



**Middlesex Centre Council Minutes**  
**Regular Meeting of Council**

**July 5, 2023, 9:30 a.m.**  
**Hybrid Council Meeting (Virtual and In-Person)**  
**10227 Ilderton Road / Virtual**  
**Ilderton, Ontario, N0M 2A0**

COUNCIL PRESENT: Mayor DeViet  
Councillor Heffernan  
Councillor Shipley  
Councillor Aerts  
Councillor Cates  
Councillor Berze

REGRETS: Deputy Mayor Brennan

STAFF PRESENT: Michael Di Lullo - Chief Administrative Officer  
Arnie Marsman - Director of Building Services / Chief Building Official  
Rob Cascaden - Director of Public Works and Engineering  
Scott Mairs - Director of Community Services  
Tiffany Farrell - Director of Corporate Services  
James Hutson - Municipal Clerk  
Megan Kamermans - Deputy Clerk

**1. CALL TO ORDER**

Mayor DeViet calls the meeting to order at 9:30 a.m.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel or by contacting the Municipal Clerk to receive a registration link to join the meeting being held electronically.

Members of the public may also attend the meeting in-person at the Coldstream Community Centre, located at 10227 Ilderton Road, Ilderton, N0M 2A0.

**2. LAND ACKNOWLEDGEMENT**

The Municipality of Middlesex Centre recognizes that we are gathering on the traditional territory of the Anishinaabe, Haudenosaunee, and Leni-Lunape Peoples. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.

Our neighbouring First Nations communities which continue to live as sovereign Nations include the Chippewas of the Thames First Nation, Oneida Nation of the Thames, and Munsee Delaware Nation.

**3. ADDITIONS TO THE AGENDA**

There are no additions to the July 5, 2023 Council meeting agenda.

**4. DISCLOSURE OF PECUNIARY INTEREST**

There are no disclosures of pecuniary interest to note for July 5, 2023.

**5. DELEGATIONS, PRESENTATIONS AND PETITIONS**

**5.1 OPP Update- Ross Stuart**

Ross Stuart from the Ontario Provincial Police is in attendance to provide an area update and statistics.

**6. ADOPTION OF THE MINUTES**

**6.1 Minutes of the June 21, 2023 Council Meeting**

**Resolution # 2023-085**

**Moved by:** Councillor Heffernan

**Seconded by:** Councillor Shipley

THAT the minutes of the Middlesex Centre Council meeting held on June 21, 2023 be approved.

**CARRIED**

**7. CONSENT AGENDA**

**Resolution # 2023-086**

**Moved by:** Councillor Berze

**Seconded by:** Councillor Cates

THAT Consent items 7.1 through 7.4 listed on the July 5, 2023 agenda be adopted as recommended.

**CARRIED**

**7.1 Request for Surplus Lands Resolution for Municipally Owned Properties**

THAT Council receives Report CMS-05-2023 re: Request for Surplus Lands Resolution for Municipally Owned Properties;

AND THAT Council deems the municipally owned open space identified in this report as surplus;

AND THAT Council directs staff to proceed with the transfer of municipally owned properties known as PLAN 958 BLK B KOMOKA PARK RESERVE (River Flats Park), CON 1 S PT LOT 9 RP 33R6942 PARTS 13, 22 & 23, PLAN 33M454 BLK 39, PLAN 33M454 BLK 38 (Rivers Edge Park), and LOBO CON 1 PT LOT 7 CON BF PT LOT 7 PT RD ALLOW RP 33R19930 PARTS 27 TO 38 (hereinafter referred to as the "Subject Lands"), which is deemed surplus to municipal needs;

AND FURTHER THAT staff be directed to proceed with disposal of the lands subject to the satisfaction of the retained municipality's solicitor, the Middlesex County Barrister & Solicitor's Office.

## **7.2 Treasurers Investment Report 2022**

THAT Report CPS-35-2023, re: Treasurer's Investment Report 2022 be approved.

## **7.3 2023 Drinking Water Quality Management System Operational Plans Endorsement**

THAT the 2023 Drinking Water Quality Management System Operational Plans for Middlesex Centre's drinking water systems as required under Ontario's Ministry of the Environment, Conservation and Parks' Drinking Water Quality Management Standard be endorsed.

## **7.4 Minutes of the Community Services Advisory Committee - March 20, 2023**

THAT the minutes of the March 20, 2023 Community Services Advisory Committee meeting be adopted as printed.

# **8. STAFF REPORTS**

## **8.1 Comprehensive Zoning By-law Review and Update (ZBA-04-2023) Resolution # 2023-087**

**Moved by:** Councillor Berze

**Seconded by:** Councillor Aerts

THAT Report CAO-19-2023, re: Comprehensive Zoning By-law Review and Update be received;

AND THAT the Zoning By-law Amendment (ZBA-04-2023) that updates the Comprehensive Zoning By-law municipally-wide to reflect changes within Official Plan Amendment No. 59 be APPROVED and come into effect upon approval of Official Plan Amendment No. 59.

**CARRIED**

**8.2 Housing Accelerator Fund**

**Resolution # 2023-088**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Shipley

THAT Report CAO-18-2023, re: Housing Accelerator Fund (HAF) be received;

AND THAT Council direct staff to complete an application for the Housing Accelerator Fund, inclusive of all supporting documentation, to the Housing Accelerator Fund;

AND FURTHER THAT the CAO report back once more details have been provided in finalizing formal application to the Housing Accelerator Fund.

**CARRIED**

**8.3 Old River Road Update**

**Resolution # 2023-089**

**Moved by:** Councillor Heffernan

**Seconded by:** Councillor Cates

THAT Report PWE 33-2023, re: Old River Road Update be received for information.

**CARRIED**

**9. NOTICE OF MOTION**

There are no Notices of Motion to note for July 5, 2023

**10. CORRESPONDENCE**

**Resolution # 2023-090**

**Moved by:** Councillor Aerts

**Seconded by:** Councillor Heffernan

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence items 10.1 through 10.6 listed on the July 5, 2023 agenda as information.

**CARRIED**

**10.1 Middlesex Municipal Day**

- 10.2 Ministry of Natural Resources and Forestry - Regulatory Amendments 2023**
- 10.3 Municipal Engineers Association - Letter to Ontario Municipalities re Ontario Provincial Standards**
- 10.4 St. Clair Region Conservation Authority - 2023 April Meeting Highlights**
- 10.5 Community Schools Alliance - Call for Nominations 2023**
- 10.6 Middlesex County Council Highlights - June 20, 2023**

**11. CLOSED SESSION**

**Resolution # 2023-091**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Berze

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at 10:40 a.m. pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees (Pay Equity Review);

Section 239 (2)(d) labour relations or employee negotiations (Pay Equity Review);

**CARRIED**

**11.1 CALL TO ORDER**

**11.2 DISCLOSURE OF PECUNIARY INTEREST**

**11.3 ADOPTION OF MINUTES**

11.3.1 Minutes of the June 7, 2023 Closed Session

11.3.2 Minutes of the June 21, 2023 Closed Session

**11.4 CLOSED SESSION ITEMS**

11.4.1 Pay Equity Review

**11.5 ADJOURNMENT**

The following motion pertaining to closed session item 11.4.1 (Job and Salary Evaluation and Organizational Review) is considered in open session:

**Resolution # 2023-094**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Shipley

THAT the updated 2023 Salary Grid Review, conducted by Pesce and Associates be approved;

AND THAT the new 2023 Salary Grid be applied retroactively to January 1, 2023 or the employee hire/rehire date within 2023 for those employees actively at work as of July 5, 2023;

AND FURTHER THAT the CAO be directed to proceed with staffing alignments in accordance with the Job Evaluation.

**CARRIED**

**12. OTHER BUSINESS**

Mayor DeViet provides an overview of meetings and events attended as well as representative and advocacy activities undertaken throughout the month of June.

**13. BY-LAWS**

**Resolution # 2023-095**

**Moved by:** Councillor Berze

**Seconded by:** Councillor Cates

THAT By-laws 2023-078 through to By-law 2023-080 be adopted as printed.

**CARRIED**

**13.1 2023-078**

Being a by-law approving and ratifying a Severance Agreement between Jo-Anne Beye & Roger Dyer as the "Owner" and the Municipality of Middlesex Centre as the "Municipality" for land legally described as PT LTS 10, 11 & 12, CON 4, as in 314758, 134283 & LQ15457, Except 845059, S/T ESMT 233939; LOBO TWP; Municipality of Middlesex Centre, being all of PIN 09666-0055 (LT) and is municipally known as 10723 Gold Creek Drive, Middlesex Centre, ON

**13.2 2023-079**

Being a by-law to amend the Middlesex Centre comprehensive zoning by-law number 2005-005 with respect to the entire Municipality of Middlesex Centre.

**13.3 2023-080**

Being a By-law to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on July 5, 2023

**14. ADJOURNMENT**

The next Council meeting is scheduled for July 19, 2023.

**Resolution # 2023-096**

**Moved by:** Councillor Shipley

**Seconded by:** Councillor Aerts

THAT the Council for the Municipality of Middlesex Centre adjourns the July 5th, 2023 Council meeting at 12:11 p.m.

**CARRIED**

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Aina DeViet, Mayor

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James Hutson, Municipal Clerk