



# Board of Directors Meeting

## DRAFT MINUTES

The meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held remotely via the LTVCA's Administration Office at 100 Thames Street, Chatham, at 2:30 P.M. on Monday, September 18, 2023. The following directors were in attendance: S. Emons, K. Loveland, P. Tiessen, L. Vogler, H. Aerts, A. Finn, P. Van Meerbergen, and S. Hipple.

### 1. First Nations Acknowledgment

Mark Peacock read the First Nations acknowledgement.

### 2. Call to Order

### 3. Adoption of Agenda

**BD-2023-44 P. Tiessen – L. Vogler**

**Moved that** the agenda be adopted.

CARRIED

### 4. Disclosures of Conflicts of Interest

None Declared.

### 5. Business for Approval

#### 5.1) Longwoods Road Resource Centre Revitalization and Indigenous Education Centre – Tender Results

Staff provided a presentation and report with the results of the tender process. Five tenders were received and a complete review of all tenders has been completed by staff. The lowest tender is being recommended for approval. Staff reviewed the financial implications of this approval and the progress of fundraising to date. Finally, the presentation provided a timeline for completion of this phase of the project (Feb 28, 2024) which will meet the completion target required by the federal funding agreement. The board asked questions about the allocation of funds in the project from reserves and details were provided.

**BD-2023-45 L. Vogler – S. Hipple**

Be it Resolved That:

The tender of Indigenous Community Education Centre / Resource Centre Revitalization Capital Project be awarded to Tradition Construction for a total value of \$1,004,030.08 (plus HST),

And that the CAO and Chair be authorized to sign tender documents in this award.

CARRIED

6. Adjournment

**BD-2023-46 P. Tiessen – A. Finn**

**Moved that** the meeting be adjourned.

CARRIED

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Sarah Emons  
Chair

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Mark Peacock, P. Eng.  
CAO/Secretary-Treasurer