

**February 22, 2024**

Warden Aina DeViet  
County of Middlesex  
399 Ridout Street North  
London, ON N6A 2P1

**RE: Monthly Board of Health Update – February 2024**

Dear Warden DeViet,

Please find the February 2024 Board of Health meeting update attached to this memo. The attached update includes links to reports reviewed at the February 15, 2024 Board of Health meeting, as well as links to the minutes from the meeting.

Sincerely,



Matthew Newton-Reid  
Board Chair, Middlesex-London Board of Health

CC: Bill Rayburn, Chief Administrative Officer, Middlesex County  
Paul Shipway, Acting Legislative Services Manager/Clerk, Middlesex County  
Middlesex County Municipal Clerks

**BOARD OF HEALTH MEETING – February 15, 2024 at 7 p.m.**

**Please note: This document contains draft versions of motions only from this meeting. Significant discussion on many items is not captured here but will be available in the approved minutes that will be published after the meeting of the following month.**

[Complete Agenda Package](#)

Approved: [January 18, 2024 - Board of Health Meeting](#)

Reports	Resolution (Motion)
<p><b>Finance and Facilities Committee Meeting Summary</b> <b>(Verbal Report)</b></p>	<p>It was moved by <b>M. Steele</b>, seconded by <b>H. Shears</b>, that the Board of Health:</p> <ol style="list-style-type: none"> <li>1) Receive Report No. 01-24FFC re: “2024 Finance and Facilities Committee Terms of Reference” for information;</li> <li>2) Approve the 2024 Terms of Reference for the Finance and Facilities Committee;</li> <li>3) Receive Report No. 02-24FFC re: “Wellness Programming Contract Awarded”;</li> <li>4) Receive Report No. 03-24FFC: “Employee and Family Assistance Program (EFAP) Services Contract Extension” for information;</li> <li>5) Receive Report No. 04-24FFC re: “2023 Public Sector Salary Disclosure” for information;</li> <li>6) Receive Report No. 05-24FFC re: “2023 Vendor and Visa Payments” for information;</li> <li>7) Receive Report No. 06-24FFC re: “2023 Board of Health Remuneration” for information;</li> <li>8) Receive Report No. 07-24FFC re: “2023 Reserve, Bank Loan and Annual Surplus” for information;</li> <li>9) Approve the adjusted 2023 entries for Reserve and Accelerated Bank Loan payment;             <ol style="list-style-type: none"> <li>a) Approve the transfer of 2023 surplus up to \$107,935 to the Technology &amp; Infrastructure Reserve, pending approval from the City of London and County of Middlesex; and</li> <li>b) Approve the drawdown of this reserve in 2024 to purchase IT related equipment that was paused during 2023 Q4 (drawdown to equal contribution not exceeding \$107,935);</li> </ol> </li> <li>10) Direct staff to collaborate with the City of London and County of Middlesex; seek their approval on alternate use of 2023 surplus funds not exceeding \$107,935; and</li> <li>11) Approve the adjustments to the 2024 budget outlined herein in Appendix A.</li> </ol> <p style="text-align: right;">Carried</p>

<p><b>2023-25 Provisional Plan Q4 2023 Status Update</b></p> <p><a href="#">(Report No. 11-24)</a></p>	<p>It was moved by <b>A. DeViet, seconded by M. Smibert</b>, that the Board of Health receive Report No. 11-24 re: "2023-25 Provisional Plan 2023 Q4 Status Update" for information.</p> <p style="text-align: right;">Carried</p>
<p><b>Middlesex-London Health Unit Approach to Climate Change Action</b></p> <p><a href="#">(Report No. 12-24)</a></p>	<p>It was moved by <b>S. Franke, seconded by M. Smibert</b>, that the Board of Health receive Report No. 12-24 re: "Middlesex-London Health Unit Approach to Climate Change Action" for information.</p> <p style="text-align: right;">Carried</p>
<p><b>2024 Middlesex-London Health Unit Labour Relations Impacts of Budget</b></p> <p><a href="#">(Report No. 13-24)</a></p>	<p>It was moved by <b>M. McGuire, seconded by A. DeViet</b>, that the Board of Health receive Report No. 13-24 re: "2024 Middlesex-London Health Unit Labour Relations Impacts of Budget" for information.</p> <p style="text-align: right;">Carried</p>
<p><b>Q4 Financial Update, Borrowing Update and Factual Certificate</b></p> <p><a href="#">(Report No. 14-24)</a></p>	<p>It was moved by <b>M. Steele, seconded by H. Shears</b>, that the Board of Health receive Report No. 14-24 re: "2023 Q4 Financial Update, Borrowing Update and Factual Certificate" for information.</p> <p style="text-align: right;">Carried</p>
<p><b>Current Public Health Issues</b></p> <p><b>(Verbal Report)</b></p>	<p>It was moved by <b>S. Franke, seconded by M. Smibert</b>, that the Board of Health receive the verbal report re: Current Public Health Issues for information.</p> <p style="text-align: right;">Carried</p>
<p><b>February Correspondence</b></p>	<p>It was moved by <b>P. Cuddy, seconded by H. Shears</b>, that the Board of Health receive items a) through c) for information:</p> <ul style="list-style-type: none"> <li>a) Middlesex-London Board of Health External Landscape for February</li> <li>b) City of London re: Municipal Compliance Annual Report</li> <li>c) Public Health Sudbury &amp; Districts re: Household Food Insecurity</li> </ul> <p style="text-align: right;">Carried</p>