



Middlesex Centre Council Minutes
Regular Meeting of Council

June 7, 2023, 9:30 a.m.
Hybrid Council Meeting (Virtual and In-Person)
10227 Ilderton Road / Virtual
Ilderton, Ontario, N0M 2A0

COUNCIL PRESENT: Mayor DeViet
Deputy Mayor Brennan
Councillor Heffernan
Councillor Shipley
Councillor Aerts
Councillor Cates
Councillor Berze

STAFF PRESENT: Michael Di Lullo - Chief Administrative Officer
Arnie Marsman - Director of Building Services / Chief Building Official
Colin Toth - Director of Emergency Services / Fire Chief
Rob Cascaden - Director of Public Works and Engineering
Tiffany Farrell - Director of Corporate Services
James Hutson - Municipal Clerk
Megan Kamermans - Deputy Clerk
Justin Fidler - Community Services Operations Manager

1. CALL TO ORDER

Mayor DeViet calls the meeting to order at 9:30 a.m.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel or by contacting the Municipal Clerk to receive a registration link to join the meeting being held electronically.

Members of the public may also attend the meeting in-person at the Coldstream Community Centre, located at 10227 Ilderton Road, Ilderton, N0M 2A0

2. LAND ACKNOWLEDGEMENT

The Municipality of Middlesex Centre recognizes that we are gathering on the traditional territory of the Anishinaabe, Haudenosaunee, and Leni-Lunape Peoples. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.

Our neighbouring First Nations communities which continue to live as sovereign Nations include the Chippewas of the Thames First Nation, Oneida Nation of the Thames, and Munsee Delaware Nation.

3. ADDITIONS TO THE AGENDA

There are no additions to the June 7, 2023 Council meeting agenda.

4. DISCLOSURE OF PECUNIARY INTEREST

Councillor Aerts declared a pecuniary interest regarding item 7.6 Ivan Drive Culvert.

5. DELEGATIONS, PRESENTATIONS AND PETITIONS

5.1 Accessibility Roles and Responsibilities / Joint Annual Accessibility Status Report 2022

Sarah Savoie, Accessibility Coordinator, with the County of Middlesex is in attendance to provide an overview of the Joint Annual Accessibility Status Report for 2022 as well as a presentation regarding accessibility roles and responsibilities.

6. ADOPTION OF THE MINUTES

6.1 Minutes of the May 17, 2023 Council Meeting

Resolution # 2023-156

Moved by: Councillor Shipley

Seconded by: Councillor Heffernan

THAT the minutes of the Middlesex Centre Council meeting held on May 17, 2023 be adopted as printed.

CARRIED

7. CONSENT AGENDA

Resolution # 2023-157

Moved by: Councillor Berze

Seconded by: Councillor Cates

THAT Items 7.1 through 7.7 listed under the heading of Consent Agenda for June 7, 2023 be adopted as recommended.

CARRIED

7.1 Budget to Actual yearend 2022

THAT the Budget to Actual report CPS-26-2023 for yearend 2022 be received as information.

7.2 Capital Budget to Actual year-end 2022

THAT Report CPS-27-2023, the capital budget to actual year-end 2022 report be received as information.

7.3 Asset Management Plan Report – 2023

THAT Report No. CPS-28-2023 dated June 7, 2023 regarding the Municipality's Asset Management Plan be received for information.

7.4 Treasurer's Statement 2022-Development Charges

THAT Report CPS-29-2023, re: Development Charges Treasurer Statement for 2022 be received and posted on the website.

7.5 Ice Academy of Montreal – Licence Agreement

THAT Report CMS-04-2023 re: Ice Academy of Montreal – Licence Agreement be received;

AND THAT the Licence Agreement set out in Appendix A of this report between the Municipality of Middlesex Centre and the Ice Academy of Montreal be approved; and

FURTHER THAT the Mayor and Clerk be authorized to execute any necessary documents to complete the Agreement.

7.6 Ivan Drive Culvert

THAT Report PWE-28-2023, re: Ivan Drive Culvert be received for information;

7.7 Closed Meeting Investigation Report 2022-01 Findings

THAT Report CLK-06-2023, re: Closed Meeting Investigation, and the Report on Closed Meeting Investigation 2022-01 dated May 31, 2023 attached as Appendix A, be received;

AND THAT Council incorporate the technical recommendation related to format of resolutions to proceed into closed session as detailed in the report findings.

8. STAFF REPORTS

8.1 Preliminary Year End Surplus and Reserve Fund transfers 2022

Resolution # 2023-158

Moved by: Councillor Cates

Seconded by: Councillor Heffernan

THAT the transfer to reserves in 2022 for the general vehicles and equipment reserve fund in the amount of \$200,000.00 be approved;

AND THAT the transfer to reserves in 2022 for the roads capital reserve fund in the amount of \$379,755 be approved;

AND THAT the transfer to reserves in 2022 for the tax rate stabilization reserve fund in the amount of \$2,000,000.00 be approved; and

AND FURTHER THAT any remaining portion of the 2022 surplus be allocated to the roads capital reserve fund.

CARRIED

9. NOTICE OF MOTION

There are no Notices of Motion to note for June 7, 2023.

10. CORRESPONDENCE

Resolution # 2023-159

Moved by: Councillor Aerts

Seconded by: Councillor Berze

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence items 10.1 through 10.7 listed on the June 7, 2023 agenda as information.

CARRIED

10.1 Association of Ontario Road Supervisors (AORS) - Certification - Michael McDougall

10.2 Ausable Bayfield Conservation Authority (ABCA) - April 13 Board Meeting Minutes

10.3 Ausable Bayfield Conservation Authority (ABCA) - May 18-Agenda-Board of Directors

- 10.4 **Best Practices Endorsement Letter from Source Protection Committee (SPC)**
- 10.5 **Beef Farmers of Ontario (BFO) Environmental Registry of Ontario Deadline Letter**
- 10.6 **Ministry of Natural Resources and Forestry (MNR) - Streamlining of Approvals under the Aggregate Resources Act**
- 10.7 **Transportation Association of Canada (TAC) - Small Municipalities Survey 2023 - Summary of Results**

11. CLOSED SESSION

Resolution # 2023-160

Moved by: Councillor Shipley
Seconded by: Councillor Cates

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at 10:05 pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board (Potential Property Disposition - Municipal Easement located in London Township);

Section 239 (2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Economic Investment Opportunity - Ward 4).

CARRIED

11.1 CALL TO ORDER

11.2 DISCLOSURE OF PECUNIARY INTEREST

11.3 ADOPTION OF MINUTES

11.3.1 Minutes of the May 3, 2023 Closed Session

11.4 CLOSED SESSION ITEMS

11.4.1 Economic Investment Opportunity - Ward 4

11.4.2 Municipal Easement Located in London Township

11.5 ADJOURNMENT

12. OTHER BUSINESS

Mayor DeViet provides an overview of meetings and events attended as well as representative and advocacy activities undertaken throughout the month of May.

13. BY-LAWS

Resolution # 2023-162

Moved by: Councillor Gates

Seconded by: Councillor Aerts

THAT By-laws 2023-063 through By-law 2023-068 listed on the June 7, 2023 Council agenda be adopted as printed.

CARRIED

13.1 2023-063

Being a by-law to amend the Middlesex Centre Comprehensive Zoning By-law number 2005-005 with respect to Concession 4 N PT Lots 10 to 12 (geographic Township of Lobo), Municipality of Middlesex Centre, roll number: 393900001004800 (ZBA-04-2021)

13.2 2023-064

Being a by-law to amend the Middlesex Centre Comprehensive Zoning By-law number 2005-005 with respect to Concession 13 S PT Lot 17 (geographic Township of London), Municipality of Middlesex Centre, roll number: 393903408001500 (ZBA-11-2023)

13.3 2023-065

Being a by-law of the Corporation of the Municipality of Middlesex Centre to authorize the Mayor and Clerk to execute an agreement between the municipality and the Ice Academy of Montreal

13.4 2023-066

Being a By-law of the Corporation of the Municipality of Middlesex Centre to appoint a Deputy Fire Chief

13.5 2023-067

Being a by-law to authorize the execution of a Temporary Use Agreement between Spoelstra Holdings Inc. (Phil Spoelstra) "the Owner" and the Municipality of Middlesex Centre as the "Municipality" for lands known municipally as 10686 Sharon Road

13.6 2023-068

Being a By-law to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on June 7, 2023

14. ADJOURNMENT

The next Council meeting is scheduled for June 21, 2023.

Resolution # 2023-163

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Berze

THAT the Council for the Municipality of Middlesex Centre adjourns the June 7, 2023 Council meeting at 11:26 p.m.

CARRIED

Aina DeViet, Mayor

James Hutson, Municipal Clerk