



Middlesex Centre Council Minutes
Regular Meeting of Council

November 1, 2023, 9:30 a.m.
Hybrid Council Meeting (Virtual and In-Person)
13168 Ilderton Road / Virtual
Ilderton, Ontario, N0M 2A0

COUNCIL PRESENT: Mayor DeViet
Deputy Mayor Brennan
Councillor Heffernan
Councillor Shipley
Councillor Aerts
Councillor Cates
Councillor Berze

STAFF PRESENT: Michael Di Lullo - Chief Administrative Officer
Arnie Marsman - Director of Building Services / Chief Building Official
Colin Toth - Director of Emergency Services / Fire Chief
Rob Cascaden - Director of Public Works and Engineering
Scott Mairs - Director of Community Services
Tiffany Farrell - Director of Corporate Services
James Hutson - Municipal Clerk
Megan Kamermans - Deputy Clerk
Sophie Baysarowich, Communications & Legislative Services
Ruth Joyce-Maynard - Manager of Human Resources

1. CALL TO ORDER

Mayor DeViet to call the meeting to order at 9:30 a.m.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel or by contacting the Municipal Clerk to receive a registration link to join the meeting being held electronically.

Members of the public may also attend the meeting in-person at the Ilderton Community Centre, located at 13168 Ilderton Road, Ilderton, N0M 2A0.

2. LAND ACKNOWLEDGEMENT

The Municipality of Middlesex Centre recognizes that we are gathering on the traditional territory of the Anishinaabe, Haudenosaunee, and Leni-Lunape Peoples. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.

Our neighbouring First Nations communities which continue to live as sovereign Nations include the Chippewas of the Thames First Nation, Oneida Nation of the Thames, and Munsee Delaware Nation.

3. ADDITIONS TO THE AGENDA

There are no additions to the November 1, 2023 Council meeting agenda.

4. DISCLOSURE OF PECUNIARY INTEREST

There are no Disclosures of Pecuniary Interest to note for the November 1, 2023 Council meeting agenda

5. DELEGATIONS, PRESENTATIONS AND PETITIONS

5.1 Middlesex Elementary Attendance Area Review (MEAAR) - Thames Valley District School Board

Ben Puzanov and Cassandra Harms on behalf of the Thames Valley District School Board are in attendance to provide an overview of the Middlesex Elementary Attendance Area Review.

Arlene Morell - Thames Valley District School Board Trustee is also in attendance to provide a few comments.

6. ADOPTION OF THE MINUTES

6.1 Minutes of the October 18, 2023 Council Minutes

Resolution # 2023-290

Moved by: Councillor Heffernan

Seconded by: Councillor Shipley

THAT the minutes of the Middlesex Centre Council meeting held on October 18, 2023 be adopted as printed.

CARRIED

7. CONSENT AGENDA

Resolution # 2023-291

Moved by: Councillor Berze

Seconded by: Councillor Cates

THAT Consent items 7.1 through 7.7 listed on the November 1, 2023 agenda be adopted as recommended.

CARRIED

7.1 Community Services Advisory Committee Meeting Minutes - September 18th, 2023

THAT the minutes of the September 18, 2023 Community Services Advisory Committee meeting be adopted as printed.

7.2 Third Quarter 2023 Building Activity Summary

THAT Report BLD-08-2023 re: Third Quarter 2023 Building Activity Summary be received for information.

7.3 Asset Management Software Program Update

THAT Report CPS-43-2023, re: Asset Management Software Program Update be received;

AND THAT Council approves the cancellation of the Dude Solutions Software (Brightly);

AND FURTHER THAT Council delegate authority to the Director of Public Works and Engineering to execute all related service agreements with a new asset management service provider in 2024 as part of the 2024 budget.

7.4 Property Tax Sale Update

THAT Report CPS-44-2023, re: Property tax sale update be received for information.

7.5 Capital Budget to Actual Q3 2023

THAT Report CPS-45-2023, re: Capital Budget to Actual Q3 2023 report be received as information.

7.6 Ontario Municipal Partnership Fund 2024

THAT Report CPS-50-2023, re: Ontario Municipal Partnership Fund 2024 be received for information.

7.7 Arva Wastewater Amending Agreement

THAT Report PWE 42-2023, re: Arva Wastewater Amending Agreement be received;

AND THAT the Mayor and Clerk be authorized to execute the necessary document to enter into the amended Arva wastewater agreement with the City of London as identified in Appendix A to Report PWE 42-2023.

8. STAFF REPORTS

8.1 Capital 2024 Budget

Tiffany Farrell - Director of Corporate Services is in attendance to provide an overview of the Capital 2024 Budget.

Resolution # 2023-292

Moved by: Councillor Berze

Seconded by: Councillor Cates

THAT Report CPS-46-2023, re: Capital 2024 Budget report and presentation be received for information.

CARRIED

8.2 Human Resources Policy Updates

Ruth Joyce - Manager of Human Resources is in attendance to provide an overview of the Human Resources Policy Updates.

Resolution # 2023-293

Moved by: Councillor Cates

Seconded by: Councillor Heffernan

THAT the Job Evaluation Management Program Policy HRS.P03.V2, Pay Equity & Job Evaluation Policy HRS.P05.V2, and Salary Administration Policy HRS.P08.V2 be repealed and replaced with the Compensation Administration Policy HRS.P43.V1;

AND THAT Problem and Conflict Resolution policy HRS.P40.V2 be repealed;

AND FURTHER THAT Report CPS-47-2023 re: Human Resources Policy Updates be approved.

CARRIED

9. NOTICE OF MOTION

There are no Notices of Motion to note for November 1, 2023

10. CORRESPONDENCE

There are no correspondence items to note for the November 1, 2023 Council meeting.

11. OTHER BUSINESS

Councillor Aerts provides comments regarding fall yard maintenance.

Deputy Mayor Brennan provides comments regarding the Middlesex County Warden Inaugural Meeting.

Councillor Heffernan provides an update from the Upper Thames River Conservation Authority regarding fee increases and delegations.

Councillor Berze provides an update from the Kettle Creek Conservation Authority regarding infrastructure grants and council support for funding requests.

Mayor DeViet provides an overview of meetings and events attended as well as representative and advocacy activities undertaken throughout the month of October.

12. BY-LAWS

Resolution # 2023-294

Moved by: Councillor Aerts

Seconded by: Councillor Heffernan

THAT By-laws 2023-112 through to By-law 2023-116 be adopted as printed.

CARRIED

12.1 2023-112

Being a By-law of the Corporation of the Municipality of Middlesex Centre to dedicate certain portions of road for public purposes (Block 64, 65 and 66 on Plan 33M-836).

12.2 2023-113

Being a By-law of the Corporation of the Municipality of Middlesex Centre to dedicate certain portions of road for public purposes (Block 22 on Plan 33M-763).

12.3 2023-114

Being a By-law of the Corporation of the Municipality of Middlesex Centre to dedicate certain portions of road for public purposes (Block 64 on Plan 33M-705).

12.4 2023-115

Being a by-law of the Corporation of the Municipality of Middlesex Centre to approve an Amended Site Plan Control and Development Agreement between the Municipality, Oriole Park Resort Inc., and Oriole Park Komoka Ltd.

12.5 2023-116

Being a By-law to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on November 1, 2023.

13. ADJOURNMENT

The next Council meeting is scheduled for November 15, 2023.

Resolution # 2023-295

Moved by: Councillor Berze

Seconded by: Councillor Cates

THAT the Council for the Municipality of Middlesex Centre adjourns the November 1, 2023 Council meeting at 12:06 p.m.

CARRIED

Aina DeViet, Mayor

James Hutson, Municipal Clerk