



Middlesex Centre Council Minutes
Regular Meeting of Council

October 4, 2023, 9:00 a.m.
Hybrid Council Meeting (Virtual and In-Person)
13168 Ilderton Road / Virtual
Ilderton, Ontario, N0M 2A0

COUNCIL PRESENT: Mayor DeViet
Deputy Mayor Brennan
Councillor Heffernan
Councillor Shipley
Councillor Cates
Councillor Berze

REGRETS: Councillor Aerts

STAFF PRESENT: Michael Di Lullo - Chief Administrative Officer
Arnie Marsman - Director of Building Services / Chief Building Official
Colin Toth - Director of Emergency Services / Fire Chief
Rob Cascaden - Director of Public Works and Engineering
Scott Mairs - Director of Community Services
Tiffany Farrell - Director of Corporate Services
James Hutson - Municipal Clerk
Megan Kamermans - Deputy Clerk
Ruth Joyce - Manager of Human Resources

1. CALL TO ORDER

Mayor DeViet calls the meeting to order at 9:14 a.m.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel or by contacting the Municipal Clerk to receive a registration link to join the meeting electronically.

Members of the public may also attend the meeting in-person at the Ilderton Community Centre located at 13168 Ilderton Rd, Ilderton, ON N0M 2A0

2. LAND ACKNOWLEDGEMENT

The Municipality of Middlesex Centre recognizes that we are gathering on the traditional territory of the Anishinaabe, Haudenosaunee, and Leni-Lunape Peoples. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.

Our neighbouring First Nations communities which continue to live as sovereign Nations include the Chippewas of the Thames First Nation, Oneida Nation of the Thames, and Munsee Delaware Nation.

3. ADDITIONS TO THE AGENDA

There are no additions to the October 4, 2023 Council meeting agenda.

4. DISCLOSURE OF PECUNIARY INTEREST

There are no disclosures of pecuniary interest to note for the October 4, 2023 council meeting.

5. DELEGATIONS, PRESENTATIONS AND PETITIONS

There are no Delegations, Presentations or Petitions to note for the October 4, 2023 council meeting.

6. ADOPTION OF THE MINUTES

6.1 Minutes of the September 20, 2023 Council meeting

Resolution # 2023-260

Moved by: Councillor Shipley

Seconded by: Councillor Heffernan

THAT the minutes of the Middlesex Centre Council meeting held on September 20, 2023 be adopted as printed.

CARRIED

7. CONSENT AGENDA

Resolution # 2023-261

Moved by: Councillor Berze

Seconded by: Councillor Cates

THAT Items 7.1 through 7.5 listed under the heading of Consent Agenda for October 4, 2023 be adopted as recommended.

CARRIED

7.1 Composition of Middlesex OPP Detachment Board

THAT Report CAO-30-2023, re: Composition of Middlesex OPP Detachment Board be received for information.

7.2 Updates to Middlesex Centre Community Improvement Plan

THAT Report CAO-31-2023 re: Updates to Middlesex Centre Community Improvement Plan be received;

AND THAT the Middlesex Centre Community Improvement Plan be updated as outlined in Report CAO-31-2023.

7.3 Community Services Advisory Committee - June 19, 2023 Meeting Minutes

THAT the minutes of the Community Services Advisory Committee held on June 19, 2023 be received for information.

7.4 Affordable Access to Recreation Policy

THAT Report CMS-08-2023 re: Affordable Access to Recreation Policy be received;

AND THAT the policy set out in Appendix A to Report CMS-08-2023 be approved.

7.5 Tree Policy

THAT Report PWE 35-2023, re: Tree Policy be received;

AND THAT Council endorse the Tree Policy as found in Appendix A;

AND FURTHER THAT Council approve amendments to the Fees and Charges By-law as found in Appendix B.

8. STAFF REPORTS

8.1 Procedural By-law Review

James Hutson, Municipal Clerk is in attendances to provide an overview of the Procedural By-law Review Report.

Resolution # 2023-263

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Cates

THAT Report CLK-09-2023, re: Procedural By-law Review be received;

AND THAT the draft Procedural By-law 2023-0xx attached as Appendix 'A1' be approved;

CARRIED

8.2 Indoor Aquatic Facility Cost Benefit Analysis

Scott Mairs, Director of Community Services is in attendance to provide an overview of the Indoor Aquatic Facility Cost Benefit Analysis Report.

Resolution # 2023-262

Moved by: Councillor Cates

Seconded by: Councillor Shipley

THAT Report CMS-09-2023 re: Indoor Aquatic Facility Cost Benefit Analysis be received as information.

CARRIED

8.3 Replacement Plow Truck Purchase

Rob Cascaden, Director of Public Works and Engineering is in attendance to provide an overview of the Replacement Plow Truck Purchase Report.

Resolution # 2023-264

Moved by: Councillor Cates

Seconded by: Councillor Heffernan

THAT Report PWE 40-2023 re: Replacement Plow Truck Purchase be received;

AND THAT the purchase of a new 2024 or 2025 Mack Granite plow truck be awarded to Vision Truck Group in the amount of \$578,500.22 (including nonrefundable HST);

AND FURTHER THAT a budget overage of \$28,500.22 (including nonrefundable HST) be approved

CARRIED

9. NOTICE OF MOTION

There are no Notices of Motion to note for the October 4, 2023 council meeting.

10. CORRESPONDENCE

Resolution # 2023-265

Moved by: Councillor Berze

Seconded by: Councillor Heffernan

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence items 10.1 through 10.6 as information.

CARRIED

- 10.1 **Ministry of Municipal Affairs and Housing - Responding to the Housing Affordability Task Force's Recommendations**
- 10.2 **Report of the Ontario Housing Affordability Task Force**
- 10.3 **Upper Thames River Conservation Authority Board of Directors Meeting - September 26, 2023**
- 10.4 **Kettle Creek Conservation Authority - Progress Report October 1, 2023**
- 10.5 **Ausable Bayfield Conservation - Board of Directors Agenda - September 21, 2023**
- 10.6 **Middlesex County - 2024 Council Calendar**

11. COUNTY COUNCIL UPDATE

Deputy Mayor Brennan provides an overview of the Middlesex County Council meeting held on September 26, 2023.
Please visit the Middlesex County website for full meeting minutes and highlights.

12. CLOSED SESSION

Resolution # 2023-266

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Shipley

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at 9:57 a.m. pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees (CAO Annual Review);

CARRIED

12.1 CALL TO ORDER

12.2 DISCLOSURE OF PECUNIARY INTEREST

12.3 ADOPTION OF MINUTES

12.3.1 Minutes of the September 20, 2023 Closed Session

12.4 CLOSED SESSION ITEMS

12.4.1 CAO Annual Review

12.5 ADJOURNMENT

Resolution # 2023-267

Moved by: Councillor Heffernan
Seconded by: Councillor Shipley

THAT Council rise from closed session and return to open session at 10:15 a.m.

CARRIED

During the closed session Council discussed a personal matter related to the CAO annual review.

13. OTHER BUSINESS

Mayor DeViet provides an overview of meetings and events attended as well as representative and advocacy activities undertaken throughout the month of September.

Councillor Heffernan discussed the closing of the CIBC within her ward.

14. BY-LAWS

Resolution # 2023-268

Moved by: Councillor Heffernan
Seconded by: Councillor Berze

THAT By-laws 2023-085 and 2023-106 through to By-law 2023-108 be adopted as printed.

CARRIED

14.1 2023-085

Being a by-law of the Corporation of the Municipality of Middlesex Centre to provide for a drainage works to be known as the Proskairos Municipal Drain

Third and final reading

14.2 2023-106

Being an amendment to By-law 2022-104 to establish various fees and charges for services provided by the Municipality of Middlesex Centre (Fee By-Law)

14.3 2023-107

Being a by-law of the Corporation of the Municipality of Middlesex Centre to provide rules for governing the order and procedures of the Council of the Municipality of Middlesex Centre

14.4 2023-108

Being a By-law to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on October 4, 2023

15. ADJOURNMENT

The next Council meeting is scheduled for October 18th, 2023

Resolution # 2023-269

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Berze

THAT the Council for the Municipality of Middlesex Centre adjourns the October 4, 2023 Council meeting at 10:19 a.m.

CARRIED

Aina DeViet, Mayor

James Hutson, Municipal Clerk