



Meeting Date: July 19, 2023

Submitted by: Arnie Marsman, Director of Building Services / Chief Building Official

Report No: BLD-03-2023

Subject: Temporary Chief Building Official Service Agreement with the Municipality of Strathroy Caradoc

Recommendation:

THAT Report BLD-03-2023, re: Temporary Chief Building Official Service Agreement with Municipality of Strathroy Caradoc be received;

AND THAT Middlesex Centre Council approve the agreement for the provision of Chief Building Official services with the Municipality of Strathroy Caradoc.

Purpose:

To advise council of a request for Chief Building Official services from the Municipality of Strathroy Caradoc on a temporary basis from July 19, 2023 through August 2023.

Background:

Recently staff has received a request from staff at the municipality of Strathroy Caradoc for the provision of Chief Building Official services. The request has been made due to the current Chief Building Official being unavailable for much of the indicated date span, and Strathroy Caradoc not currently having a Deputy Chief Building official.

Analysis:

As Strathroy Caradoc currently uses Cloudpermit, staff will have immediate access to their permitting system. Also, since there is no indicated need for inspection services and the request is for a very temporary period, minimal time commitment is anticipated. Fees for this service would be consistent with fees charged to our other municipal partners that Middlesex Centre serves.

Staff anticipate that this assistance will be for the remainder of July and for the month of August. If an excessive amount of assistance is needed beyond this timeframe, staff will report back to Council.

Financial Implications:

Cost recovery of time spent.

Strategic Plan:

This matter aligns with following strategic priority:

- Responsive Municipal Government

This proposal is an example of service-sharing initiatives led by Middlesex Centre

Attachments:

A1 – Temporary Service Agreement with Strathroy Caradoc