):		
	Middlesex Centre Fire Service		Arva					
Staffing, Pumper, Tanker or Full Station Support								
Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Backfill	Stand-by
	Thames Centre Thorndale Station	Thames Centre Fire Department						



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Running Card Assignments

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The following table is to be utilized as a guideline for the fire co-ordinator to use at their discretion to choose the order of the activation and by selecting the department within the quickest ability to provide the requested assistance.

Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	Middlesex Centre Fire Service	Bryanston	

Staffing, Pumper, Tanker or Full Station Support

Add Resource	Help Call	Stand-by	Help Call	Stand-by	Stand-by	Stand-by	Backfill	Stand-by
	Thames Centre Thorndale Station	Thames Centre Fire Department	Biddulph- Blanchard Fire Department	Lucan-Biddulph Fire Department				



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Running Card Assignments

Requests for Assistance and Cover:

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It is important to consider the establishing and regulating by-laws/alternative authorization of participants and of non-municipal participants when developing running card assignments. This is to ensure that the requested help does not exceed the participants/non-municipal participants' service level or training as defined in its by-laws/authorization.

The following table is to be utilized as a guideline for the fire co-ordinator to use at their discretion to choose the order of the activation and by selecting the department within the quickest ability to provide the requested assistance.

Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	Middlesex Centre Fire Service	Coldstream	

Staffing, Pumper, Tanker or Full Station Support

Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Backfill	Stand-by
	Adelaide Metcalfe Fire Department	Strathroy-Caradoc Fire Department	Strathroy-Caradoc Mt. Brydges Station	Strathroy- Caradoc Fire Department	North Middlesex Ailsa Craig Station	North Middlesex Fire Department		



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Running Card Assignments

Requests for Assistance and Cover:

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The following table is to be utilized as a guideline for the fire co-ordinator to use at their discretion to choose the order of the activation and by selecting the department within the quickest ability to provide the requested assistance.

Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments								
Add a Fire Department	Fire Department:			Station (if applicable):			Service Area (if applicable):	
	Middlesex Centre Fire Service			Delaware				
Staffing, Pumper, Tanker or Full Station Support								
Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Backfill	Stand-by
	Strathroy-Caradoc Mt. Brydges Station	Strathroy-Caradoc Fire Department	London Fire Department Station 11	London Fire Department	Onieda Fire Department	Strathroy-Caradoc Fire Department		



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Running Card Assignments

Requests for Assistance and Cover:

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It is important to consider the establishing and regulating by-laws/alternative authorization of participants and of non-municipal participants when developing running card assignments. This is to ensure that the requested help does not exceed the participants/non-municipal participants' service level or training as defined in its by-laws/authorization.

The following table is to be utilized as a guideline for the fire co-ordinator to use at their discretion to choose the order of the activation and by selecting the department within the quickest ability to provide the requested assistance.

Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments								
Add a Fire Department	Fire Department:		Station (if applicable):			Service Area (if applicable):		
	Middlesex Centre Fire Service		Ilderton					
Staffing, Pumper, Tanker or Full Station Support								
Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Backfill	Stand-by
	Lucan-Biddulph Fire Department	North Middlesex Ailsa Craig Station						



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Running Card Assignments

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It is important to consider the establishing and regulating by-laws/alternative authorization of participants and of non-municipal participants when developing running card assignments. This is to ensure that the requested help does not exceed the participants/non-municipal participants' service level or training as defined in its by-laws/authorization.

The following table is to be utilized as a guideline for the fire co-ordinator to use at their discretion to choose the order of the activation and by selecting the department within the quickest ability to provide the requested assistance.

Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	Newbury District Fire Department		Village of Newbury

Staffing, Pumper, Tanker or Full Station Support

Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Backfill	Stand-by
	Southwest Middlesex Wardsville Station	Southwest Middlesex Glencoe Station	Southwest Middlesex Glencoe Station	Strathroy-Caradoc Melbourne Station	Strathroy-Caradoc Melbourne Station	Strathroy-Caradoc Mt.Brydges Station		



APPENDIX A

Running Card Assignments

Requests for Assistance and Cover:

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It is important to consider the establishing and regulating by-laws/alternative authorization of participants and of non-municipal participants when developing running card assignments. This is to ensure that the requested help does not exceed the participants/non-municipal participants' service level or training as defined in its by-laws/authorization.

The following table is to be utilized as a guideline for the fire co-ordinator to use at their discretion to choose the order of the activation and by selecting the department within the quickest ability to provide the requested assistance.

Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	North Middlesex Fire Department	Ailsa Craig	

Staffing, Pumper, Tanker or Full Station Support and Extrication

Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by
	Lucan-Biddulph Fire Department	Biddulph-Blanchard Fire Department	Middlesex Centre Ilderton Station	Middlesex Centre Fire Services	Middlesex Centre Coldstream Station	Middlesex Centre Fire Services	Adelaide-Metcalf Fire Department	Strathroy-Caradoc Fire Department



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Running Card Assignments

Requests for Assistance and Cover:

The location of *participants* identified as “*backfill*” or “*stand-by*” is not limited to the local county, district or region. However, in those instances when the identified “*backfill*” or “*stand-by*” comes from another county, district or region, or from another province or state, the affected *fire co-ordinator* and *fire chief(s)* shall be informed of the *participant's* inclusion in the local *mutual aid plan*.

It is important to consider the establishing and regulating by-laws/alternative authorization of participants and of non-municipal participants when developing running card assignments. This is to ensure that the requested help does not exceed the participants/non-municipal participants' service level or training as defined in its by-laws/authorization.

The following table is to be utilized as a guideline for the fire co-ordinator to use at their discretion to choose the order of the activation and by selecting the department within the quickest ability to provide the requested assistance.

Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments								
Add a Fire Department	Fire Department:			Station (if applicable):			Service Area (if applicable):	
	Oneida Nations of the Thames							
Staffing, Pumper, Tanker or Full Station Support								
Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by
	Middlesex Centre Delaware	Middlesex Centre Fire Services	Strathroy-Caradoc My Brydges Station	Strathroy-Caradoc Fire Department				



APPENDIX A

Running Card Assignments

Requests for Assistance and Cover:

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Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments								
Add a Fire Department	Fire Department:		Station (if applicable):			Service Area (if applicable):		
	Southwest Middlesex Fire Department		Wardsville			South Area		
Staffing, Pumper, Tanker or Full Station Support and Auto Extrication								
Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by
	Southwest Middlesex Glencoe Station	West Elgin Fire Department						



APPENDIX A

Running Card Assignments

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Reset Form

First Help Call, Backfill and Stand-by Assignments								
Add a Fire Department	Fire Department:			Station (if applicable):			Service Area (if applicable):	
	Strathroy/Caradoc Fire Department			Melbourne				
Staffing, Pumper, Tanker or Full Station Support								
Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by
	Adelaide-Metcalf Kerwood	Southwest Middlesex Glencoe Station	Adelaide-Metcalf Fire Department	North Middlesex Parkhill Station				



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Running Card Assignments

Requests for Assistance and Cover:

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Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	Strathroy/Caradoc Fire Department	Mt. Brydges	

Staffing, Pumper, Tanker or Full Station Support

Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by
	Middlesex Centre Delaware Station	Middlesex Centre Fire Services						



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Running Card Assignments

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Do not include Automatic Aid Agreements or Fire Protection Agreements.

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First Help Call, Backfill and Stand-by Assignments								
Add a Fire Department	Fire Department:		Station (if applicable):			Service Area (if applicable):		
	Strathroy/Caradoc Fire Department		Strathroy					
Staffing, Pumper, Tanker or Full Station Support								
Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by
	Adelaide-Metcalf Fire Department	North Middlesex Parkhill Station (North) and Southwest Middlesex Glencoe Station (South)	Middlesex Centre Coldstream Station (East)	Middlesex Centre Fire Services				



APPENDIX A

Running Card Assignments

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Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	Thames Centre Fire Department	Dorchester	

Staffing, Pumper, Tanker or Full Station Support

Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by
	Central Elgin Belmont Station	Central Elgin Fire Department	London Fire Department Station 10	London Fire Department	Zorra Twsp Thamesford Station	Zorra Twsp Fire Department	Southwest Oxford Mount Elgin Station	Southwest Oxford Fire Department



APPENDIX A

Running Card Assignments

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Do not include Automatic Aid Agreements or Fire Protection Agreements.

Reset Form

First Help Call, Backfill and Stand-by Assignments

Add a Fire Department	Fire Department:	Station (if applicable):	Service Area (if applicable):
	Thames Centre Fire Department	Thorndale	

Staffing, Pumper, Tanker or Full Station Support

Add Resource	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by	Help Call	Stand-by
	Lucan-Bidulph Granton Station	Lucan-Bidulph Lucan Station	Zora Township Fire Department Thamesford Station	Zora Township Fire Department	Middlesex Centre Fire Services Arva Station	Middlesex Centre	Middlesex Centre Fire Services Bryanston Station	Middlesex Centre Fire Services



Mutual Aid Plan

for the

County of Middlesex

**Appendix B and C
Emergency Contact Information and Mutual Aid
Plan Asset Report
Municipal Participants**

Office of the Fire Marshal and Emergency Management



Emergency Contact Information and Mutual Aid Plan Asset Report (Appendix B & C)

Middlesex County

The Provincial Emergency Operations Centre (PEOC) may be reached 24 hours a Day,
7 days a week at **1-416-314-0472** or toll free at **1-866-314-0472**

Emergency Contact Information

Fire Coordinators

Fire Department	Name	Position	Email	Phone Numbers
London Fire Department	Hayes, Richard	Alternate Fire Coordinator	rhayes@london.ca	Emerg: (519) 433-0111 Cell: (519) 521-4518
Strathroy-Caradoc Fire Department	Beasley, Steve	Alternate Fire Coordinator	sbeasley@strathroy-caradoc.ca	Emerg: (519) 245-1300 Cell: (519) 777-6615
Middlesex Centre Fire Services	Toth, Colin	Fire Coordinator	toth@middlesexcentre.ca	Emerg: (519) 245-1300 Cell: (519) 670-6958

Appendix B & C - Middlesex County

Mutual Aid Plan Asset Report

Adelaide Metcalfe Fire Department

Business: (519) 247-3333

Profile Number:2021-394700

<p>Fire Chief Parker, Dan napperton@hotmail.com Emerg: (519) 245-1300 Cell: (519) 671-8762</p>	<p>Staffing (Suppression)</p> <table> <tr><td>Full Time</td><td>0</td></tr> <tr><td>Part Time</td><td>0</td></tr> <tr><td>Volunteer</td><td>24</td></tr> </table>	Full Time	0	Part Time	0	Volunteer	24	<p>Vehicle Summary</p> <table> <tr><td>Pumper</td><td>2</td><td>Rescue Unit</td><td>1</td></tr> <tr><td>Tanker</td><td>1</td><td>HazMat</td><td>0</td></tr> <tr><td>CAFS System</td><td>0</td><td>Mobile Command Post</td><td>0</td></tr> <tr><td>Elevating Device</td><td>0</td><td>Rehab</td><td>0</td></tr> </table>				Pumper	2	Rescue Unit	1	Tanker	1	HazMat	0	CAFS System	0	Mobile Command Post	0	Elevating Device	0	Rehab	0																		
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Elevating Device	0	Rehab	0																																										
<p>Deputy Fire Chief Acting Deputy Fire Chief Tamminga, Adrian adriantamming@gmail.com Emerg: (519)245-1300 Cell: (519) 331-4338</p>	<p>SCBA</p> <table> <tr><td>MSA</td><td>0</td></tr> <tr><td>Draeger</td><td>0</td></tr> <tr><td>Scott</td><td>13</td></tr> <tr><td>Survivair</td><td>0</td></tr> <tr><td>Interspiro</td><td>0</td></tr> <tr><td>Other</td><td>0</td></tr> </table>	MSA	0	Draeger	0	Scott	13	Survivair	0	Interspiro	0	Other	0	<p>Resources</p> <table> <tr><td>Mobile Light Unit</td><td>0</td></tr> <tr><td>Mobile Air Unit</td><td>0</td></tr> <tr><td>Fire Boats</td><td>0</td></tr> <tr><td>Water Rescue Boats</td><td>0</td></tr> <tr><td>HazMat Trailer</td><td>0</td></tr> <tr><td>Portable Generators</td><td>3</td></tr> <tr><td>Portable Pumps</td><td>2</td></tr> </table>		Mobile Light Unit	0	Mobile Air Unit	0	Fire Boats	0	Water Rescue Boats	0	HazMat Trailer	0	Portable Generators	3	Portable Pumps	2	<p>Equipment</p> <table> <tr><td>Extr. Equip (Hand)</td><td>Yes</td></tr> <tr><td>Extr. Equip (Power)</td><td>Yes</td></tr> <tr><td>Air Bags</td><td>Yes</td></tr> <tr><td>Fixed Air Fill Station</td><td>Yes</td></tr> <tr><td>High Volume Water Supply</td><td>Yes</td></tr> </table>		Extr. Equip (Hand)	Yes	Extr. Equip (Power)	Yes	Air Bags	Yes	Fixed Air Fill Station	Yes	High Volume Water Supply	Yes				
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Mutual Aid Plan Asset Report

Biddulph-Blanshard Fire Department

Business: (519) 801-0812

Profile Number:2021-396000

<p>Fire Chief Toews, Steve grantonfiredept@quadro.net Emerg: (519) 661-5615 Cell: (519) 801-0812</p>	<p>Staffing (Suppression)</p> <table> <tr><td>Full Time</td><td>0</td></tr> <tr><td>Part Time</td><td>0</td></tr> <tr><td>Volunteer</td><td>20</td></tr> </table>	Full Time	0	Part Time	0	Volunteer	20	<p>Vehicle Summary</p> <table> <tr><td>Pumper</td><td>1</td><td>Rescue Unit</td><td>1</td></tr> <tr><td>Tanker</td><td>2</td><td>HazMat</td><td>0</td></tr> <tr><td>CAFS System</td><td>0</td><td>Mobile Command Post</td><td>0</td></tr> <tr><td>Elevating Device</td><td>0</td><td>Rehab</td><td>0</td></tr> </table>				Pumper	1	Rescue Unit	1	Tanker	2	HazMat	0	CAFS System	0	Mobile Command Post	0	Elevating Device	0	Rehab	0																		
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<p>Deputy Fire Chief Fletcher, Mike mfletcher@quadro.net Emerg: (519) 661-5615 Cell: (519) 857-3095</p>	<p>SCBA</p> <table> <tr><td>MSA</td><td>0</td></tr> <tr><td>Draeger</td><td>0</td></tr> <tr><td>Scott</td><td>0</td></tr> <tr><td>Survivair</td><td>0</td></tr> <tr><td>Interspiro</td><td>0</td></tr> <tr><td>Other</td><td>10</td></tr> </table>	MSA	0	Draeger	0	Scott	0	Survivair	0	Interspiro	0	Other	10	<p>Resources</p> <table> <tr><td>Mobile Light Unit</td><td>0</td></tr> <tr><td>Mobile Air Unit</td><td>0</td></tr> <tr><td>Fire Boats</td><td>0</td></tr> <tr><td>Water Rescue Boats</td><td>0</td></tr> <tr><td>HazMat Trailer</td><td>0</td></tr> <tr><td>Portable Generators</td><td>2</td></tr> <tr><td>Portable Pumps</td><td>2</td></tr> </table>		Mobile Light Unit	0	Mobile Air Unit	0	Fire Boats	0	Water Rescue Boats	0	HazMat Trailer	0	Portable Generators	2	Portable Pumps	2	<p>Equipment</p> <table> <tr><td>Extr. Equip (Hand)</td><td>Yes</td></tr> <tr><td>Extr. Equip (Power)</td><td>Yes</td></tr> <tr><td>Air Bags</td><td>No</td></tr> <tr><td>Fixed Air Fill Station</td><td>No</td></tr> <tr><td>High Volume Water Supply</td><td>No</td></tr> </table>		Extr. Equip (Hand)	Yes	Extr. Equip (Power)	Yes	Air Bags	No	Fixed Air Fill Station	No	High Volume Water Supply	No				
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Appendix B & C - Middlesex County

Mutual Aid Plan Asset Report

London Fire Department

Business: (519) 661-2489

Profile Number:2021-393600

<p>Fire Chief Hamer, Lori lhamer@london.ca Emerg: (519) 433-0111 Cell: (519) 854-4059</p>	<p>Staffing (Suppression) Full Time 344 Part Time 0 Volunteer 0</p>	<p>Vehicle Summary</p> <table border="0"> <tr> <td>Pumper</td> <td>18</td> <td>Rescue Unit</td> <td>1</td> </tr> <tr> <td>Tanker</td> <td>3</td> <td>HazMat</td> <td>1</td> </tr> <tr> <td>CAFS System</td> <td>0</td> <td>Mobile Command Post</td> <td>0</td> </tr> <tr> <td>Elevating Device</td> <td>4</td> <td>Rehab</td> <td>0</td> </tr> </table>	Pumper	18	Rescue Unit	1	Tanker	3	HazMat	1	CAFS System	0	Mobile Command Post	0	Elevating Device	4	Rehab	0
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Tanker	3	HazMat	1															
CAFS System	0	Mobile Command Post	0															
Elevating Device	4	Rehab	0															

<p>Deputy Fire Chief Hayes, Richard rhayes@london.ca Emerg: (519) 433-0111 Cell: (519) 521-4518</p> <p>Deputy Fire Chief Hepditch, Matthew mhepditc@london.ca Emerg: (519) 433-0111 Cell: (548) 388-7532</p> <p>Deputy Fire Chief Hunt, Alan ahunt@london.ca Emerg: (519) 433-0111 Cell: (519) 521-2016</p>	<p>SCBA</p> <table border="0"> <tr> <td>MSA</td> <td>0</td> </tr> <tr> <td>Draeger</td> <td>0</td> </tr> <tr> <td>Scott</td> <td>152</td> </tr> <tr> <td>Survivair</td> <td>0</td> </tr> <tr> <td>Interspiro</td> <td>0</td> </tr> <tr> <td>Other</td> <td>0</td> </tr> </table>	MSA	0	Draeger	0	Scott	152	Survivair	0	Interspiro	0	Other	0	<p>Resources</p> <table border="0"> <tr> <td>Mobile Light Unit</td> <td>1</td> </tr> <tr> <td>Mobile Air Unit</td> <td>0</td> </tr> <tr> <td>Fire Boats</td> <td>0</td> </tr> <tr> <td>Water Rescue Boats</td> <td>3</td> </tr> <tr> <td>HazMat Trailer</td> <td>1</td> </tr> <tr> <td>Portable Generators</td> <td>9</td> </tr> <tr> <td>Portable Pumps</td> <td>5</td> </tr> </table>	Mobile Light Unit	1	Mobile Air Unit	0	Fire Boats	0	Water Rescue Boats	3	HazMat Trailer	1	Portable Generators	9	Portable Pumps	5	<p>Equipment</p> <table border="0"> <tr> <td>Extr. Equip (Hand)</td> <td>Yes</td> </tr> <tr> <td>Extr. Equip (Power)</td> <td>Yes</td> </tr> <tr> <td>Air Bags</td> <td>Yes</td> </tr> <tr> <td>Fixed Air Fill Station</td> <td>Yes</td> </tr> <tr> <td>High Volume Water Supply</td> <td>Yes</td> </tr> </table>	Extr. Equip (Hand)	Yes	Extr. Equip (Power)	Yes	Air Bags	Yes	Fixed Air Fill Station	Yes	High Volume Water Supply	Yes
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Core Services			
Services	Yes/No	Level (if applicable)	Contract*
Hazmat	Yes	Technician	No
Water Rescue	Yes	Water	No
Ice Rescue	Yes	Water	No
Urban Search & Rescue (USAR)	No	n/a	No
Fire Suppression	Yes	Full interior attack & rescue	No
Confined Space Rescue	Yes		No
High Angle Rescue	Yes		No
Auto Extrication	Yes		No
Emergency Medical Responses	Yes		No

* Services provided under contract

Radio Call Sign & Frequencies					
Type	Frequency	Trunked	Type	Frequency	Trunked
Paging:	154.95000	Yes	Working:	866.08750	Yes
Talk Around:	866.33750	Yes	Other Tactical:	866.51250	Yes

Mutual Aid Plan Asset Report

Lucan-Biddulph Fire Department

Business: (519) 227-4491

Profile Number:2021-396000

<p>Fire Chief DeBrouwer, Ron rond@quadro.net Emerg: (519) 245-1300 Cell: (519) 494-0341</p>	<p>Staffing (Suppression)</p> <table> <tr><td>Full Time</td><td>0</td></tr> <tr><td>Part Time</td><td>0</td></tr> <tr><td>Volunteer</td><td>20</td></tr> </table>	Full Time	0	Part Time	0	Volunteer	20	<p>Vehicle Summary</p> <table> <tr><td>Pumper</td><td>1</td><td>Rescue Unit</td><td>1</td></tr> <tr><td>Tanker</td><td>1</td><td>HazMat</td><td>0</td></tr> <tr><td>CAFS System</td><td>0</td><td>Mobile Command Post</td><td>0</td></tr> <tr><td>Elevating Device</td><td>0</td><td>Rehab</td><td>0</td></tr> </table>	Pumper	1	Rescue Unit	1	Tanker	1	HazMat	0	CAFS System	0	Mobile Command Post	0	Elevating Device	0	Rehab	0																			
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Mutual Aid Plan Asset Report

Middlesex Centre Fire Service

Business: (519) 666-0190

Profile Number:2021-393300

Fire Chief
 Toth, Colin
 toth@middlesexcentre.ca
 Emerg: (519) 245-1300
 Cell: (519) 670-6958

Staffing (Suppression)
 Full Time 0
 Part Time 0
 Volunteer 117

Vehicle Summary

Pumper	5	Rescue Unit	6
Tanker	4	HazMat	0
CAFS System	0	Mobile Command Post	0
Elevating Device	0	Rehab	0

Deputy Fire Chief
 Roper, Scott
 roper@middlesexcentre.ca
 Emerg: (519) 245-1300
 Cell: (519) 870-5822

SCBA

MSA	0
Draeger	0
Scott	55
Survivair	0
Interspiro	0
Other	0

Resources

Mobile Light Unit	0
Mobile Air Unit	1
Fire Boats	0
Water Rescue Boats	1
HazMat Trailer	0
Portable Generators	5
Portable Pumps	3

Equipment

Extr. Equip (Hand)	Yes
Extr. Equip (Power)	Yes
Air Bags	Yes
Fixed Air Fill Station	Yes
High Volume Water Supply	Yes

Core Services

Services	Yes/No	Level (if applicable)	Contract*
Hazmat	Yes	Awareness	Yes
Water Rescue	Yes	Boat	No
Ice Rescue	Yes	Boat	No
Urban Search & Rescue (USAR)	No	n/a	No
Fire Suppression	Yes	Full interior attack & rescue	No
Confined Space Rescue	No		No
High Angle Rescue	Yes		No
Auto Extrication	Yes		No
Emergency Medical Responses	Yes		No

* Services provided under contract

Radio Call Sign & Frequencies

Type	Frequency	Trunked	Type	Frequency	Trunked
Paging:	154.72500	No	Working:	158.56500	No
Talk Around:	150.72500	No	Other Tactical:	152.22500	No

Mutual Aid Plan Asset Report

Newbury District Fire Department

Business: (226) 235-8649

Profile Number:2021-390200

<p>Fire Chief Trethewey, Chad cetrethewey@outlook.com Emerg: (519) 245-1300 Cell: (226) 235-8649</p>	<p>Staffing (Suppression)</p> <table> <tr><td>Full Time</td><td>0</td></tr> <tr><td>Part Time</td><td>0</td></tr> <tr><td>Volunteer</td><td>16</td></tr> </table>	Full Time	0	Part Time	0	Volunteer	16	<p>Vehicle Summary</p> <table> <tr><td>Pumper</td><td>1</td><td>Rescue Unit</td><td>1</td></tr> <tr><td>Tanker</td><td>0</td><td>HazMat</td><td>0</td></tr> <tr><td>CAFS System</td><td>0</td><td>Mobile Command Post</td><td>0</td></tr> <tr><td>Elevating Device</td><td>0</td><td>Rehab</td><td>0</td></tr> </table>	Pumper	1	Rescue Unit	1	Tanker	0	HazMat	0	CAFS System	0	Mobile Command Post	0	Elevating Device	0	Rehab	0																			
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<p>Deputy Fire Chief Nowicki, Mark nfd-deputychief@live.ca Emerg: (519) 245-1300 Cell: (226) 234-0277</p>	<p>SCBA</p> <table> <tr><td>MSA</td><td>8</td></tr> <tr><td>Draeger</td><td>0</td></tr> <tr><td>Scott</td><td>0</td></tr> <tr><td>Survivair</td><td>0</td></tr> <tr><td>Interspiro</td><td>0</td></tr> <tr><td>Other</td><td>0</td></tr> </table>	MSA	8	Draeger	0	Scott	0	Survivair	0	Interspiro	0	Other	0	<p>Resources</p> <table> <tr><td>Mobile Light Unit</td><td>0</td></tr> <tr><td>Mobile Air Unit</td><td>0</td></tr> <tr><td>Fire Boats</td><td>0</td></tr> <tr><td>Water Rescue Boats</td><td>0</td></tr> <tr><td>HazMat Trailer</td><td>0</td></tr> <tr><td>Portable Generators</td><td>3</td></tr> <tr><td>Portable Pumps</td><td>1</td></tr> </table>	Mobile Light Unit	0	Mobile Air Unit	0	Fire Boats	0	Water Rescue Boats	0	HazMat Trailer	0	Portable Generators	3	Portable Pumps	1	<p>Equipment</p> <table> <tr><td>Extr. Equip (Hand)</td><td>Yes</td></tr> <tr><td>Extr. Equip (Power)</td><td>Yes</td></tr> <tr><td>Air Bags</td><td>No</td></tr> <tr><td>Fixed Air Fill Station</td><td>No</td></tr> <tr><td>High Volume Water Supply</td><td>Yes</td></tr> </table>	Extr. Equip (Hand)	Yes	Extr. Equip (Power)	Yes	Air Bags	No	Fixed Air Fill Station	No	High Volume Water Supply	Yes				
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Mutual Aid Plan Asset Report

North Middlesex Fire Department

Business: (519) 294-6244

Profile Number:2021-394100

<p>Fire Chief Vandenneuvel, Gregory gregv@northmiddlesex.on.ca Emerg: (519) 245-1300 Cell: (519) 494-6001</p>	<p>Staffing (Suppression)</p> <table> <tr><td>Full Time</td><td>0</td></tr> <tr><td>Part Time</td><td>0</td></tr> <tr><td>Volunteer</td><td>50</td></tr> </table>	Full Time	0	Part Time	0	Volunteer	50	<p>Vehicle Summary</p> <table> <tr><td>Pumper</td><td>2</td><td>Rescue Unit</td><td>2</td></tr> <tr><td>Tanker</td><td>2</td><td>HazMat</td><td>0</td></tr> <tr><td>CAFS System</td><td>0</td><td>Mobile Command Post</td><td>0</td></tr> <tr><td>Elevating Device</td><td>0</td><td>Rehab</td><td>0</td></tr> </table>	Pumper	2	Rescue Unit	2	Tanker	2	HazMat	0	CAFS System	0	Mobile Command Post	0	Elevating Device	0	Rehab	0																			
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<p>Deputy Fire Chief Jones, Scott scottj@northmiddlesex.on.ca Emerg: (519) 245-1300 Cell: (519) 317-3574</p>	<p>SCBA</p> <table> <tr><td>MSA</td><td>0</td></tr> <tr><td>Draeger</td><td>0</td></tr> <tr><td>Scott</td><td>27</td></tr> <tr><td>Survivair</td><td>0</td></tr> <tr><td>Interspiro</td><td>0</td></tr> <tr><td>Other</td><td>0</td></tr> </table>	MSA	0	Draeger	0	Scott	27	Survivair	0	Interspiro	0	Other	0	<p>Resources</p> <table> <tr><td>Mobile Light Unit</td><td>0</td></tr> <tr><td>Mobile Air Unit</td><td>0</td></tr> <tr><td>Fire Boats</td><td>0</td></tr> <tr><td>Water Rescue Boats</td><td>0</td></tr> <tr><td>HazMat Trailer</td><td>0</td></tr> <tr><td>Portable Generators</td><td>3</td></tr> <tr><td>Portable Pumps</td><td>2</td></tr> </table>	Mobile Light Unit	0	Mobile Air Unit	0	Fire Boats	0	Water Rescue Boats	0	HazMat Trailer	0	Portable Generators	3	Portable Pumps	2	<p>Equipment</p> <table> <tr><td>Extr. Equip (Hand)</td><td>Yes</td></tr> <tr><td>Extr. Equip (Power)</td><td>Yes</td></tr> <tr><td>Air Bags</td><td>Yes</td></tr> <tr><td>Fixed Air Fill Station</td><td>Yes</td></tr> <tr><td>High Volume Water Supply</td><td>Yes</td></tr> </table>	Extr. Equip (Hand)	Yes	Extr. Equip (Power)	Yes	Air Bags	Yes	Fixed Air Fill Station	Yes	High Volume Water Supply	Yes				
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Mutual Aid Plan Asset Report

Southwest Middlesex Fire Department

Business: (519) 287-2700

Profile Number:2021-390500

<p>Fire Chief Johnston, Gary gjohnston@southwestmiddlesex.ca Emerg: (519) 245-1300 Cell: (519) 281-6963</p>	<p>Staffing (Suppression) Full Time 0 Part Time 0 Volunteer 40</p>	<p>Vehicle Summary</p> <table border="0"> <tr> <td>Pumper</td> <td>3</td> <td>Rescue Unit</td> <td>2</td> </tr> <tr> <td>Tanker</td> <td>2</td> <td>HazMat</td> <td>0</td> </tr> <tr> <td>CAFS System</td> <td>0</td> <td>Mobile Command Post</td> <td>0</td> </tr> <tr> <td>Elevating Device</td> <td>0</td> <td>Rehab</td> <td>0</td> </tr> </table>				Pumper	3	Rescue Unit	2	Tanker	2	HazMat	0	CAFS System	0	Mobile Command Post	0	Elevating Device	0	Rehab	0																								
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<p>Deputy Fire Chief Ross, Mike mc_ross@uniserve.com Emerg: (519) 245-1300 Cell: (519) 494-0700</p>	<p>SCBA MSA 0 Draeger 0 Scott 25 Survivair 0 Interspiro 0 Other 0</p>	<p>Resources</p> <table border="0"> <tr> <td>Mobile Light Unit</td> <td>0</td> </tr> <tr> <td>Mobile Air Unit</td> <td>0</td> </tr> <tr> <td>Fire Boats</td> <td>0</td> </tr> <tr> <td>Water Rescue Boats</td> <td>0</td> </tr> <tr> <td>HazMat Trailer</td> <td>0</td> </tr> <tr> <td>Portable Generators</td> <td>3</td> </tr> <tr> <td>Portable Pumps</td> <td>3</td> </tr> </table>		Mobile Light Unit	0	Mobile Air Unit	0	Fire Boats	0	Water Rescue Boats	0	HazMat Trailer	0	Portable Generators	3	Portable Pumps	3	<p>Equipment</p> <table border="0"> <tr> <td>Extr. Equip (Hand)</td> <td>Yes</td> </tr> <tr> <td>Extr. Equip (Power)</td> <td>Yes</td> </tr> <tr> <td>Air Bags</td> <td>Yes</td> </tr> <tr> <td>Fixed Air Fill Station</td> <td>Yes</td> </tr> <tr> <td>High Volume Water Supply</td> <td>Yes</td> </tr> </table>		Extr. Equip (Hand)	Yes	Extr. Equip (Power)	Yes	Air Bags	Yes	Fixed Air Fill Station	Yes	High Volume Water Supply	Yes																
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Mutual Aid Plan Asset Report

Strathroy/Caradoc Fire Department

Business: (519) 245-1990

Profile Number:2021-391500

<p>Fire Chief Smith, Brent bsmith@strathroy-caradoc.ca Emerg: (519) 719-1590</p>	<p>Staffing (Suppression) Full Time 0 Part Time 0 Volunteer 78</p>	<p>Vehicle Summary</p> <table border="0"> <tr> <td>Pumper</td> <td>3</td> <td>Rescue Unit</td> <td>1</td> <td></td> </tr> <tr> <td>Tanker</td> <td>4</td> <td>HazMat</td> <td>0</td> <td></td> </tr> <tr> <td>CAFS System</td> <td>0</td> <td>Mobile Command Post</td> <td>0</td> <td></td> </tr> <tr> <td>Elevating Device</td> <td>1</td> <td>Rehab</td> <td>1</td> <td></td> </tr> </table>				Pumper	3	Rescue Unit	1		Tanker	4	HazMat	0		CAFS System	0	Mobile Command Post	0		Elevating Device	1	Rehab	1																					
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<p>Deputy Fire Chief Beasley, Stephen sbeasley@strathroy-caradoc.ca Emerg: (519) 245-1250 Cell: (519) 777-6615</p> <p>Deputy Fire Chief DeVoest, Joop jdevoest@strathroy-caradoc.ca Emerg: (519) 245-1250 Cell: (519) 878-0115</p>	<p>SCBA MSA 50 Draeger 0 Scott 0 Survivair 0 Interspiro 0 Other 0</p>	<p>Resources</p> <table border="0"> <tr> <td>Mobile Light Unit</td> <td>0</td> <td>Mobile Air Unit</td> <td>0</td> </tr> <tr> <td>Fire Boats</td> <td>0</td> <td>Water Rescue Boats</td> <td>0</td> </tr> <tr> <td>HazMat Trailer</td> <td>0</td> <td>Portable Generators</td> <td>4</td> </tr> <tr> <td>Portable Pumps</td> <td>4</td> <td></td> <td></td> </tr> </table>		Mobile Light Unit	0	Mobile Air Unit	0	Fire Boats	0	Water Rescue Boats	0	HazMat Trailer	0	Portable Generators	4	Portable Pumps	4			<p>Equipment</p> <table border="0"> <tr> <td>Extr. Equip (Hand)</td> <td>Yes</td> </tr> <tr> <td>Extr. Equip (Power)</td> <td>Yes</td> </tr> <tr> <td>Air Bags</td> <td>Yes</td> </tr> <tr> <td>Fixed Air Fill Station</td> <td>Yes</td> </tr> <tr> <td>High Volume Water Supply</td> <td>Yes</td> </tr> </table>		Extr. Equip (Hand)	Yes	Extr. Equip (Power)	Yes	Air Bags	Yes	Fixed Air Fill Station	Yes	High Volume Water Supply	Yes														
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Mutual Aid Plan Asset Report

Thames Centre Fire Department

Business: (519) 719-8142

Profile Number:2021-392700

<p>Fire Chief (Interim) Casavecchia Sommers, Michelle interimcao@thamescentre.on.ca Emerg: (519) 245-1300 Cell: (519)-617-9404</p>	<p>Staffing (Suppression)</p> <table> <tr><td>Full Time</td><td>0</td></tr> <tr><td>Part Time</td><td>0</td></tr> <tr><td>Volunteer</td><td>55</td></tr> </table>	Full Time	0	Part Time	0	Volunteer	55	<p>Vehicle Summary</p> <table> <tr><td>Pumper</td><td>2</td><td>Rescue Unit</td><td>2</td></tr> <tr><td>Tanker</td><td>5</td><td>HazMat</td><td>0</td></tr> <tr><td>CAFS System</td><td>1</td><td>Mobile Command Post</td><td>0</td></tr> <tr><td>Elevating Device</td><td>0</td><td>Rehab</td><td>0</td></tr> </table>	Pumper	2	Rescue Unit	2	Tanker	5	HazMat	0	CAFS System	1	Mobile Command Post	0	Elevating Device	0	Rehab	0																			
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Mutual Aid Plan

for the

County of Middlesex

**Appendix B and C
Emergency Contact Information and Mutual Aid
Plan Asset Report
Non-Municipal Participant**

Office of the Fire Marshal and Emergency Management



Emergency Contact Information and Mutual Aid Plan Asset Report for
Non-Municipal Participant (Appendix B & C)

Oneida Nation of the Thames

(Location)

The Provincial Emergency Operations Centre (PEOC) may be reached 24 hours a Day, 7 days a week at 1-416-314-0472 or toll free at 1-866-314-0472

Emergency Contact Information

Fire Service	Name	Position	Email	Phone Number
Oneida FD	Glenn Hill	Fire Chief	oneida.fire@oneida.on.ca	226-376-0062
Oneida FD	JP Viramontes	Deputy Fire Chief	mandown10@hotmail.com	519-615-3055

Mutual Aid Plan Asset

Fire Chief / Other

Name:

Email:

Emerg:

Cell:

Deputy Fire Chief / Other

Name:

Email:

Emerg:

Cell:

Deputy Fire Chief / Other

Name:

Email:

Emerg:

Cell:

Radio Call Sign & Frequencies

Type/ Frequency/Trunked/Type/Frequency/
Trunked Radio Call Sign & Frequencies
Type Frequency Trunked Type Frequency
Trunked
Paging: 154.72500 No Working: 158.56500 No
Talk Around: 150.72500 No Other Tactical:
152.22500 No

Staffing (Suppression)

Full Time

Part Time

Volunteer

SCBA

MSA

Draeger

Scott

Survivair

Interspiro

Other

Vehicle Summary

Pumper Rescue Unit Elevating Device

Tanker HazMat Mobile Command Post

CAFS System Rehab

Resources (7)

Mobile Light Unit

Mobile Air Unit

Fire Boats

Water Rescue Boats

HazMat Trailer

Portable Generators

Portable Pumps

Equipment (5) Yes/No

Extr. Equip (Hand)

Extr. Equip (Power)

Air Bags

Fixed Air Fill Station

High Vol. Water Supply

Core Services	Yes/No	Level (If applicable)	*Contract Services (Yes/No)
HazMat	<input type="text" value="No"/>	<input type="text"/>	<input type="text" value="No"/>
Water Rescue	<input type="text" value="No"/>	<input type="text"/>	<input type="text" value="No"/>
Ice Rescue	<input type="text" value="No"/>	<input type="text"/>	<input type="text" value="No"/>
USAR (Urban S&R)	<input type="text" value="No"/>	<input type="text"/>	<input type="text" value="No"/>
Fire Suppression	<input type="text" value="Yes"/>	<input type="text" value="Full interior attack & rescue"/>	<input type="text" value="No"/>
Confined Space	<input type="text" value="No"/>		<input type="text" value="No"/>
Rescue			
High Angle Rescue	<input type="text" value="No"/>		<input type="text" value="No"/>
Auto Extrication	<input type="text" value="Yes"/>		<input type="text" value="No"/>
Emergency Medical Responses	<input type="text" value="No"/>		<input type="text" value="No"/>

*Services provided under contract



Mutual Aid Plan

for the

County of Middlesex

Appendix D
Additional Local Minimum Requirements



APPENDIX D

Optional Additional Local Minimum Requirements

This appendix identifies additional local county, district or region minimum requirements for participation in the mutual aid plan. The following are examples of local conditions that could be considered for insertion in the plan. It is a local decision to include any or all of the following or additional requirements in the mutual aid plan as an appendix. However, if the appendix is used, it must be attached to the mutual aid plan.

Participants and non-municipal participants in the _____ mutual aid plan must meet or exceed the following minimum requirements for optional resources:

Each participant must have a minimum complement of at least _____ active firefighters.

Each participant has the ability to assemble an initial attack team of at least _____ firefighters at any time.

Participants in automatic aid must be able to send an initial response team of at least _____ firefighters at any time with the ability to assemble additional staff sufficient to answer subsequent alarms within their own municipality or area.

Each participant must have exclusive control of a fire station or similar facility that is a sound building equipped with electrical power, telephone service and a suitable heating system

Each participant must have exclusive control of a fire station or similar facility that offers inside accommodation and necessary facilities for help and cover crews

Each participant must have exclusive control of a fire station or similar facility that is large enough to accommodate help and cover vehicles inside

Each participant must have exclusive control of a fire station or similar facility that provides year round access to streets or roads for emergency responses

Each participant must own or have exclusive control of at least _____ pumper(s) equipped with a _____ gpm or _____ l/min pump and a _____ gallon or _____ litre water tank certified to CAN / ULC-S515-04 Automobile Fire Fighting Apparatus or NFPA 1901 Standard for Automotive Fire Apparatus



APPENDIX D

Optional Additional Local Minimum Requirements

Each vehicle responding for mutual aid assistance must be equipped with at least the following equipment:

	Quantities
<input type="checkbox"/> ground ladders	_____
<input type="checkbox"/> hose and nozzles	_____
<input type="checkbox"/> SCBA and spare cylinders	_____
<input type="checkbox"/> approved firefighting clothing and helmets	_____

Each participant in the mutual aid plan will code their equipment for easy identification



Mutual Aid Plan

for the

County of Middlesex

Appendix E
Interoperability Border Crossing Coupling Locations
and Quantities



APPENDIX E

Interoperability Border Crossing Coupling Locations and Quantities

This appendix identifies border crossing couplings in the mutual aid plan.

Participants in the mutual aid plan have the following border crossing couplings:

Physical Location(s)	Couplings
Example: Windsor	5 sets - 20 adapters - 10 F3s and 10 F4s International Falls (Int Falls Thread) - Ontario (CSA thread)
<input type="text"/>	<input type="text"/> sets - <input type="text"/> adapters - <input type="text"/> F3s and <input type="text"/> F4s <input type="text"/> - <input type="text"/>
<input type="text"/>	<input type="text"/> sets - <input type="text"/> adapters - <input type="text"/> F3s and <input type="text"/> F4s <input type="text"/> - <input type="text"/>
<input type="text"/>	<input type="text"/> sets - <input type="text"/> adapters - <input type="text"/> F3s and <input type="text"/> F4s <input type="text"/> - <input type="text"/>
<input type="text"/>	<input type="text"/> sets - <input type="text"/> adapters - <input type="text"/> F3s and <input type="text"/> F4s <input type="text"/> - <input type="text"/>
<input type="text"/>	<input type="text"/> sets - <input type="text"/> adapters - <input type="text"/> F3s and <input type="text"/> F4s <input type="text"/> - <input type="text"/>
<input type="text"/>	<input type="text"/> sets - <input type="text"/> adapters - <input type="text"/> F3s and <input type="text"/> F4s <input type="text"/> - <input type="text"/>



Mutual Aid Plan

for the

County of Middlesex

Appendix G

Optional Conditions for Participation in Programs

3.0



APPENDIX G

Conditions for Participation in Optional Programs: County, District or Region Hazardous Materials Response Support

Improvements may be made to the overall effectiveness of the mutual aid plan by implementing a hazardous materials response team within the participants and non-municipal participants of the mutual aid plan. Potential improvements include:

- The closest available specialized assistance immediately responds to a call for service, regardless of municipal boundaries.
- The Fire Department is trained and equipped to (Operations/ Technician) Level for hazardous material incident response and has agreed to respond and provide assistance throughout the county, district or region when requested by participating fire departments.
- The response team will perform (Operations/Technician) Level hazardous material response/mitigation activities only.

Note: Requesting fire departments should train responding firefighters to the (Awareness/Operations) Level described in NFPA 1072 latest Edition to assist the response team, as required.

If the incident commander is not a technician level, the incident will be sectorized and the response team will be in charge of hazardous materials/mitigation activities.

Program Participation

- A. The hazardous materials response team is activated by request through the Communications Centre Location Name
- B. The home fire department must respond, ^{Phone Number} assume command, arrange to secure the area and remain in attendance for the duration of the incident.
- C. The home fire department will supply apparatus, equipment and personnel for fire suppression and required support for the hazardous materials response team.
- D. When the home fire department arrives at the scene first, it will:
- contact the response team, as soon as possible;
 - give updates relevant to the nature and extent of the incident as determined by their scene assessment;
 - identify the product(s) involved, if possible;
 - give safest routes to the incident and staging area; and,
 - identify the sector (or person) the response team should report to upon arrival.
- E. The hazardous materials response team is not intended to fight fires involving hazardous materials. When fire departments respond to hazardous material fires, the normal method of activating mutual aid is to be followed for additional fire suppression assistance.
- F. Upon request by the home fire chief or designate, the Fire Department will provide technical advice and assistance regarding hazardous material fires. To initiate a request, contact the Fire Department, giving as much information about the incident as possible. The Department Name Fire Department will determine if it is necessary to send personnel to the fire scene.
- G. Responses by the hazardous materials support units to municipalities or areas purchasing fire protection may be charged directly to that municipality or area receiving assistance as though the response was a fire department receiving a call for fire suppression assistance.



Mutual Aid Plan

for the

County of Middlesex

Appendix H

Optional Conditions for Participation in Programs

4.0



APPENDIX H

Conditions for Participation in Optional Programs: County, District or Region Extrication Response Support

Improvements may be made to the overall effectiveness of the mutual aid plan by implementing an auto extrication response team within the participants and non-municipal participants of the mutual aid plan. Potential improvements include:

- The closest available specialized assistance immediately responds to a call for service, regardless of municipal boundaries.
- The Fire Department(s) is/are trained and equipped to provide auto extrication response support and has/have agreed to respond and provide assistance throughout the county, district or region when requested by participating fire departments

Program Participation

- A. The requesting fire department will communicate directly with the fire department closest to the scene with the apparatus, equipment and personnel that is required.
- B. The home fire department must respond, assume command and remain in attendance for the duration of the incident.
- C. The home fire department will supply apparatus, equipment and personnel for fire suppression, as well as basic extrication and additional support for the extrication support team, as required.
- D. When the home fire department arrives at the scene first, it will:
 - contact the extrication support team, as soon as possible;
 - give updates relevant to the nature and extent of the incident;
 - give best routes and where to locate at the incident or staging area; and,
 - identify the sector (or person) the support team should report to upon arrival.
- E. Responses by the extrication support units to municipalities or areas purchasing fire protection may be charged directly to that municipality or area as though the response was a fire department receiving a call for fire suppression assistance.



Mutual Aid Plan

for the

County of Middlesex

Appendix I **Optional Conditions for Participation in Programs** **5.0**



APPENDIX I

Conditions for Participation in Optional Programs: County, District or Region Specialized Rescue Support

Improvements may be made to the overall effectiveness of the mutual aid plan by implementing a specialized rescue team within the participants and non-municipal participants of the mutual aid plan. Services provided by the team include (ex. trench rescue)

Services

Potential improvements include:

- The closest available specialized assistance immediately responds to a call for service, regardless of municipal boundaries.
- The Fire Department(s) is/are trained and equipped to provide response support and has/have agreed to respond and provide assistance throughout the county, district or region when requested by participating fire departments.

Type of Support

Program Participation

- A. The requesting fire department will communicate directly with the fire department closest to the scene with the apparatus, equipment and personnel that is required.
- B. The home fire department must respond, assume command and remain in attendance for the duration of the incident.
- C. The home fire department will supply apparatus, equipment and personnel for fire suppression, as well as basic support for the team, as required.
- Rescue Team
- D. When the home fire department arrives at the scene first, it will:
- contact the team, as soon as possible;
 - give updates relevant to the nature and extent of the incident;
 - give best routes and where to locate at the incident or staging area; and,
 - identify the sector (or person) the support team should report to upon arrival.
- E. Responses by the units to municipalities or areas purchasing fire protection may be charged directly to that municipality or area as though the response was a fire department receiving a call for fire suppression assistance.
- Unit Team



Mutual Aid Plan

for the

County of Middlesex

Appendix J
Authorization to Participate in Mutual Aid Plan
By-Laws

The Fire Departments serving the following Municipalities within the County of Middlesex are participants in the Mutual Aid Plan as approved by their Municipal Councils:

- Adelaide Metcalfe
- London
 - Station 10
 - Station 11
- Lucan – Biddulph
- Biddulph – Blanchard
- Middlesex Centre
 - Arva Station
 - Bryanston Station
 - Coldstream Station
 - Delaware Station
 - Ilderton Station
- Newbury
- North Middlesex
 - Ailsa Craig Station
 - Parkhill Station
- Oneida
- Southwest Middlesex
 - Glencoe station
 - Wardsville station
- Strathroy-Caradoc
 - Melbourne Station
 - Mt. Brydges Station
 - Strathroy Station
- Thames Centre
 - Dorchester Station
 - Thorndale Station

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TO	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES
FROM	JOHN KOBARDA FIRE CHIEF AND DIRECTOR OF PARAMEDIC SERVICES
SUBJECT	MUTUAL AID BY-LAW

RECOMMENDATION

That on the recommendation of the Fire Chief and Director of Paramedic Services, a by-law, attached as Appendix "A", to authorize London Fire Services to leave the municipal limits pursuant to the Middlesex County Mutual Aid Plan, and to repeal the current Mutual Aid by-law, **BE INTRODUCED** at the Council Meeting of October 2, 2006.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

- *None*

BACKGROUND

The Province of Ontario introduced the concept of mutual aid many years ago to permit one fire department to request assistance from another. For the most part, mutual aid provides a mechanism for smaller, one-station fire departments to receive assistance at significant emergency events. However, the mutual aid plan also provides a mechanism for even larger fire departments to seek assistance during larger scale emergencies. The *Fire Protection and Prevention Act, 1997*, S.O. 1997, c.4 authorizes municipalities to assist other municipalities in the event of an emergency via a mutual aid plan. Mutual aid plans, as approved by the Fire Marshal, legally permit a participating fire department to request assistance from a neighbouring fire department. Such a request normally comes after a fire department substantially depletes or knows it will deplete its own resources.

As noted in *Public Fire Safety Guideline PFSG 04-05-12*, the general requirements for participation in the County mutual aid plan include, but are not limited to:

- participating municipalities or agencies must own, or operate fire departments, adequate to meet their day to day fire protection obligations
- fire departments must be established by by-law or agreement
- fire chiefs of participating fire departments must be appointed by by-law or similar acceptable authorization
- participating municipalities or agencies must pass by-laws or similar authorization permitting fire departments to leave their jurisdiction to participate in the mutual aid plan

Township of Lucan Biddulph

BY-LAW NO. 30-2014

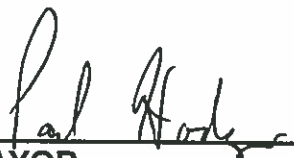
Being a by-law to provide for the participation of the Lucan - Biddulph and Biddulph - Blanshard Fire Departments in the Middlesex County Emergency Fire Service Plan and Program as well as the Perth County Mutual Aid Program.

WHEREAS Section 20 (1), of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a municipality may enter into an agreement with one or more municipalities or local bodies, as defined in section 19, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries.

NOW THEREFORE the Council of the Corporation of the Township of Lucan Biddulph ENACTS AS FOLLOWS:

1. THAT the Lucan - Biddulph (Lucan station) and Biddulph - Blanshard (Granton station) Fire Departments be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designee and under the direction of Middlesex County Fire Co-ordinator, or the Perth County Fire Coordinator, as the case may be, to respond to calls for mutual aid assistance from other municipal fire departments authorized to participate in the Middlesex County Emergency Fire Service Plan and Program, Perth County Mutual Aid Program or any other Regional, District or County Emergency Fire Service Plan and Program on a reciprocal basis.
2. THAT the Lucan - Biddulph (Lucan station) and Biddulph - Blanshard (Granton station) Fire Departments Fire Department be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designee and under the direction of Middlesex County Fire Co-ordinator, or the Perth County Fire Coordinator, as the case may be, to respond to calls for automatic aid assistance from other municipal fire departments authorized to participate in the Middlesex County Emergency Fire Service Plan and Program, Perth County Mutual Aid Program or any other Regional, District or County Emergency Fire Service Plan and Program. The provision of automatic aid shall be on a cost recovery basis and each municipality shall be liable for any costs incurred by another municipality(ies) for the provision of these services as indicated in the Middlesex County Emergency Fire Service Plan and Program or the Perth County Mutual Aid Program.
3. In case the provisions of this by-law conflict with the provisions of any other by-law, the provisions of this by-law shall prevail.
4. That By-Law No. 63-2001 be repealed.

Read a FIRST, SECOND and THIRD time and FINALLY PASSED May 5th, 2014.


MAYOR


CLERK

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- responding fire departments must meet the requirements of the *Occupational Health and Safety Act*
- fire departments have a first obligation to emergencies in their municipality or jurisdiction, a second obligation to mutual aid calls, and then to calls in areas covered by fire protection agreements
- the fire chief or designate of the municipality or jurisdiction in which the emergency occurs, has responsibility for managing the emergency
- the fire coordinator and the fire chiefs participating in the plan in consultation with the Office of the Fire Marshal shall assess suitability of participating fire departments
- the mutual aid plan may stipulate that the departments provide or receive assistance through
 - additional or specialized vehicles and/or equipment
 - additional or specialized personnel
 - specialized advice and/or command assistance
- fire departments must adhere to the accepted response, reporting and other provisions of the mutual aid plan

London has been a member of the Middlesex County Mutual Aid Plan for several decades. In fact, the City's Fire Chief has been the Plan co-ordinator. The probability of London being a provider of services versus a recipient is higher, albeit on several occasions it has requested the services of its mutual aid partners. The most recent identifiable activation involved the Baker Auto Wrecker fire where Fire Services requested use of the London International Airport's crash rescue unit. There are other occasions where additional Tanker support has been requested and provided.

The 2005/06 review of the Middlesex County Mutual Aid Plan, as required by the Fire Marshal, revealed the current by-law was developed several decades ago. Accordingly, Fire Services requested the City Solicitor's Office to undertake a review to ensure its relevancy. In doing so, the City Solicitor's representative reviewed the *Fire Protection and Prevention Act, 1997, S.O. 1997, Public Fire Service Guideline PFSG 04-05-12* and the *Middlesex County Mutual Aid Plan*, as approved. The attached proposed by-law contains the amendments, as suggested by the reviewing participants and the City Solicitor's Office.

Report prepared by J. Kobarda, with the assistance of G. Francis.

SUMMARY

The Province of Ontario introduced the concept of mutual aid many years ago to provide a mechanism for one fire department to request assistance from another. The City of London has actively participated in the Middlesex County Mutual Aid Plan for several decades. Belonging to the Plan enables the City to request resources from the Plan's participants, some who have the type and/or quantity of a specific resource required by the City (i.e. Tankers). Furthermore, through this Plan the City can assist surrounding municipalities of the County of Middlesex.

The *Fire Protection and Prevention Act, 1997, S.O. 1997, c.4* authorizes municipalities to assist other municipalities in the event of an emergency via a mutual aid plan. Mutual aid plans, as approved by the Fire Marshal, legally permit a participating fire department

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to request assistance from a neighbouring fire department. Such a request normally comes after a fire department substantially depletes or knows it will deplete its own resources.

RECOMMENDED BY:



**JOHN KOBARDA
FIRE CHIEF AND DIRECTOR OF PARAMEDIC SERVICES**

- c. J Fielding
- c. L. Marshall

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APPENDIX "A"

Bill No.

By-law No.

A By-law to provide for the participation of the City of London Fire Services in the County of Middlesex Mutual Aid Fire Plan

WHEREAS subsection 7(2) of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c.4, as amended, requires a fire co-ordinator to establish and maintain a mutual aid plan under which the fire departments that serve the designated area agree to assist each other in the event of an emergency;

AND WHEREAS subsection 13(3) of the *Fire Protection and Prevention Act* provides that a firefighter or such other person as may be authorized by the fire chief may, without a warrant, enter on lands or premises that are outside the territorial limits of the municipality of the fire department that employs the firefighter or fire chief for the purposes of fighting a fire or of providing rescue or emergency services on such lands or premises if the council of the municipality has entered into an agreement under which the entry is permitted;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The City of London Fire Services be authorized to leave the limits of the municipality or fire area, at the discretion of the Fire Chief, or designate, and under the direction of the Middlesex County Fire Co-ordinator, to respond to calls for assistance from other municipal fire departments authorized to participate in the Middlesex County Mutual Aid Plan or any other County Mutual Aid Plan on a reciprocal basis.
2. In the event the provisions of this by-law conflict with the provisions of any other by-law or other authorized fire protection agreements, the provisions of this by-law shall prevail.
3. City of London By-law F.-15-135 is repealed.
4. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council

, 2006.

Anne Marie DeCicco-Best
Mayor

Kevin Bain
City Clerk

First reading -
Second reading -
Third reading -

MUNICIPALITY OF NORTH MIDDLESEX

BY-LAW # 32 OF 2005

Being a by-law to regulate the fire service in North Middlesex by providing for the participation of the North Middlesex Fire Department in the Middlesex County Emergency Fire Service Plan and Program.

WHEREAS Section 467 of the Municipal Act, RSO 2000, states that despite the repeal of the old Act, clause (e) of paragraph 31 of Section 210 and paragraph 32 of section 210 of that Act continue to apply for the purpose of protecting a municipality from liability with respect to agreements entered into and emergency fire service plans adopted prior to January 1, 2003.

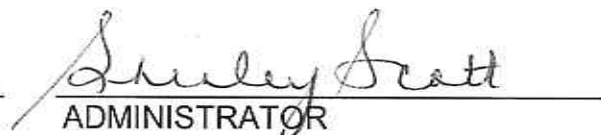
WHEREAS Paragraph 32 of Section 210, Chapter M.45 of the Municipal Act, RSO 1990, as amended, and the Fire Protection and Prevention Act, Chapter 4, Statute of Ontario, authorizes the councils of local municipalities to adopt and participate in an emergency fire service plan and program which includes mutual aid.

NOW THEREFORE the Council of the Corporation of the Municipality of North Middlesex ENACTS AS FOLLOWS:

1. THAT the North Middlesex Fire Department be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designee and under the direction of Middlesex County Fire Coordinator, to respond to calls for "mutual aid assistance" from other municipal fire departments authorized to participate in the Middlesex County Emergency Fire Service Plan and Program or any other Regional, District or County Emergency Fire Service Plan and Program on a reciprocal basis.
2. THAT the North Middlesex Fire Department be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designee and under the direction of Middlesex County Fire Coordinator, to respond to calls for "automatic aid assistance" from other municipal fire departments authorized to participate in the Middlesex County Emergency Fire Service Plan and Program or any other Regional, District or County Emergency Fire Service Plan and Program. The provision of automatic aid shall be on a cost recovery basis and each municipality shall be liable for any costs incurred by another municipality (s) for the provision of these services as indicated in the Middlesex County Emergency Fire Service Plan and Program.
3. In case the provisions of this by-law conflict with the provisions of any other by-law, the provisions of this by-law shall prevail.

Read a first, second, third time and finally passed this *2nd* day of *May* 2005.


MAYOR


ADMINISTRATOR

TOWNSHIP OF MIDDLESEX CENTRE

BY-LAW NUMBER 2001-143

BEING A BY-LAW TO AUTHORIZE PARTICIPATION IN COUNTY EMERGENCY
FIRE SERVICE PLAN AND PROGRAM

WHEREAS Paragraph 32 of Section 210, Chapter M.45 of the Municipal Act, R.S.O. 1990, as amended, and the Fire Protection and Prevention Act, Chapter 4, Statute of Ontario, authorizes the councils of local municipalities to adopt and participate in an emergency fire service plan and program which includes mutual aid.

NOW THEREFORE BE IT ENACTED by The Corporation of the Township of Middlesex Centre as follows:

1. THAT the Arva, Bryanston, Coldstream, Delaware and Ilderton stations of the Township of Middlesex Centre Fire Department be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designee and under the direction of Middlesex County Fire Co-ordinator, to respond to calls for **mutual aid assistance** from other municipal fire departments authorized to participate in the Middlesex County Emergency Fire Service Plan and Program or any other Regional, District or County Emergency Fire Service Plan and Program on a reciprocal basis.
2. THAT the Arva, Bryanston, Coldstream and Delaware stations of the Township of Middlesex Centre Fire Department be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designee and under the direction of Middlesex County Fire co-ordinator, to respond to calls for **automatic aid assistance** from other municipal fire departments authorized to participate in the Middlesex County Emergency Fire Service Plan and Program or any other Regional, District or County Emergency Fire Service Plan and Program. The provision of automatic aid shall be on a cost recovery basis and each municipality shall be liable for any costs incurred by another municipality(s) for the provision of these services as indicated in the Middlesex County Emergency Fire Service Plan and Program.
3. By-law Number 98-060 is hereby repealed and in case the provisions of this by-law conflict with the provisions of any other by-law, the provisions of this by-law shall prevail.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED on this 7th day of November, 2001.



Mayor



Administrator-Clerk

#5.3

THE CORPORATION OF THE VILLAGE OF NEWBURY

BY-LAW NO. 111-98

BEING A BY-LAW TO
AUTHORIZE THE PARTICIPATION
OF THE NEWBURY DISTRICT FIRE DEPARTMENT
IN THE COUNTY OF MIDDLESEX
EMERGENCY FIRE SERVICE PLAN AND PROGRAM

OPY

WHEREAS Paragraph 32 of Section 210, Chapter M.45 of the Municipal Act, RSO 1990, authorizes the councils of local municipalities to adopt and participate in an emergency fire service plan and program.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF NEWBURY ENACTS AS FOLLOWS:

1. THAT the Newbury District Fire Department be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designee and under the direction of the Middlesex County Fire Co-ordinator, to respond to calls for assistance from other municipal fire departments authorized to participate in the Middlesex County Emergency Fire Service Plan and Program or any other Regional, District or County Emergency Fire Service Plan and Program on a reciprocal basis.
2. THAT the Newbury District Fire Department be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designee and under the direction of the Middlesex County Fire co-ordinator, to respond to calls for automatic aid from other municipal fire departments authorized to participate in the Middlesex County Emergency Fire Service Plan and Program or any other Regional, District or County Emergency Fire Service Plan and Program on a reciprocal basis. The provision of automatic aid is on a cost recovery basis and each municipality shall be liable for any costs incurred by another municipality(s) for the provision of these services as indicated in the Middlesex County Emergency Fire Service Plan and Program.
3. In case the provisions of this by-law conflict with the provisions of any other by-law, the provisions of this by-law shall prevail.

READ a first and second time this 11th day of May, 1998.

READ a third time and finally passed this 11th day of May, 1998.

REEVE DIANE BAWER

CL - MEASURER BETTY D. GORDON

TOWNSHIP OF STRATHROY - CARADOC

A BYLAW AUTHORIZING PARTICIPATION IN COUNTY MUTUAL AID PROGRAM

BYLAW NO. 51-01

Being a bylaw to provide for the participation of the Township of Strathroy - Caradoc Fire Department in the Middlesex County Mutual Aid Program.

Whereas Paragraph 32 of Section 210, Chapter M.45 of the Municipal Act, RSO 1990, as amended, and the Fire Prevention Act, Chapter 4, Statute of Ontario, authorizes the councils of local municipalities to adopt and participate in Mutual Aid.

Now Therefore the Council of the Township of Strathroy - Caradoc enacts as follows:

1. THAT: THE Township of Strathroy - Caradoc Fire Department be authorized to leave the municipality or fire area, at the discretion of the Chief or his/her designate and under the direction of Middlesex County Fire Co-ordinator, to respond to calls for assistance from other municipal fire departments authorized to participate in the Middlesex County Plan and Program on a reciprocal basis.
2. THAT: The Township of Strathroy - Caradoc Fire Department be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designee, to respond to calls for Automatic Aid from other municipal fire departments. The provision of Automatic Aid is on a recovery cost basis and each municipality shall be liable for any cost incurred by another municipality(s) for the provision of these services.
3. In case the provisions of this bylaw conflict with the provisions of any other by-law, the provisions of this bylaw shall prevail.

Read a First time this 5 day of March 2001

Read a Second time this 5 day of March 2001

**Read a Third time and Finally Passed in Open Council this 5 day of
March .2001.**

Original bylaw signed by Mel Veale, Mayor and Marion Loker, Clerk

THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE**BY-LAW #23-2001**

A By-Law authorizing participation in Middlesex County Mutual Aid Plan

Being a By-Law to provide for the participation of the Township of Adelaide Metcalfe Fire Department (Kerwood Station) in the County Mutual Aid Plan.

WHEREAS Paragraph 25 of Section 210, Chapter 302 of The Municipal Act, RSO 1980, authorizes the Councils of local municipalities to adopt and participate in an emergency fire service plan and program,

NOW THEREFORE the Council of the Corporation of the Township of Adelaide Metcalfe

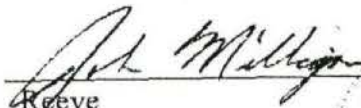
ENACTS AS FOLLOWS:

1. **THAT** the Adelaide Metcalfe Fire Department (Kerwood Station) be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his designee and under the direction of the Middlesex County Fire Co-ordinator, (District Deputy Fire Marshal) to respond to calls for assistance from other municipal fire departments authorized to participate in the Middlesex County Mutual Aid Plan or any other County or Regional Fire Service Plan on a reciprocal basis.
2. In case the provisions of this By-Law conflict with the provisions of any other By-Law, the provisions of this By-Law shall prevail.
3. That this By-Law comes into force on the 1st day of January, 2001.

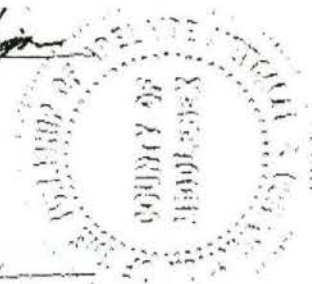
Read a first, second and third time

IN OPEN COUNCIL

this 2nd day of January, 2001


Reeve


Administrator-Clerk



THE MUNICIPALITY OF SOUTHWEST MIDDLESEX

BY-LAW NO. 79/2001

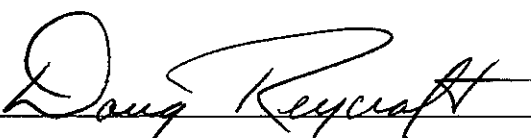
Being a by-law to provide for the participation of the
Municipality of Southwest Middlesex's Fire Departments
in the Middlesex County Emergency Fire Service Plan and Program

Whereas paragraph 32 of **Section 210**, Chap.M.45 of the Municipal Act, R.S.O., 1990 as amended, and the Fire Protection and Prevention Act, Chapter 4, Statute of Ontario, authorizes the councils of local municipalities to adopt and participate in an emergency fire service plan and program which includes mutual aid.

Now Therefore the Council of the Municipality of Southwest Middlesex Enacts as follows:

1. That the Glencoe and Wardsville Departments of Southwest Middlesex be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designate and under the direction of Middlesex County Fire Co-ordinator, to respond to calls for **mutual aid assistance** from other municipal fire departments authorized to participate in the Middlesex County Emergency Fire Service Plan and Program or any other Regional, District or County Emergency Fire Service Plan and Program on a reciprocal basis.
2. That the Glencoe and Wardsville Departments of Southwest Middlesex be authorized to leave the limits of the municipality or fire area, at the discretion of the Chief or his/her designate and under the direction of Middlesex County Fire Co-ordinator, to respond to calls for **automatic aid assistance** from other municipal fire departments authorized to participate in the Middlesex County Emergency Fire Service Plan and Program or any other Regional, District or County Emergency Fire Service Plan and Program. The provision of automatic aid shall be on a cost recovery basis and each municipality shall be liable for any costs incurred by another municipality(s) for the provision of these services as indicated in the Middlesex County Emergency Fire Service Plan and Program.
3. In case the provisions of this by-law conflict with the provisions of any other by-law, the provisions of this by-law shall prevail.

Read a first and second time this 19th day of December, 2001.



Mayor



Administrator/Clerk

Read a third time and finally passed this 19th day of December, 2001.



Mayor



Administrator/Clerk

THE CORPORATION OF THE MUNICIPALITY OF THAMES CENTRE

A BY-LAW AUTHORIZING PARTICIPATION IN
COUNTY EMERGENCY FIRE SERVICE PLAN AND PROGRAM

BY-LAW NO. 68-2001

Being a by-law to provide for the participation of the Municipality
of Thames Centre Fire Department in the Middlesex County Emergency
Fire Service Plan and Program.

WHEREAS Paragraph 32 of Section 210, Chapter M.45 of the Municipal Act, RSO
1990, as amended, and the Fire Protection and Prevention Act, Chapter 4, Statute of
Ontario, authorizes the councils of local municipalities to adopt and participate in an
emergency fire service plan and program which includes mutual aid.

NOW THEREFORE the Council of the Corporation of the Municipality
of Thames Centre ENACTS AS FOLLOWS:

1. THAT the Dorchester & Thorndale Station(s) of Thames Centre Fire
Department be authorized to leave the limits of the municipality or fire area, at the
discretion of the Chief or his/her designee and under the direction of Middlesex
County Fire Co-ordinator, to respond to calls for **mutual aid assistance** from other
municipal fire departments authorized to participate in the Middlesex County
Emergency Fire Service Plan and Program or any other Regional, District or County
Emergency Fire Service Plan and Program on a reciprocal basis.
2. THAT the Dorchester & Thorndale Station(s) of Thames Centre Fire
Department be authorized to leave the limits of the municipality or fire area, at the
discretion of the Chief or his/her designee and under the direction of Middlesex
County Fire co-ordinator, to respond to calls for **automatic aid assistance** from
other municipal fire departments authorized to participate in the Middlesex County
Emergency Fire Service Plan and Program or any other Regional, District or County
Emergency Fire Service Plan and Program. The provision of automatic aid shall be
on a cost recovery basis and each municipality shall be liable for any costs incurred
by another municipality(s) for the provision of these services as indicated in the
Middlesex County Emergency Fire Service Plan and Program.
3. In case the provisions of this by-law conflict with the provisions of any other by-law,
the provisions of this by-law shall prevail.

READ a first and second time this 9th day of July, 2001.

READ A THIRD TIME AND FINALLY PASSED THIS 9th day of July, 2001.

Alex J. Murray
Head of Council

[Signature]
Clerk of Municipality

BY LAW INDEX	
Fire Department	

CERTIFIED TRUE COPY

I hereby certify this to be a true and
correct copy of: By-law # 68-2001
being a by-law to authorize
participation in county emergency
fire service plan and program
Dated this 13th day of July, 2001

[Signature]
Clerk



Corporation of the
Township of Adelaide Metcalfe

December 22, 2011

Township of Brooke-Alvinston
P.O. Box 28
3236 River Street
ALVINSTON, ON N0N 1A0

Attention: Ron McCabe, Fire Chief

Dear Sir:

Re: Mutual Aid Agreement

Please be advised that Council passed By-Law #72-2011 with respect to the Mutual Aid Agreement with your Municipality. A copy for your file is attached.

I trust this is satisfactory.

Yours truly,

Fran I. Urbshott, AMCT
Administrator/Clerk/Treasurer

CC: Fire Chief Arend Noordhof

FIU:md

THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE

BY-LAW #72-2011

WHEREAS the Township of Adelaide Metcalfe Fire Department in the County of Middlesex desires to enter into a Mutual Aid Agreement with the Township of Brooke-Alvinston in the County of Lambton.

NOW THEREFORE the Council of the Corporation of the Township of Adelaide Metcalfe

ENACTS AS FOLLOWS:

1. That the Township of Adelaide Metcalfe Fire Department be authorized to leave the limits of the municipality and/or County of Middlesex fire area, at the discretion of the Fire Chief or designate and under the direction of the Middlesex County Fire Coordinator to respond to calls for assistance from the Township of Brooke-Alvinston Fire Department authorized to participate in the County of Lambton Mutual Aid Plan and/or Program on a reciprocal basis.
2. In case the provisions of this by-law conflict with the provisions of other authorized fire protection agreements, the provisions of this by-law shall prevail.
3. That the Middlesex and Lambton County Fire Coordinators shall acknowledge both Municipalities authorizing By-Laws in writing that they approve this arrangement for providing Mutual Aid Plan.

This by-law comes into effect on the day it is passed on the 19th day of December, 2011.

Read a first, second and third time

IN OPEN COUNCIL

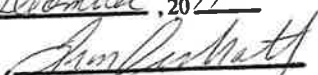
This 19th day of December, 2011.



David Bolton - Mayor

I, Fran Urbshott, Administrator-Clerk-Treasurer, of the Township of Adelaide Metcalfe, do hereby certify that this is a true copy of By-Law Number 72-2011

the 22nd day of December, 2011



Fran Urbshott, A.M.C.T.
Administrator-Clerk-Treasurer



Fran I. Urbshott, Administrator/Clerk/Treasurer



Mutual Aid Plan

for the

County of Middlesex

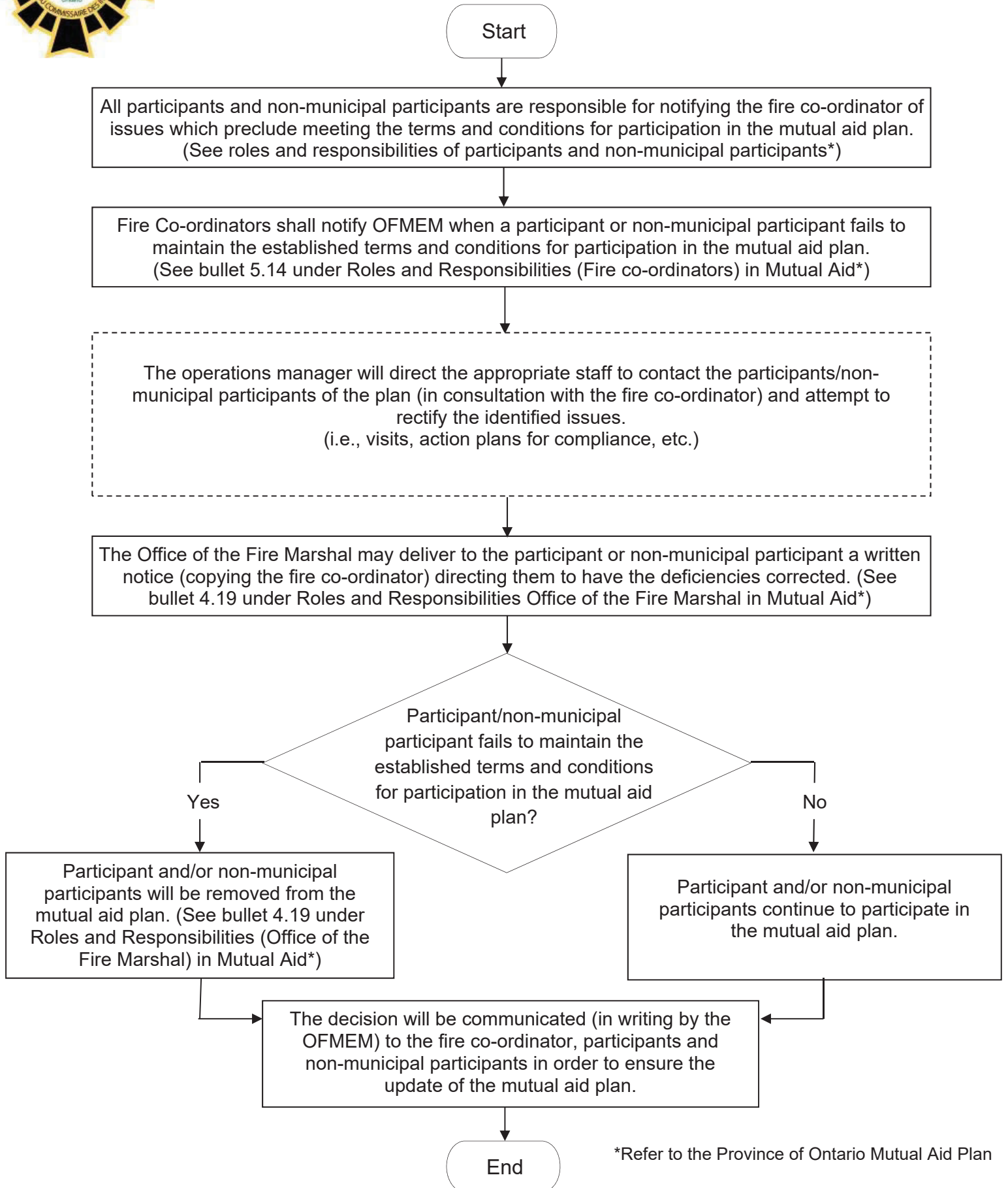
Appendix L

**Process for Addressing known Contraventions of the
Minimum Conditions for Participation in the Mutual
Aid Plan**



APPENDIX L

Process for Addressing Issues which Preclude Meeting the Terms and Conditions for Participation in the Mutual Aid Plan





Mutual Aid Plan

for the

County of Middlesex

Appendix O
Significant Event Report Form



APPENDIX O

Significant Event Report Form

Submit Form

In the case of *significant events*, the *fire co-ordinator* will contact PEOC- 1-866-314-0472 at their first opportunity in order to provide a verbal synopsis of the event and determine whether OFM involvement is requested or required. The *fire co-ordinator* will also be required to complete this form and submit to ofmem.map@ontario.ca within 2 business days using the submit form button above.

1) Reported By

Mutual Aid Area:

Date Reported (yyyy-mm-dd):

Surname:

First Name:

Position:

2) Event Details

Date of Event (yyyy-mm-dd):

Fire Department Incident #:

Date Fire Co-Ordinator Notified (yyyy-mm-dd):

Name of Fire Co-Ordinator:

Date OFM Notified (yyyy-mm-dd):

Name of OFM Employee Notified:

Description of Event:

3) Participants and Auxiliary Participants

Home Department:

Assisting Departments:



Mutual Aid Plan

for the

County of Middlesex

Appendix P
Request for Fire Coordinator



APPENDIX P REQUEST FOR FIRE CO-ORDINATOR

Reset Form

The following form can be used to request a new Fire Co-ordinator, Alternate Fire Co-ordinator, or Zone Fire Co-ordinator under your County, Region, or District Mutual Aid Plan. Please complete all fields.

Date of Request:	Your Name and Title:	Select Your Fire Department:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please indicate which position needs to be filled:

- Fire Co-ordinator
- Alternate Fire Co-ordinator
- Zone Fire Co-ordinator
- Alternate Zone Fire Co-ordinator

Please indicate the reason for the request:

- Addition of Alternate/Zone Fire Co-ordinator
- Position Vacant
- Expected Vacancy Date:
- Other

Please indicate whether you are submitting the form for yourself, or if you are submitting the form on behalf of another individual.

- I am submitting this form for myself.
- I am submitting this form on behalf of another individual.



Mutual Aid Plan

for the

County of Middlesex

Appendix Q

Request for Temporary Appointment



APPENDIX Q Request for Temporary Appointment

Submit Form

Date

Dear: (Operations Manager)

Due to the absence of an appointed fire co-ordinator/alternate/zone for the County/District/Region of

, it is necessary to appoint an interim fire co-ordinator/alternate/zone for the period of to . I am requesting that of the Fire Department be appointed as Fire Co-ordinator/Alternate/Zone for the specified period. is, in my opinion, fully qualified to act in this capacity.

Signature

Title

Date

For OFM office use only:

OFM RESPONSE

Pursuant to section 7 of the Fire Protection and Prevention Act, 1997, I have approved your request to appoint as the interim Fire Co-ordinator for the specified period.

The Fire Protection and Prevention Act, 1997 provides immunity to Fire Co-ordinators while executing their duties in good faith.

Signature

Date

Operations Manager
Pursuant to Delegated Authority



Mutual Aid Plan

for the

County of Middlesex

Appendix R
Expense Account Guidelines



Expense (General/Travel) Claim for Non-OPS Employees (Individuals without an 8 Series WIN Number)

Notes

For guidance in completing this form refer to the Instructions sheet.

Only one cost centre per form. Where a tip/gratuity is included in the expense item being claimed, the gratuity/tip must be itemized separately.

Example: Receipt #1 for taxi: \$8.85 plus tax (13%) \$1.15 = \$10.00 plus tip \$1.00. Total receipt #1 = \$11.00

Expense item line 1: Taxi. Total Amount = 10.00, Tax Rate = 13%, Tax Amount = 1.15, Net Amount = 8.85

Expense item line 2: Tip. Total Amount = 1.00, Tax Rate = 0, Tax Amount = 0.00, Net Amount = 1.00

Meal Allowance. For meal expenses incurred within Canada and on or after January 1, 2017, ensure that the new tax rate of 11.1% is applied to the meal claims.

Example: Breakfast. Total Amount = 10.00, Tax Rate = 11.1%. Tax Amount = 1.00, Net Amount = 9.00

Personal information on this form is collected under the authority of the *Financial Administration Act*, Section 1.0.25 and will be used to assess, verify and monitor eligibility for payment. For information regarding the collection of this information, please contact the financial services unit in your organization where you submit this form.

Name of Payee (Last Name, First Name) <i>(Print Clearly)</i>	Supplier Number	Telephone	Page of
--	-----------------	-----------	------------

Ministry	Telephone ext.
----------	-------------------

Ministry Contact (Last Name, First Name)	Telephone ext.
--	-------------------

Purpose of Trip and Nature of Expenses

Date (DD/MM/YYYY)	Particulars Explain General Expense items (Destination, time of departure, return, and mode of travel)	Account Code				Kilometres		Meals	Receipt Details			Rec. No.	
		Non-Reportable Items (533910)	T4A Reportable Items (533915)	T4A Reportable Remuneration (547920)	T4 Reportable PTPDA (533950)	S. Ont. Km's	N. Ont. Km's	Attendees (Number)	Total Amount	Tax (HST/GST)			Net Amount
										%	Amount		
This is to certify that the above expenses were incurred by me while on Government business.								Total Claim Amount ▶					

Signature of Payee (Mandatory)	Signature of Approving Official (Mandatory)		
Mailing Address (Mandatory)	Name of Approving Official (Last Name, First Name) (Mandatory) (Print clearly)		
City/Town	Province	Postal Code	Title
Date Completed (dd/mmm/yyyy)	Telephone		
Method of payment <input type="checkbox"/> Cheque <input type="checkbox"/> EFT (if first claim attach completed EFT form 33-5098E)	Date Approved/Authorized (dd/mmm/yyyy)		

IFIS Account Code – Claim Amount Summary

Summarize expense items by account code/tax rate, e.g., amounts for expense items where 13% HST is applicable should be summarized as a single distribution line with the tax rate identified. Summarize on a second line for meal expense items where 11.1% is applicable, a third line for any expense items where 5% HST is applicable and another line for non-taxable amounts where “0” rate is applicable. Each line must show the net amount, the (%) tax rate, tax amount, and total amount.

Claim No.				Claim Date (dd/mmm/yyyy)								
Line No.	Ministry (3 digits)	Program (6 digits)	Business Unit (4 digits)	Cost Centre (6 digits)	Account (6 digits)	Initiative (4 digits)	Future Use (4 digits)	Future Use (4 digits)	Total Amount	Tax (HST/GST)		Net Amount
										%	Amount	
1												
2												
3												
4												
5												
6												
7												
Total Claim Amount ▶												



Mutual Aid Plan

for the

County of Middlesex

Appendix T
Mutual Aid Plan Acceptance



APPENDIX T Plan Acceptance Form

Submit Form

Submitted By: (Include your name and title)

Date:

This confirms that the following appendices have been submitted for the:

Name of County/District/Region Mutual Aid Plan

MANDATORY

- Appendix A - Running Card Assignments
- Appendix B & C - Emergency Contact Information and Mutual Aid Plan Asset Report
- Appendix B & C - For Non-Municipal Participants (When accepted into the plan) N/A
- Appendix J - Municipal Authorization to Participate in the MAP (Sample provided as guide/template)
- Appendix U - List of Agreements
- Appendix V - Non-Municipal Participant Agreement (When accepted into the plan) N/A

OPTIONAL

- Appendix D - Additional Local Minimum Requirements
- Appendix E - Interoperability Boarder Crossing Coupling Locations and Quantities
- Appendix G - County, District or Region Hazardous Materials Response Support
- Appendix H - County, District or Region Extrication Response Support
- Appendix I - County, District or Region Specialized Rescue Support

Signature Digitally signed by Colin Toth
Date: 2022.03.29 18:57:53 -04'00'
Fire Co-Ordinator

Date

For OFM office use only:

The County/District/Region Mutual Aid Plan (as presented in the appendices) is:

Accepted by the Office of the Fire Marshal **Not Accepted** by the Office of the Fire Marshal

Comments about the plan:

Signature
Operations Manager

Date



Mutual Aid Plan

for the

County of Middlesex

Appendix U
List of Municipal Agreements
Automatic Aid

<u>RECEIVING</u> Automatic Aid	<u>PROVIDING</u> Automatic Aid
Adelaide Metcalfe	Strathroy-Caradoc <ul style="list-style-type: none"> • Strathroy • Melbourne
	Middlesex Centre <ul style="list-style-type: none"> • Coldstream
	Southwest Middlesex <ul style="list-style-type: none"> • Glencoe
Middlesex Centre <ul style="list-style-type: none"> • Coldstream 	North Middlesex <ul style="list-style-type: none"> • Ailsa Craig
	Strathroy-Caradoc <ul style="list-style-type: none"> • Mt. Brydges
Middlesex Centre <ul style="list-style-type: none"> • Bryanston 	Lucan Biddulph Biddulph-Blanchard
	Thames Centre <ul style="list-style-type: none"> • Thorndale
Middlesex Centre <ul style="list-style-type: none"> • Delaware 	London <ul style="list-style-type: none"> • Station 11
	Strathroy-Caradoc <ul style="list-style-type: none"> • Mt. Brydges
Middlesex Centre <ul style="list-style-type: none"> • Arva 	Thames Centre <ul style="list-style-type: none"> • Dorchester
Middlesex Centre <ul style="list-style-type: none"> • Ilderton 	North Middlesex <ul style="list-style-type: none"> • Ailsa Craig
	Lucan Biddulph <ul style="list-style-type: none"> • Lucan
North Middlesex <ul style="list-style-type: none"> • Ailsa Craig 	Middlesex Centre <ul style="list-style-type: none"> • Coldstream

<u>RECEIVING</u>	<u>PROVIDING</u>
Automatic Aid	Automatic Aid
Strathroy-Caradoc <ul style="list-style-type: none"> • Mt. Brydges 	Middlesex Centre <ul style="list-style-type: none"> • Coldstream • Delaware
Thames Centre <ul style="list-style-type: none"> • Thorndale 	Middlesex Centre <ul style="list-style-type: none"> • Bryanston
	Biddulph-Blanchard
Thames Centre <ul style="list-style-type: none"> • Dorchester 	London <ul style="list-style-type: none"> • Station 10



APPENDIX U List of Agreements

Automatic Aid Agreement

Fire Protection Services Agreement

Other

Between and

Between and

Between and

Between and

Between and

Description of the agreements

The aforementioned Municipalities, in accordance with the terms set out in their respective agreement(s) and as mentioned in the Middlesex County Mutual Aid Plan, hereby concur that at the direction of the Strathroy-Caradoc Communications Centre will provide "Automatic Aid" to reported structure fires within the area of the Municipality of Adelaide-Metcalf.

NOTE: The "Strathroy Station" being the nearest fire station will also be responsible to respond to all reports of vehicle fires that occur on the roadway of Hickory Drive (County Road 39), from Strathroy east to Amiens Road and to personal injury motor vehicle collisions for the purpose of extrication operations that occur on the roadway of Hickory Drive (County Road 39), from Strathroy east to Amiens Road and further will supply one pumper for support of extrication operations to this area.

Signature

Date



APPENDIX U

List of Agreements

Automatic Aid Agreement

Fire Protection Services Agreement

Other

Between and

Between and

Between and

Between and

Between and

Description of the agreements

The aforementioned Municipalities, in accordance with the terms set out in their respective agreement(s) and as mentioned in the Middlesex County Mutual Aid Plan, hereby concur that at the direction of the Strathroy-Caradoc Communications Centre will provide "Automatic Aid" to reported structure fires within the area of the Municipality of North Middlesex.

Signature

Date



APPENDIX U

List of Agreements

Automatic Aid Agreement

Fire Protection Services Agreement

Other

Between and

Between and

Between and

Between and

Between and

Description of the agreements

The aforementioned Municipalities, in accordance with the terms set out in their respective agreement(s) and as mentioned in the Middlesex County Mutual Aid Plan, hereby concur that at the direction of the Strathroy-Caradoc Communications Centre will provide "Automatic Aid" to reported structure fires within the area of the Municipality of Middlesex Centre.

Signature

Date



APPENDIX U

List of Agreements

Automatic Aid Agreement

Fire Protection Services Agreement

Other

Between and

Between and

Between and

Between and

Between and

Description of the agreements

The aforementioned Municipalities, in accordance with the terms set out in their respective agreement(s) and as mentioned in the Middlesex County Mutual Aid Plan, hereby concur that at the direction of the Strathroy-Caradoc Communications Centre will provide "Automatic Aid" to reported structure fires within the area of the Municipality of Middlesex Centre.

Signature

Date



APPENDIX U List of Agreements

Automatic Aid Agreement

Fire Protection Services Agreement

Other

Between and

Between and

Between and

Between and

Between and

Description of the agreements

The aforementioned Municipalities, in accordance with the terms set out in their respective agreement(s) and as mentioned in the Middlesex County Mutual Aid Plan, hereby concur that at the direction of the Strathroy-Caradoc Communications Centre will provide "Automatic Aid" to reported structure fires within the area of the Municipality of Strathroy-Caradoc.

Signature

Date



APPENDIX U List of Agreements

Automatic Aid Agreement

Fire Protection Services Agreement

Other

Between and

Between and

Between and

Between and

Between and

Description of the agreements

The aforementioned Municipalities, in accordance with the terms set out in their respective agreement(s) and as mentioned in the Middlesex County Mutual Aid Plan, hereby concur that at the direction of the Strathroy-Caradoc Communications Centre will provide "Automatic Aid" to reported structure fires within the area of the Municipality of Thames Centre.

Signature

Date



RECEIVED
DEC 10 2001
TOWNSHIP OF
MIDDLESEX CENTRE

Corporation of the Municipality of Thames Centre

4305 Hamilton Road, Dorchester, Ontario N0L 1G3 ~ Tel 519-268-7334 ~ Fax 519-268-3928 ~ www.thamescentre.on.ca ~ inquiries@thamescentre.on.ca

File: 2900-1

December 5, 2001

Mr. Paul Mylemans, AMCT
Administrator-Clerk
Municipality of Middlesex Centre
10227 Ilderton Road
R.R. #2
Ilderton, ON N0M 2A0

DATE RECEIVED
12/10
ACTION/FORWARD
SPAMOV
FILE
INITIAL

RE: **LETTER OF AGREEMENT FOR THE ACTIVATION
OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES**


Dear Mr. Mylemans:

Enclosed please find, duly executed:

- a copy of the Letter of Agreement for the Activation of Automatic Aid to Reported Structure Fires regarding the Thorndale Station of the Municipality of Thames Centre and the Arva area of the Township of Middlesex Centre; and
- a copy of the Letter of Agreement for the Activation of Automatic Aid to Reported Structure Fires regarding the Bryanston Station of the Township of Middlesex Centre and the Thorndale area of the Municipality of Thames Centre.

If you have any questions, please call.

Sincerely,


Michelle Casavecchia
Clerk

/ml
encl.

LETTER OF AGREEMENT

FOR THE

ACTIVATION OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES

“Automatic Aid” is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property Protection services available to the citizens of Middlesex County. The Automatic Aid Program does not remove a municipality's responsibility for the provision of fire services as established by the Fire Protection and Prevention.

Therefore, the **Thames Centre Fire Department, Thorndale Station**, being the nearest fire station, and in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program, hereby agrees that at the direction of the London Fire Communications Centre, will provide “Automatic Aid” to reported structure fires within the **Arva area of the Municipality of Middlesex Centre** indicated on the attached map.

And therefore, the **Municipality of Middlesex Centre** hereby agrees to reimburse the **Thames Centre Fire Department** for the cost of delivering “Automatic Aid” in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and program.

This agreement acknowledges that **FIRE** responses within the **Thames Centre Fire Department's** own service area will take precedence over calls for “Automatic Aid”.

The **Thames Centre Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing “Automatic Aid”

Paul A. Hunter
Chief, Municipality of Thames Centre Fire Department

Ally J. Moran
Representative of Council or Board

Dated at Dorchester, this 5th day of December, 2001

Municipality or Fire Department Receiving “Automatic Aid”

[Signature]
Acting Chief, Township of Middlesex Centre Fire Department

[Signature]
Representative of Council or Board

Dated at Coldstream, this 7th day of November

LETTER OF AGREEMENT

FOR THE

ACTIVATION OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES

“Automatic Aid” is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property Protection services available to the citizens of Middlesex County. The Automatic Aid Program does not remove a municipality’s responsibility for the provision of fire services as established by the Fire Protection and Prevention.

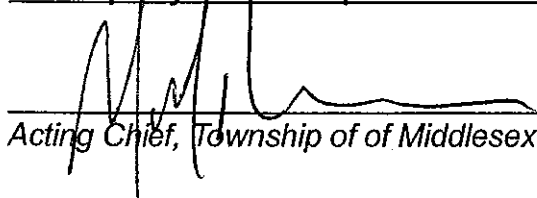
Therefore, the **Middlesex Centre Fire Department, Bryanston Station**, being the nearest fire station, and in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program, hereby agrees that at the direction of the London Fire Communications Centre, will provide “Automatic Aid” to reported structure fires within the **Thorndale area** of the **Municipality of Thames Centre** indicated on the attached map.

And therefore, the **Municipality of Thames Centre** hereby agrees to reimburse the **Middlesex Centre Fire Department** for the cost of delivering “Automatic Aid” in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and program.


This agreement acknowledges that **FIRE** responses within the **Middlesex Centre Fire Department’s** own service area will take precedence over calls for “Automatic Aid”.

The **Middlesex Centre Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing “Automatic Aid”



Acting Chief, Township of Middlesex Centre Fire Department



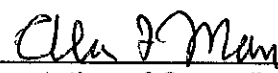
Representative of Council or Board

Dated at Coldstream, this 7th day of November

Municipality or Fire Department Receiving “Automatic Aid”



Chief, Municipality of Thames Centre Fire Department



Representative of Council or Board

Dated at Dorchester, this 5th day of December, 2001

RECEIVED

DEC 05 2001

TOWNSHIP OF
MIDDLESEX CENTRE

Corporation of the
Township of Adelaide Metcalfe
Middlesex County

MRS. SYLVIA E. HAMMER, A.M.C.T.
ADMINISTRATOR-CLERK

2340 EGREMONT DRIVE, R.R. 5
STRATHROY, ONTARIO
N7G 3H6
(519) 247-3687
1-866-525-8878
FAX: (519) 247-3411

MRS. FRAN URBSHOTT, A.M.C.T.
TREASURER/DEPUTY-CLERK

MR. ELDON BRYANT
ROAD SUPERVISOR
(519) 521-4173

MR. ROBERT SHOLTANUK, CBCO
CHIEF BUILDING OFFICIAL/
BY-LAW ENFORCEMENT OFFICER
(519) 670-2795

December 3, 2001

Township of Middlesex Centre
10227 Ilderton Road
R. R. No. 2
Ilderton, Ontario N0M 2A0

ATTENTION: Mr. Paul Mylemans, AMCT, Administrator-Clerk

Re: Letter of Agreement for the Activation of Automatic Aid to Reported Structure Fires

DATE RECEIVED

12/06

ACTION/FORWARD

SHARCOP

FILE

INITIAL

Am

Dear Sir:

Further to your correspondence of November 21st, 2001, enclosed herewith, please find one signed copy of the Letter of Agreement for the Activation of Automatic Aid to Reported Structure Fires.

I trust that this is satisfactory.

Yours truly,



Sylvia E. Hammer, A.M.C.T.
Administrator-Clerk

LETTER OF AGREEMENT

FOR THE

ACTIVATION OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES

“Automatic Aid” is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property Protection services available to the citizens of Middlesex County. The Automatic Aid Program does not remove a municipality’s responsibility for the provision of fire services as established by the Fire Protection and Prevention.

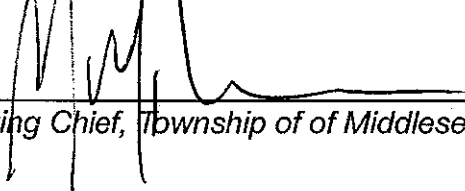
Therefore, the **Middlesex Centre Fire Department, Coldstream Station**, being the nearest fire station, and in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program, hereby agrees that at the direction of the London Fire Communications Centre, will provide “Automatic Aid” to reported structure fires within the **Kerwood area of the Municipality of Adelaide Metcalfe** indicated on the attached map.

And therefore, the **Municipality of Adelaide Metcalfe** hereby agrees to reimburse the **Middlesex Centre Fire Department** for the cost of delivering “Automatic Aid” in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and program.

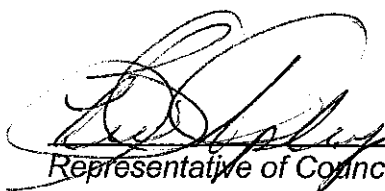
This agreement acknowledges that **FIRE** responses within the **Middlesex Centre Fire Department’s** own service area will take precedence over calls for “Automatic Aid”.

The **Middlesex Centre Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing “Automatic Aid”



Acting Chief, Township of Middlesex Centre Fire Department



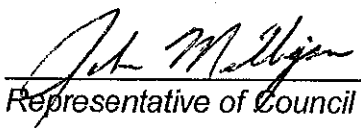
Representative of Council or Board

Dated at Coldstream, this 7th day of November

Municipality or Fire Department Receiving “Automatic Aid”



Chief, Municipality of Adelaide Metcalfe Fire Department



Representative of Council or Board

Dated at Kerwood Ont, this 27th day of November, 2001



LUCAN-BIDDULPH FIRE AREA

Box 190, 33351 Richmond Street
Lucan, Ont. N0M 2J0 ph.227-4491 fax 227-4998

Chief, John Riddell
Dep. Chief, B. Damen
Captain, B. Ankers

Paul Mylemans, Administrator - Clerk
Township of Middlesex Centre
10227 Ilderton Road
R.R.#2
Ilderton, ON N0M 2A0

DATE RECEIVED

12/14

ACTION/FORWARD

S. H. ARON

FILE

INITIAL

RECEIVED

DEC 14 2001

TOWNSHIP OF
MIDDLESEX CENTRE

December 12, 2001

Re: Letter of Agreement for the Activation of Automatic Aid to Reported Structure Fires

Dear Paul:

As per your instructions please find attached the executed letter of agreement for the activation of automatic aid to reported structure fires regarding the Ilderton area of the Township of Middlesex Centre.

Please contact the undersigned should you require anything further.

Yours truly

R. J. Reymer
Secretary-Treasurer

Encl.

LETTER OF AGREEMENT
FOR THE
ACTIVATION OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES

“Automatic Aid” is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property protection services available to the citizens of Middlesex County. The Automatic Aid Program does not remove a municipality’s responsibility for the provision of fire services as established by the Fire Protection and Prevention Act.

Therefore, the **Lucan Biddulph Fire Department’s “Lucan Station”** being the nearest fire station, and in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program, hereby agrees that at the direction of the London Fire Communications Centre, will provide “Automatic Aid” to reported structure fires within the area of the **Municipality of Middlesex Centre** indicated on the attached map.

And therefore, the **Municipality of Middlesex Centre** hereby agrees to reimburse the **Lucan Biddulph Fire Department** for the cost of delivering “Automatic Aid” in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program.

This agreement acknowledges that **FIRE** responses within the **Lucan Biddulph Fire Department’s** own service area will take precedence over calls for “Automatic Aid”.

The **Lucan Biddulph Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing “Automatic Aid”

John Pittsell
Chief, Lucan Biddulph Fire Department

David Allan
Representative of Council or Board

DATED at Lucan, this 3 day of July, 2008.

Municipality or Fire Department Receiving “Automatic Aid”

John Elston
Chief, Middlesex Centre Fire Department

A. Edwards
Representative of Council or Board

DATED at Collingwood, this 10th day of Nov 08



Municipality of North Middlesex
P.O. Box 9, Parkhill, Ontario N0M 2K0

RECEIVED

DEC 10 2001

Tel.: (519) 294-6244

TOWNSHIP OF
MIDDLESEX CENTRE

Fax: (519) 294-0573

December 5, 2001

Twp of Middlesex Centre
R. R. #2, Ilderton, Ont.
N0M 2A0

Paul:

In regard to the letter of agreement for the activation of Automatic Aid to reported structure fires, please find the copies enclosed, as per your instructions.

Yours truly,

Administrator Clerk
Shirley Scott

DATE RECEIVED

12/10

ACTION/FORWARD

SHARON

FILE

INITIAL

Report No.: CAO-2016-003
Meeting Date: January 27, 2016
Submitted by: Michelle Smibert, Chief Administrative Officer
Subject: **Automatic Aid Agreement with Adelaide Metcalfe**

Recommendation:

That an automatic aid agreement for motor vehicle collisions and vehicle fires with Adelaide Metcalfe be approved and that the necessary by-law be also approved.

Purpose:

To receive direction from Council on a proposed automatic aid agreement with Adelaide Metcalfe.

Background:

Both the Acting Fire Chief from Middlesex Centre and the Fire Chief from Adelaide Metcalfe have been discussing an agreement that would allow the Coldstream Station to respond to motor vehicle collisions, vehicle fires, and medical calls on certain roads and properties within Adelaide Metcalfe. These roads and properties have been identified to be a shorter response time by the Coldstream Fire Station than by the Fire Station in Kerwood.

Analysis:

The agreement has been reviewed by the legal team at the County and a map showing the coverage area has been prepared as an attachment to the agreement.

Financial Implications:

Although there will be an expense to Middlesex Centre for responding to these types of calls, the agreement allows for us to recoup all of our expenses by invoicing the owners insurance company directly.

Strategic Plan:

Partnerships/Manage costs

LETTER OF AGREEMENT

For the Activation of Automatic Aid for Motor Vehicle Collisions and Vehicle Fires

“**Automatic Aid**” is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property protection services available to the citizens of Middlesex County as part of the Mutual and Automatic Aid Plan and Program of Middlesex County created pursuant to section 7(2) of the *Fire Prevention and Protection Act, 1997*. The Automatic Aid Program does not remove a municipality’s responsibility for the provision of fire services as established by the *Fire Protection and Prevention Act*.

Therefore, Middlesex Centre’s “**Coldstream Station**” being the nearest station, and in accordance with the Middlesex County Mutual Aid Plan, hereby agrees that at the direction of Strathroy-Caradoc Fire Dispatch, will provide “**Automatic Aid**” to reported Motor Vehicle Collisions, Medical Calls and Vehicle Fires on the following roads within the **Municipality of Adelaide-Metcalf: Wood Rd, Wardell Dr, Crathie Dr, Hansford Rd, and Newell Rd.** (These roads are all within the current Automatic Aid Agreement for Structure Fires)

And therefore, the **Municipality of Middlesex Centre** hereby agrees to recoup expenses by invoicing the owners insurance company’s directly.

This agreement acknowledges that Fire responses within **Middlesex Centre Fire Department’s** service area will take precedence over calls for “**Automatic Aid**”

The **Middlesex Centre Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing “Automatic Aid”

Director, Community Services, Middlesex Centre

Mayor

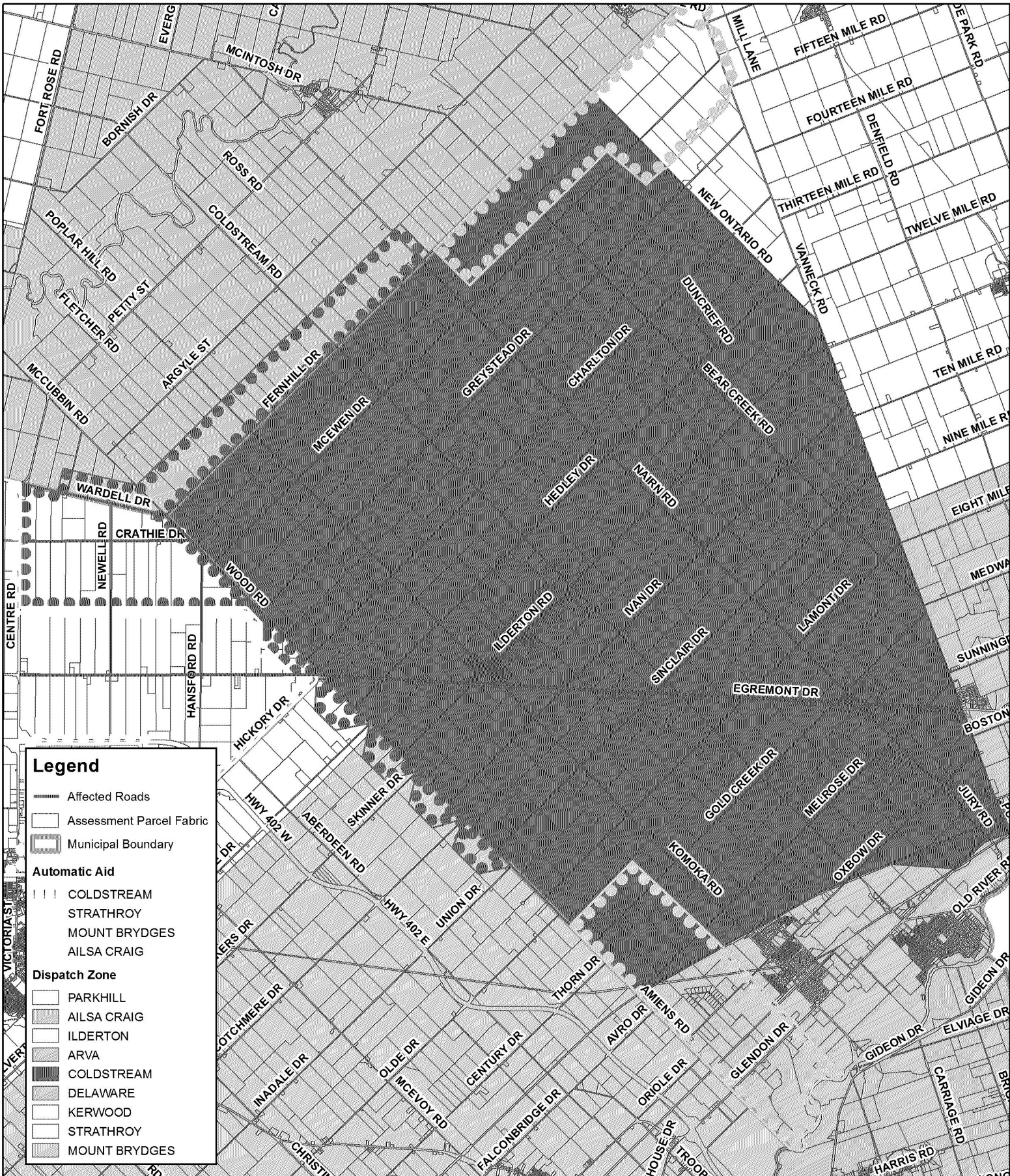
Dated at _____, this ___ day of _____, 2016

Municipality or Fire Department Receiving “Automatic Aid”

Chief, AdelaideMetcalf Fire Department

Representative of Council

Dated at _____, this ___ day of _____, 2016



Legend

- Affected Roads
- Assessment Parcel Fabric
- Municipal Boundary
- Automatic Aid**
- COLDSTREAM
- STRATHROY
- MOUNT BRYDGES
- AILSA CRAIG
- Dispatch Zone**
- PARKHILL
- AILSA CRAIG
- ILBERTON
- ARVA
- COLDSTREAM
- DELAWARE
- KERWOOD
- STRATHROY
- MOUNT BRYDGES

**AUTOMATIC AID FOR
MOTOR VEHICLE COLLISIONS AND VEHICLE FIRES
COLDSTREAM**

LETTER OF AGREEMENT

FOR THE

ACTIVATION OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES

"Automatic Aid" is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property Protection services available to the citizens of Middlesex County. The Automatic Aid Program does not remove a municipality's responsibility for the provision of fire services as established by the Fire Protection and Prevention.

Therefore, the **North Middlesex Fire Department, Ailsa Craig Station**, being the nearest fire station, and in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program, hereby agrees that at the direction of the London Fire Communications Centre, will provide "Automatic Aid" to reported structure fires within the **Coldstream area of the Municipality of Middlesex Centre** indicated on the attached map.

And therefore, the **Municipality of Middlesex Centre** hereby agrees to reimburse the **North Middlesex Fire Department** for the cost of delivering "Automatic Aid" in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and program.

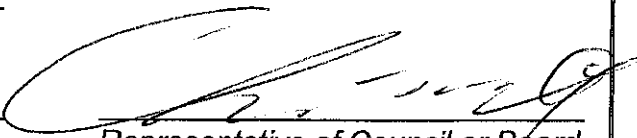
This agreement acknowledges that **FIRE** responses within the **North Middlesex Fire Department's** own service area will take precedence over calls for "Automatic Aid".

The **North Middlesex Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing "Automatic Aid"



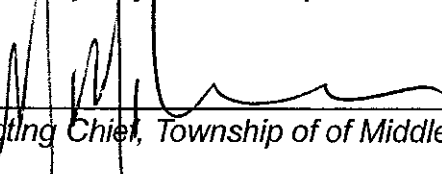
Chief, ~~Municipality~~ of North Middlesex Fire Department



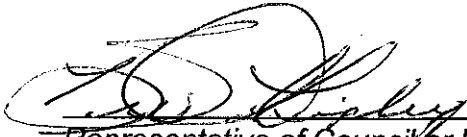
Representative of Council or Board

Dated at Parkhill, this 3rd day of December 2001

Municipality or Fire Department Receiving "Automatic Aid"



Acting Chief, Township of of Middlesex Centre Fire Department



Representative of Council or Board

Dated at Coldstream, this 7th day of November

LETTER OF AGREEMENT

FOR THE

ACTIVATION OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES

“Automatic Aid” is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property Protection services available to the citizens of Middlesex County. The Automatic Aid Program does not remove a municipality's responsibility for the provision of fire services as established by the Fire Protection and Prevention.

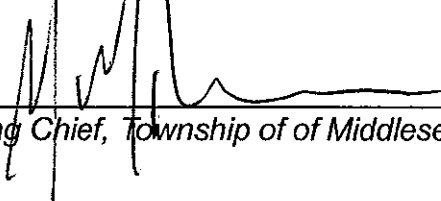
Therefore, the **Middlesex Centre Fire Department, Coldstream Station**, being the nearest fire station, and in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program, hereby agrees that at the direction of the London Fire Communications Centre, will provide “Automatic Aid” to reported structure fires within the **Ailsa Craig area** of the **Municipality of North Middlesex** indicated on the attached map.

And therefore, the **Municipality of North Middlesex** hereby agrees to reimburse the **Middlesex Centre Fire Department** for the cost of delivering “Automatic Aid” in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and program.


This agreement acknowledges that **FIRE** responses within the **Middlesex Centre Fire Department's** own service area will take precedence over calls for “Automatic Aid”.

The **Middlesex Centre Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing “Automatic Aid”



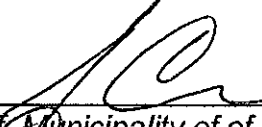
Acting Chief, Township of Middlesex Centre Fire Department



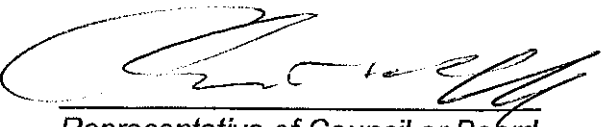
Representative of Council or Board

Dated at Coldstream, this 7th day of November

Municipality or Fire Department Receiving “Automatic Aid”



Chief, Municipality of North Middlesex Fire Department



Representative of Council or Board

Dated at Parkhill, this 3rd day of December, 2001



The Corporation of the Municipality of Strathroy-Caradoc
52 Frank Street, Strathroy, ON N7G 2R4
Phone: 519-245-1070 • Fax: 519-245-6353
www.strathroy-caradoc.ca

February 18, 2009

RECEIVED
FEB 20 2009
Municipality of Middlesex Centre

Municipality of Middlesex Centre
10227 Ilderton Road, R.R. #2
Ilderton, On N0M 2A0

Attention: Cathy Saunders, C.A.O./Clerk

Dear Ms. Saunders:

Please be advised that Strathroy-Caradoc Council at its meeting held on February 17th, 2009 approved for signature the Letter of Agreement for the Activation of Automatic Aid to Reported Structure Fires, a duly executed copy is enclosed for your files.

Yours truly,

Mary Weber
Deputy-Clerk

c: Bill Gibson, Director of Fire Services

LETTER OF AGREEMENT

FOR THE

ACTIVATION OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES

“Automatic Aid” is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property protection services available to the citizens of Middlesex County. The Automatic Aid Program does not remove a municipality’s responsibility for the provision of fire services as established by the Fire Protection and Prevention Act.

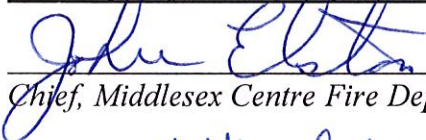
Therefore, the **Middlesex Centre Fire Department’s “Coldstream Station”** being the nearest fire station, and in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program, hereby agrees that at the direction of the London Fire Communications Centre, will provide “Automatic Aid” to reported structure fires within the area of the **Municipality of Strathroy Caradoc** indicated on the attached map.

And therefore, the **Municipality of Strathroy Caradoc** hereby agrees to reimburse the **Middlesex Centre Fire Department** for the cost of delivering “Automatic Aid” in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program.

This agreement acknowledges that **FIRE** responses within the **Middlesex Centre Fire Department’s** own service area will take precedence over calls for “Automatic Aid”.

The **Middlesex Centre Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing “Automatic Aid”



Chief, Middlesex Centre Fire Department



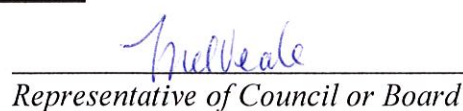
Representative of Council or Board

DATED at Middlesex Centre, this 15th day of December 2008

Municipality or Fire Department Receiving “Automatic Aid”



Chief, Strathroy Caradoc Fire Department



Representative of Council or Board

DATED at Strathroy, this 17 day of February 2009

LETTER OF AGREEMENT

FOR THE

ACTIVATION OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES

"Automatic Aid" is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property Protection services available to the citizens of Middlesex County. The Automatic Aid Program does not remove a municipality's responsibility for the provision of fire services as established by the Fire Protection and Prevention.

Therefore, the **Strathroy Caradoc Fire Department, Mt. Brydges Station**, being the nearest fire station, and in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program, hereby agrees that at the direction of the London Fire Communications Centre, will provide "Automatic Aid" to reported structure fires within the **Delaware area of the Municipality of Middlesex Centre** indicated on the attached map.

And therefore, the **Municipality of Middlesex Centre** hereby agrees to reimburse the **Strathroy Caradoc Fire Department** for the cost of delivering "Automatic Aid" in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and program.

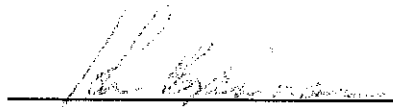
This agreement acknowledges that **FIRE** responses within the **Strathroy Caradoc Fire Department's** own service area will take precedence over calls for "Automatic Aid".

The **Strathroy Caradoc Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing "Automatic Aid"



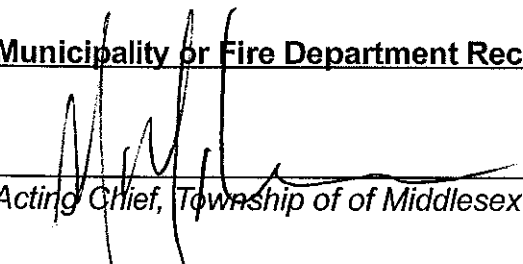
Chief, Municipality of of Strathroy Caradoc Fire Department



Representative of Council or Board

Dated at Strathroy, this 3rd day of December, 2001

Municipality or Fire Department Receiving "Automatic Aid"



Acting Chief, Township of of Middlesex Centre Fire Department



Representative of Council or Board

Dated at Coldstream, this 7th day of November

DEC 13 2001

TOWNSHIP OF
MIDDLESEX CENTRELETTER OF AGREEMENT

FOR THE

ACTIVATION OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES

"Automatic Aid" is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property Protection services available to the citizens of Middlesex County. The Automatic Aid Program does not remove a municipality's responsibility for the provision of fire services as established by the Fire Protection and Prevention.

Therefore, the **Granton Fire Department**, being the nearest fire station, and in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program, hereby agrees that at the direction of the London Fire Communications Centre, will provide "Automatic Aid" to reported structure fires within the **Bryanston area of the Municipality of Middlesex Centre** indicated on the attached map.

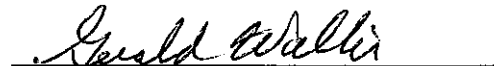
And therefore, the **Municipality of Middlesex Centre** hereby agrees to reimburse the **Granton Fire Department** for the cost of delivering "Automatic Aid" in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and program.

This agreement acknowledges that **FIRE** responses within the **Granton Fire Department's** own service area will take precedence over calls for "Automatic Aid".

The **Granton Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

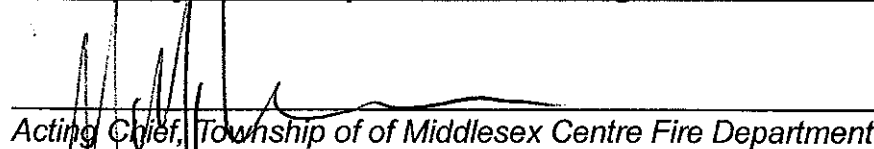
Municipality or Fire Department Providing "Automatic Aid"


Chief of Granton Fire Department



Representative of Council or Board

Dated at LYCAN, this 5 day of DECEMBER 2001

Municipality or Fire Department Receiving "Automatic Aid"


Acting Chief, Township of Middlesex Centre Fire Department



Representative of Council or Board

Dated at Coldstream, this 7th day of November

COPY

LETTER OF AGREEMENT

For the Activation of Automatic Aid for Motor Vehicle Collisions and Vehicle Fires

“Automatic Aid” is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property protection services available to the citizens of Middlesex County as part of the Mutual and Automatic Aid Plan and Program of Middlesex County created pursuant to section 7(2) of the *Fire Prevention and Protection Act, 1997*. The Automatic Aid Program does not remove a municipality’s responsibility for the provision of fire services as established by the *Fire Protection and Prevention Act*.

Therefore, Middlesex Centre’s “Coldstream Station” being the nearest station, and in accordance with the Middlesex County Mutual Aid Plan, hereby agrees that at the direction of Strathroy-Caradoc Fire Dispatch, will provide “Automatic Aid” to reported Motor Vehicle Collisions, **Medical Calls** and Vehicle Fires on the following roads within the **Municipality of Adelaide-Metcalf: Wood Rd, Wardell Dr, Crathie Dr, Hansford Rd, and Newell Rd.** (These roads are all within the current Automatic Aid Agreement for Structure Fires) *SECRET MOUNT DR.*

And therefore, the **Municipality of Middlesex Centre** hereby agrees to recoup expenses by invoicing the owners insurance company’s directly.

This agreement acknowledges that Fire responses within **Middlesex Centre Fire Department’s** service area will take precedence over calls for “Automatic Aid”

The **Middlesex Centre Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing “Automatic Aid”

Chief (Acting), Middlesex Centre

Mayor





Dated at MIDDLESEX CENTRE, this 17 day of JUNE, 2016

Municipality or Fire Department Receiving “Automatic Aid”

Chief, Adelaide Metcalfe Fire Department

Representative of Council





Dated at Adelaide Metcalfe, this 4 day of July, 2016

LETTER OF AGREEMENT

FOR THE

ACTIVATION OF AUTOMATIC AID TO REPORTED STRUCTURE FIRES

"Automatic Aid" is an emergency fire services program that provides for and shares essential and fundamental response, rescue, extinguishment and mitigation services amongst neighbouring municipalities. The goal of the Automatic Aid Program is to enhance the level of life safety and property protection services available to the citizens of Middlesex County. The Automatic Aid Program does not remove a municipality's responsibility for the provision of fire services as established by the Fire Protection and Prevention Act.

Therefore, the **City of London Fire Department, Station Eleven** being the nearest fire station, and in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program, hereby agrees that at the direction of the London Fire Department Communications Centre, will provide "Automatic Aid" to reported structure fires within the area of the **Municipality of Middlesex Centre** indicated on the attached map.

And therefore, the **Municipality of Middlesex Centre** hereby agrees to reimburse the **City of London Fire Department** for the cost of delivering "Automatic Aid" in accordance with the terms set out in the Middlesex County Emergency Fire Service Plan and Program.

This agreement acknowledges that **FIRE** responses within the **City of London Fire Department's** own service area will take precedence over calls for "Automatic Aid".

The **City of London Fire Department** will not be held responsible for any failure to respond which is caused by factors beyond their control.

Municipality or Fire Department Providing "Automatic Aid"

Anne Marie DeCicco DATED at London, this 23 day of May, 2002
Anne Marie DeCicco, Mayor, City of London

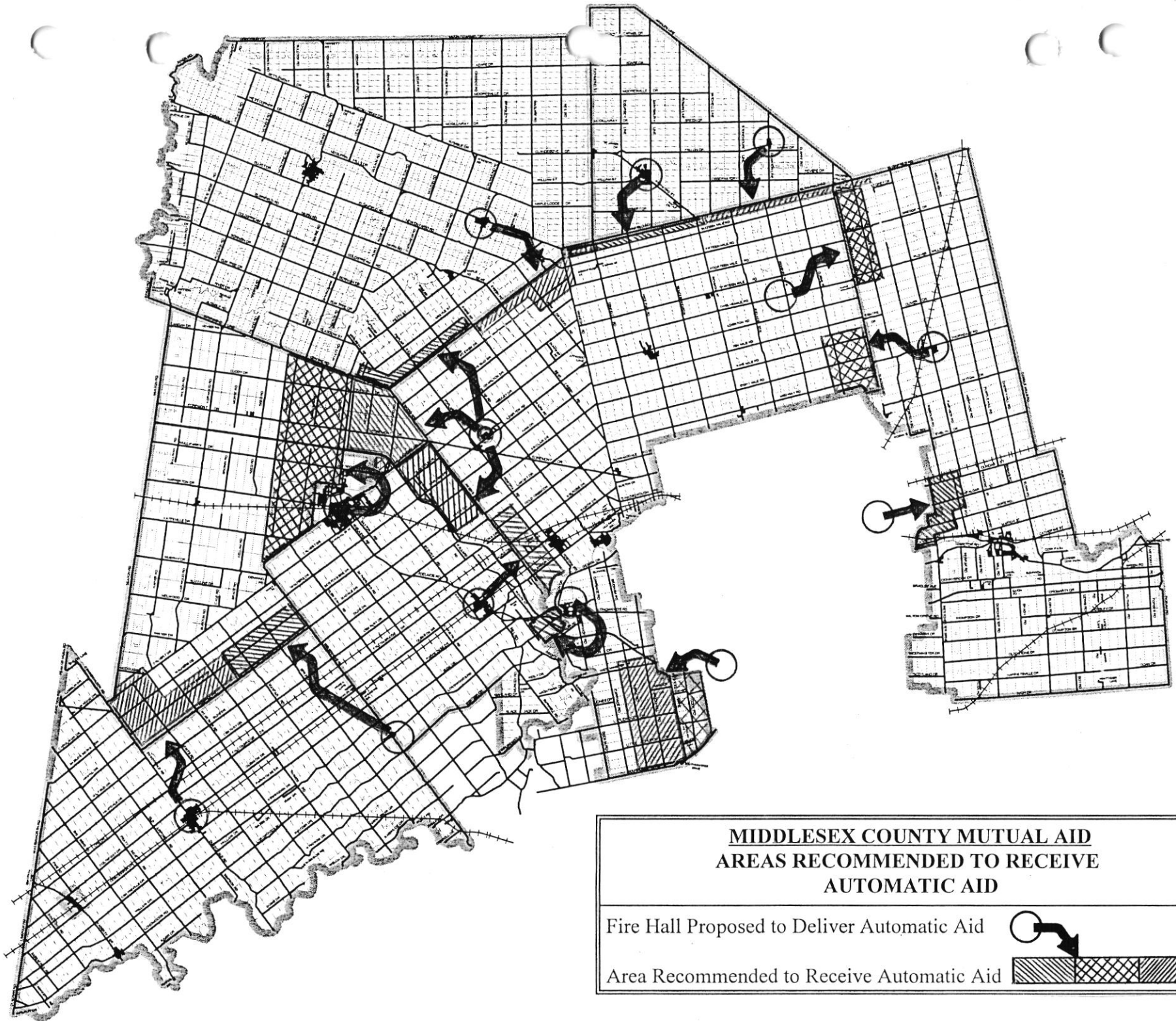
Guy H. Hallman DATED at London, this 23 day of May, 2002
Guy H. Hallman, City Clerk, City of London

E. David Hodgins DATED at London, this 2 day of May, 2002
E. David Hodgins, Fire Chief & Director of Paramedic Services, City of London

Municipality or Fire Department Receiving "Automatic Aid"

Bev Shipley DATED at Coldstream, this 19 day of April, 2002
Bev Shipley, Mayor, Municipality of Middlesex Centre

Steve Clemens DATED at Coldstream, this 19 day of April, 2002
Steve Clemens, Fire Chief, Municipality of Middlesex Centre



**MIDDLESEX COUNTY MUTUAL AID
AREAS RECOMMENDED TO RECEIVE
AUTOMATIC AID**

Fire Hall Proposed to Deliver Automatic Aid



Area Recommended to Receive Automatic Aid





Mutual Aid Plan

for the

County of Middlesex

Appendix U
List of Municipal Agreements
Service Agreements



APPENDIX U List of Agreements

Automatic Aid Agreement

Fire Protection Services Agreement

Other

Between and

Between and

Between and

Between and

Between and

Description of the agreements

The aforementioned Municipalities, in accordance with the terms set out in their respective agreement(s) and as mentioned in the Middlesex County Mutual Aid Plan, hereby concur that at the direction of the Strathroy-Caradoc Communications Centre will provide "Automatic Aid" to reported water emergencies within the area of the Municipality of North Middlesex and Strathroy-Caradoc.

The Salvation Army will assist all Municipalities within the County of Middlesex by providing emergency services, clothing, and emotional and spiritual support at emergency evacuation centres, feeding centres, warming centers, cooling centres and registration centres or other situations that may required a similar form of assistance from Middlesex County.

Signature

Date

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE COUNTY OF MIDDLESEX AND THE SALVATION ARMY, EMERGENCY DISASTER
SERVICES**

For Provision of Supplies and Services During Emergency Situations

Dated this 9th day of September, 2014

I. Purpose

This aid agreement between

The Corporation of the County of Middlesex

(hereinafter referred to as "the County")

and

The Governing Council of The Salvation Army in Canada on behalf of

The Salvation Army, Emergency Disaster Services

(hereinafter referred to as "The Salvation Army")

provides a framework for cooperation between the two parties in the event of an emergency or unforeseen event that results in the need for emergency clothing, food service, counseling, and/or other supplies and service(s) that can be provided by The Salvation Army.

Under this agreement, The Salvation Army will assist by providing the County with emergency services, emergency clothing, and emotional & spiritual support at emergency evacuation centres, feeding centres, warming centres, cooling centres, registration centres, (all of which are herein after in this agreement, referred simply as "evacuation centres") or other situations that may require a similar form of assistance from Middlesex County.

II. Procedures

A. Availability of Supplies

1. Each party to this agreement will work cooperatively to identify the key supplies and services necessary to support the County in its emergency response duties. Such requirements will be documented in Schedule "A" of this agreement and will be reviewed at least annually for accuracy and suitability. Attachments may be added at any time during the term of the MOU upon the mutual agreement of the parties.
2. Upon becoming aware that an emergency situation exists where the supplies and services of The Salvation Army as described herein may be required, the Middlesex County Community Emergency Management Coordinator (CEMC)/designate will immediately contact

the Salvation Army emergency number who in turn will notify responding personnel of the potential of events.

3. The identified services in this agreement can be obtained from a constituent member municipality of Middlesex County through a request of the County CEMC or alternate.

B. Activation of Agreement

1. The Middlesex County CEMC will promptly notify the Salvation Army emergency number, who in turn will notify responding personnel in the event that activation of this agreement will be required.
2. The Middlesex County CEMC or alternate will notify the County's Treasurer or his or her designate of the activation of the agreement with The Salvation Army.
3. During the period of activation, The Salvation Army will provide good faith support to the user organization based on the requirements outlined in the attached Schedule "A". However, modifications to those requirements are to be expected based on the particular circumstances of the incident or event.

C. Reimbursement of Costs


1. No exchange of funds in advance of activation of this agreement will take place.
2. The County will reimburse The Salvation Army for the direct cost of supplies and services obtained through activation of this agreement including Community Response Unit, supplies, mileage and accommodation as expensed in their response to the emergency. The Salvation Army will provide the County with copies of invoices and other billing information to support their claim for expense reimbursement. Due to the highly variable circumstances under which supplies may be needed, calculation of cost estimates for this agreement is not practical.



III. Terms

- A. This agreement will be effective for a period of three years, commencing on the date of the last signature thereto unless rescinded, upon 30 days written notice, by either party.
- B. This agreement does not convey to The Salvation Army any rights to exclusivity in provision of any of the noted or other supplies or services to the County.
- C. The attached Schedule "A" outlining supplies and services is to be reviewed and renewed annually on the anniversary date of the agreement by the parties. The Chair/designate of the Emergency Food Sub-Committee shall be responsible for that annual review.

County of Middlesex

The Governing Council of The
Salvation Army in Canada


Joanne Vanderheyden
Warden

 
Signature


Kathleen Bunting,
County Clerk

Lee Graves
Treasurer

Bryan Campbell
Authorized Signing
Officer

Title


Date


Date

SCHEDULE "A" – SUPPLIES AND SERVICES

1. Food Services

- Includes provision of food and/or beverage service at an emergency evacuation centre, warming or cooling centre, registration centre, etc.

2. Emergency Clothing

- Includes provision of clothing and other personal items that may be needed by individuals affected by the emergency

3. Emotional & Spiritual Support

- Counseling services that can be provided by the Salvation Army may be required by individuals affected by an emergency and will be made available

August 22, 2013

Stephanie Troyer-Boyd, Clerk
Municipality of Middlesex Centre
10227 Ilderton Road, RR#2
Ilderton, Ontario
N0M 2A0

Dear Stephanie:

Re: Agreement for Water Rescue Services

Attached please find three copies of the agreement for water rescue services that I have been asked to execute and forward to your municipality for the same.

Kindly return two copies to my attention at your earliest convenience or if you require any other information in order to proceed please let me know.

Yours truly,



Jackie Tiedeman, Clerk
Municipality of North Middlesex

THIS AGREEMENT made this 05th day of June, 2013

BETWEEN

The MUNICIPALITY OF MIDDLESEX CENTRE, hereinafter referred to as "Middlesex Centre"

OF THE FIRST PART

-AND-

The MUNICIPALITY OF NORTH MIDDLESEX, hereinafter referred to as "North Middlesex"

OF THE SECOND PART

WHERE AS it is the intention of the Parties to enter into this Agreement for the provision of water rescue services as provided by Middlesex Centre.

NOW THEREFORE, the parties hereto agree as follows:

1. Payment for Damages

North Middlesex will reimburse Middlesex Centre for any damages that occur to Middlesex Centre water rescue equipment as a result of a water rescue in their jurisdiction. Damages will include but are not limited to the following:

- Boat
- Motor
- Personal protective equipment

2. Payment for Personnel Services Rendered

Middlesex Centre agrees to provide eight initial hours, not exceeding one day to North Middlesex with no charges. North Middlesex will be responsible for payment of Middlesex Centre services following the initial eight hours or following the first day, provided on a cost recovery basis as per Middlesex Centre's current remuneration model.

3. Payment for Equipment

Middlesex Centre agrees to provide eight initial hours, not exceeding one day, with water rescue agreement with no charges. North Middlesex will be responsible for payment of the use of Middlesex Centre's water rescue boat following the initial eight hours or following the first day, based on the current Ministry of Transportation rate for emergency vehicles.

4. AVAILABILITY

Middlesex Centre has the right to deny requested services, if the services are needed within their own jurisdiction at the same time.

5. INSURANCE

Middlesex Centre will maintain insurance on all Middlesex Centre water rescue team members and equipment as required.

6. Body Recovery

Middlesex Centre will not attend to body recoveries unless specifically authorized by the Middlesex Centre Fire Chief or designated alternate.

7. RENEWAL

This Agreement is valid for a period of two (2) years, January 1, 2013 to December 31st, 2014. Each party will provide their intentions for renewal three (3) months prior to the termination of this agreement.

AUTHORIZED by resolution of the Council of the Municipality of Middlesex Centre dated the day of , 2013.

MUNICIPALITY OF MIDDLESEX CENTRE

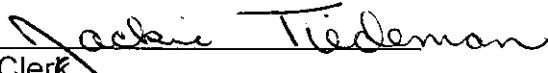
Mayor Al Edmondson

Clerk
Stephanie Troyer-Boyd

MUNICIPALITY OF North Middlesex



Mayor Don Shipway



Clerk
Jackie Tiedeman

THIS AGREEMENT made this 15th day of April, 2013

BETWEEN

The MUNICIPALITY OF MIDDLESEX CENTRE, hereinafter referred to as "Middlesex Centre"

OF THE FIRST PART

-AND-

The MUNICIPALITY OF STRATHROY-CARADOC, hereinafter referred to as "Strathroy-Caradoc"

OF THE SECOND PART

WHEREAS it is the intention of the Parties to enter into this Agreement for the provision of water rescue services as provided by Middlesex Centre.

NOW THEREFORE, the parties hereto agree as follows:

1. Payment for Damages

Strathroy-Caradoc will reimburse Middlesex Centre for any damages that occur to Middlesex Centre water rescue equipment as a result of a water rescue in their jurisdiction. Damages will include but are not limited to the following:

- Boat
- Motor
- Personal protective equipment

2. Payment for Personnel Services Rendered

Middlesex Centre agrees to provide eight initial hours, not exceeding one day to Strathroy-Caradoc with no charges. Strathroy-Caradoc will be responsible for payment of Middlesex Centre services following the initial eight hours or following the first day, provided on a cost recovery basis as per Middlesex Centre's current remuneration model.

3. Payment for Equipment

Middlesex Centre agrees to provide eight initial hours, not exceeding one day, with water rescue agreement with no charges. Strathroy-Caradoc will be responsible for payment of the use of Middlesex Centre's water rescue boat following the initial eight hours or following the first day, based on the current Ministry of Transportation rate for emergency vehicles.

4. AVAILABILITY

Middlesex Centre has the right to deny requested services, if the services are needed within their own jurisdiction at the same time.

5. INSURANCE

Middlesex Centre will maintain insurance on all Middlesex Centre water rescue team members and equipment as required.

6. Body Recovery

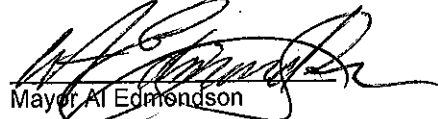
Middlesex Centre will not attend to body recoveries unless specifically authorized by the Middlesex Centre Fire Chief or designated alternate.


7. RENEWAL

This Agreement is valid for a period of January 1, 2013 to December 31st, 2014. Each party will provide their intentions for renewal three (3) months prior to the termination of this agreement.

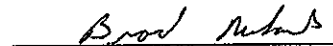
AUTHORIZED by Bylaw 33-13 of the Council of the Municipality of Strathroy-Caradoc dated the 15th day of April, 2013.

MUNICIPALITY OF MIDDLESEX CENTRE


Mayor Al Edmondson


Clerk
Stephanie Troyer-Boyd

MUNICIPALITY OF STRATHROY-CARADOC


Deputy Mayor Brad Richards


Clerk, Angela Toth



Mutual Aid Plan

for the

County of Middlesex

Appendix V
Non-Municipal Participant Agreement



Mutual Aid Plan

for the

County of Middlesex

Appendix W

Mutual Aid Activation Report



APPENDIX W MUTUAL AID ACTIVATION REPORT

Incident Information

Date:

Time of Response:

Incident Location:

Requesting Participant:

Responding Participant:

Incident Commander:

Resources/Response Provided

- Back Fill
- Staffing
- Additional Pump Capacity
- Water Supply
- Special Equipment
- Auto Extrication
- Other:
Pumpers
Tankers
Rescue Vehicles
Elevating Devices

Comments

Canceled on route

Fire Chief / Designate Name:

Date:

Submit to County, Region, or District Fire Co-ordinator within two business days of the incident.

Fire Co-ordinator's Signature:

Date:

*Fire Co-ordinator submit to **OFMEM.MAP@ontario.ca***



Mutual Aid Plan

for the

County of Middlesex

Middlesex County Dispatch Map

MIDDLESEX COUNTY DISPATCH MAP

