



Middlesex Centre Council Minutes
Regular Meeting of Council

June 5, 2024, 9:30 a.m.
Hybrid Council Meeting (Virtual and In-Person)
13168 Ilderton Road / Virtual
Ilderton, Ontario, N0M 2A0

COUNCIL PRESENT: Mayor DeViet
Deputy Mayor Brennan
Councillor Heffernan
Councillor Shipley
Councillor Aerts
Councillor Cates
Councillor Berze

STAFF PRESENT: Michael Di Lullo - Chief Administrative Officer
Arnie Marsman - Director of Building Services / Chief Building Official
Colin Toth - Director of Emergency Services / Fire Chief
Rob Cascaden - Director of Public Works and Engineering
Scott Mairs - Director of Community Services
Tiffany Farrell - Director of Corporate Services
James Hutson - Municipal Clerk
Megan Kamermans - Deputy Clerk
Sophie Baysarowich, Communications & Legislative Services

1. CALL TO ORDER

Mayor DeViet calls the meeting to order at 9:37 a.m. Members of the public are invited to participate in this meeting of Council by attending the meeting in-person at the Ilderton Community Centre located at 13168 Ilderton Rd, Ilderton, ON N0M 2A0.

Members of the public may also access the meeting which will be live-streamed on our Middlesex Centre YouTube channel or by contacting the Municipal Clerk to receive a registration link to join the meeting electronically.

Members of the public wishing to appear as a delegation can register for the meeting by visiting middlesexcentre.ca/participating-council-meetings or by contacting the Municipal Clerk at (519) 666-0190 by 4:30 p.m. on the Monday of the week of the scheduled meeting. All requests to delegate are subject to the provisions of the Middlesex Centre Procedure By-law.

Members of the public can choose to delegate in-person or by electronic participation. Accessible formats and communication supports are available upon request.

2. LAND ACKNOWLEDGEMENT

The Municipality of Middlesex Centre recognizes that we are gathering on the traditional territory of the Anishinaabe, Haudenosaunee, and Leni-Lunape Peoples. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.

Our neighbouring First Nations communities which continue to live as sovereign Nations include the Chippewas of the Thames First Nation, Oneida Nation of the Thames, and Munsee Delaware Nation.

3. ADDITIONS TO THE AGENDA

There are no Additions to the Agenda to note for the June 5, 2024 council meeting.

Michael DiLullo - CAO makes an announcement to welcome and introduce two new managers in attendance, Angela Jones - Manager of Human Resources and Stephanie Bergman - Manager of Planning.

4. DISCLOSURE OF PECUNIARY INTEREST

There are no Disclosures of Pecuniary Interest to note for the June 5, 2024 council meeting.

5. DELEGATIONS, PRESENTATIONS AND PETITIONS

5.1 St. Clair Region Conservation Authority - Potential Removal of the Coldstream Dam Information

Ken Phillips, Greg Wilcox, and Girish Sankar are in attendance on behalf of the St. Clair Region Conservation Authority to provide a further update regarding the decommissioning of the Coldstream Dam.

Resolution # 2024-160

Moved by: Councillor Cates

Seconded by: Councillor Aerts

THAT the presentation from the St. Clair Region Conservation Authority regarding the potential removal of the Coldstream Dam be received for information;

AND THAT staff be directed to prepare a report outlining recommended options to proceed with the potential removal of the Coldstream Dam.

CARRIED

5.2 Middlesex Federation of Agriculture - Update Presentation

Patrick Verkley and Jason O'Neil are in attendance on behalf of the Middlesex Federation of Agriculture to provide an update presentation.

6. ADOPTION OF THE MINUTES

6.1 Minutes of the May 22, 2024 Regular Council Meeting

Resolution # 2024-161

Moved by: Councillor Berze

Seconded by: Councillor Shipley

THAT the minutes of the Middlesex Centre Council meeting held on May 22, 2024 be adopted as printed.

CARRIED

7. CONSENT AGENDA

Resolution # 2024-162

Moved by: Councillor Cates

Seconded by: Councillor Berze

THAT Items 7.1 through 7.6 listed under the heading of Consent Agenda for June 5, 2024 be adopted as recommended.

CARRIED

7.1 Budget Process 2025

THAT Report CPS-34-2024, re: 2025 Budget Process report be received;

AND THAT Councillor Berze and Councillor Cates be appointed to the budget working group for the 2025 budget and join municipal staff during budget discussions during September, October and November 2024

7.2 Fisher-Watt Municipal Drain Tender Award

THAT Report PWE 29-2024, re: Fisher-Watt Municipal Drain Tender Award be received;

THAT the construction of the Fisher-Watt Municipal Drain be awarded to the lowest tender bid submission received from A.G. Hayter Contracting Ltd. in the amount of \$95,298.50 + HST.

7.3 Tender Results for Load and Haul of Granular 'A'

THAT Report PWE-27-2024, re: Tender Results for Load and Haul of Granular 'A' be received;

AND THAT Council award the Load & Haul of Granular 'A' tender to Johnston Bros. (Bothwell) Ltd. in the amount of \$6.95 per tonne (excluding HST);

AND FURTHER THAT the Mayor and Clerk be authorized to execute the necessary contract documents.

7.4 Bulk Road Salt Tender Award

THAT Report PWE-28-2024, re: Bulk Road Salt Tender Award be received;

AND THAT Council award the bulk road salt tender to Compass Minerals in the amount of \$77.65 per tonne picked up or \$92.22 per tonne delivered;

AND FURTHER THAT the Director of Public Works and Engineering be authorized to execute the necessary contracts.

7.5 Ontario Land Tribunal E-File Portal Implementation

THAT Report CLK-04-2024, re: Ontario Land Tribunal E-File Portal Implementation be received for information.

7.6 GFOA Distinguished Budget Presentation Award 2024

THAT report CPS-37-2024, the GFOA Distinguished Budget Presentation Award 2024 report be received as information.

8. STAFF REPORTS

8.1 Fire Services Master Plan Progress Update

Resolution # 2024-163

Moved by: Councillor Shipley

Seconded by: Councillor Heffernan

THAT Report FS-02-2024, re: Fire Services Master Plan Progress Update be received for information.

8.2 Committee of Adjustment Order and Procedure

Resolution # 2024-164

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Cates

THAT Report CLK-03-2023, re: Committee of Adjustment – Order and Procedure By-law be received;

AND THAT Council approve the draft by-law appended as 2024-049;

AND THAT Council approve the draft appointing by-law appended as 2024-050;

AND FURTHER THAT Council direct staff to proceed with the establishment of a separate Committee of Adjustment.

CARRIED

8.3 Employee Benefits Review

Resolution # 2024-165

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Berze

THAT Report CPS-36-2024, re: Employee Benefits Review be received;

AND THAT Council approves the enhancements to the benefit program as outlined in the report below for employee benefit plan 11418A and B for July 1, 2024;

AND THAT Council approves the enhancements to the benefit program as outlined in the report below for employee benefit plan 11418A and B for December 1, 2024;

AND THAT Council approves the enhancements to the benefit program as outlined in the report below for employee benefit plan 11418A and B for March 1, 2026;

AND FURTHER THAT the Director of Corporate Services be directed to budget for the use of the Employee Benefits Reserve Fund in the 2025 and 2026 budgets for \$18,666.72 and \$27,909.72 respectfully to fund these improvements.

CARRIED

9. NOTICE OF MOTION

There are no Notices of Motion to note for the June 5, 2024 council meeting.

10. CORRESPONDENCE

Resolution # 2024-166

Moved by: Councillor Heffernan

Seconded by: Councillor Cates

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence items 10.1 through 10.5 listed on the June 5, 2024 agenda as information.

CARRIED

- 10.1 Middlesex-London Board of Health Meeting Summary - May 16 2024**
- 10.2 Association of Municipalities of Ontario - Bill 185 – Cutting Red Tape to Build More Homes Act**
- 10.3 Office of the Solicitor General - Community Safety and Policing Act, 2019**
- 10.4 Concept Brief - The Establishment of an Environment and Sustainability Committee**
- 10.5 Mayor's Monthly Activity Update - May 2024**

11. COUNTY COUNCIL UPDATE

Deputy Mayor Brennan provides an overview of the Middlesex County Council meeting held on May 28, 2024.

Please visit the Middlesex County website for full meeting minutes and highlights.

12. OTHER BUSINESS

There is no Other Business to note for the June 5, 2024 council meeting.

13. BY-LAWS

Resolution # 2024-167

Moved by: Councillor Shipley

Seconded by: Councillor Aerts

THAT By-laws 2024-048 through By-law 2024-052 listed on the June 5, 2024 Council agenda be adopted as printed.

CARRIED

13.1 2024-048

Being a by-law to provide for the collection of costs of repairs and maintenance of municipal drainage works in 2024 for works completed 2023 and prior in the Municipality of Middlesex Centre.

13.2 2024-049

Being a By-law of the Corporation of the Municipality of Middlesex Centre to provide rules for governing the Order and Procedure of the Committee of Adjustment of the Municipality of Middlesex Centre.

13.3 2024-050

Being a By-law of the Corporation of the Municipality of Middlesex Centre to and appoint the Committee of Adjustment members for the Municipality of Middlesex Centre

13.4 2024-051

Being a By-law of the Corporation of the Municipality of Middlesex Centre to amend the Parking and Traffic By-law 2018-092

13.5 2024-052

Being a By-law of the Corporation of the Municipality of Middlesex Centre to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on June 5, 2024.

14. ADJOURNMENT

Resolution # 2024-168

Moved by: Councillor Berze

Seconded by: Councillor Cates

THAT the Council for the Municipality of Middlesex Centre adjourns the June 5, 2024 Council meeting at 10:54 a.m.

CARRIED

Aina DeViet, Mayor

James Hutson, Municipal Clerk