



## NSF International Strategic Registrations Audit Report

### **Municipality of Middlesex Centre**

10227 Ilderton Road RR#2  
Ilderton, Ontario N0M 2A0 CAN

**C0293827**

### **Audit Type**

Surveillance Audit

### **Auditor**

Rose Johnson

### **Standard**

Ontario's Drinking Water Quality Management Standard Version 2  
(Exp Date: 31-MAR-2026)

### **Audit Date(s):**

10/05/2023 - 10/05/2023

### **Recommendation**

Ontario's Drinking Water Quality Management Standard Version 2 : Continue Certification (No NCRs)



## Executive Summary

<p>Ontario's Drinking Water Quality Management Standard Version 2</p>	<p>This was an annual system audit for the Municipality of Middlesex Centre's Drinking Water Quality Management System (DWQMS).</p> <p>Strengths observed during the audit include:</p> <ul style="list-style-type: none"> <li>- Internal audit process</li> <li>- Management review process</li> </ul> <p>There were no major or minor nonconformities identified during the audit. There were two opportunities for improvement (OFIs) identified which do not require a formal response, but are included in this report for consideration by the DWQMS team.</p> <p>The support and cooperation of all involved in the audit is acknowledged and appreciated. Thank you for choosing NSF for your DWQMS accreditation.</p>
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## Opportunities

<p>Ontario's Drinking Water Quality Management Standard Version 2</p>	<p>See below</p>
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## Corrective Action Requests

There is NO Corrective Action Request in this audit.

## Site Information

The audit was based on a sampling of the company's management system.

### Industry Codes

NACE:E 41

### Scope of Registration

Ontario's Drinking Water Quality Management Standard Version 2 : Middlesex Centre Distribution System, 052-OA1, Entire Full Scope Accreditation.



## Opportunities for Improvements

### Ontario's Drinking Water Quality Management Standard Version 2

Opportunity	Observations / Auditor Notes
Opportunities for Improvements (DWQMS)-01	<p><b>Location of OFI</b> Operational Plan;</p> <p><b>Discussed With</b> Eric Joudrey / Jocelyn Tyler ;</p> <p><b>Description</b> Although found to generally meet the requirements of the Standard, consideration could be given to including the revision date / level, and "page x of y" on each page of the Operational Plan.;</p>
Opportunities for Improvements (DWQMS)-02	<p><b>Location of OFI</b> QMS 21-01 Continual Improvement Form (CIF) with Procedure;</p> <p><b>Discussed With</b> Eric Joudrey / Jocelyn Tyler ;</p> <p><b>Description</b> Although found to generally meet the requirements of the Standard, an opportunity exists to clarify the process for verification of corrective / preventive action implementation.;</p>

## General Information

<b>Operating Authority: Legal Name &amp; Address</b>	<b>Municipality of Middlesex Centre, 10227 Ilderton Road, RR#2, Ilderton, Ontario N0M 2A0</b>
<b>Language Preference: Correspondence</b>	<b>English</b>
<b>Language Preference: Audit</b>	<b>English</b>
<b>Owner: Legal Name and Address</b>	<b>Municipality of Middlesex Centre, 10227 Ilderton Road, RR#2, Ilderton, Ontario N0M 2A0</b>
<b>Owner Language Preference: Correspondence</b>	<b>English</b>
<b>Owner Language Preference: Audit</b>	<b>English</b>
<b>Applicant Representative Information; Include Name, Title, Phone, Fax, Email &amp; Website</b>	<b>Eric Joudrey, Manager of Water and Wastewater Operations / QMS Representative Tel: 519-859-3473 joudrey@middlesexcentre.on.ca middlesexcentre.on.ca</b>
<b>Accreditation Option</b>	<b>Full Scope - Entire DWQMS</b>
<b>Date of Previous Systems Audit:</b>	<b>September 28, 2021</b>
<b>Date of Previous On-Site Verification Audit:</b>	<b>September 12-13, 2022</b>

## Processes



<b>Summary of Findings</b>	
<b>Requirement</b>	<b>Finding</b>
1. Quality Management System	OFI
2. Quality Management System Policy	N/A
3. Commitment and Endorsement	C
4. Quality Management System Representative	C
5. Document and Record Control	N/A
6. Drinking-Water System	N/A
7. Risk Assessment	C
8. Risk Assessment Outcomes	C
9. Organizational Structure, Roles, Responsibilities, and Authorities	N/A
10. Competencies	N/A
11. Personnel Coverage	N/A
12. Communications	N/A
13. Essential Supplies and Services	N/A
14. Review and Provision of Infrastructure	N/A
15. Infrastructure Maintenance, Rehabilitation & Renewal	N/A
16. Sampling, Testing & Monitoring	N/A
17. Measurement & Recording Equipment, Calibration & Maintenance	N/A
18. Emergency Management	N/A
19. Internal Audits	C
20. Management Review	C
21. Continual Improvement	OFI
<b>Mj</b>	Major Non-Conformity. The auditor has determined one of the following: (a) a required element of the DWQMS has not been incorporated into a QMS; (b) a systemic problem with a QMS is evidenced by two or more minor conformities; or (c) a minor non-conformity identified in a corrective action request has not been remedied.
<b>Mn</b>	Minor Non-Conformity. In the opinion of the auditor, part of a required element of the DWQMS has not been incorporated satisfactorily into a QMS.
<b>OFI</b>	Opportunity for Improvement. Conforms to requirement, but there is opportunity for improvement.
<b>C</b>	Conforms to requirement.
	Not Applicable to this audit
*	Additional Comment added by auditor in the body of the report.

