



Middlesex Centre Council Minutes
Regular Meeting of Council

September 4, 2024, 9:30 a.m.
Hybrid Council Meeting (Virtual and In-Person)
13168 Ilderton Road / Virtual
Ilderton, Ontario, N0M 2A0

COUNCIL PRESENT: Mayor DeViet
Deputy Mayor Brennan
Councillor Shipley
Councillor Aerts
Councillor Cates
Councillor Berze

STAFF PRESENT: Michael Di Lullo - Chief Administrative Officer
Arnie Marsman - Director of Building Services / Chief Building Official
Colin Toth - Director of Emergency Services / Fire Chief
Rob Cascaden - Director of Public Works and Engineering
Scott Mairs - Director of Community Services
Tiffany Farrell - Director of Corporate Services
James Hutson - Municipal Clerk
Megan Kamermans - Deputy Clerk
Sophie Baysarowich, Communications & Legislative Services

1. CALL TO ORDER

Mayor DeViet calls the meeting to order at 9:30 a.m.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel or by contacting the Municipal Clerk to receive a registration link to join the meeting electronically.

Members of the public may also attend the meeting in-person at the Ilderton Community Centre located at 13168 Ilderton Rd, Ilderton, ON N0M 2A0

2. LAND ACKNOWLEDGEMENT

The Municipality of Middlesex Centre recognizes that we are gathering on the traditional territory of the Anishinaabe, Haudenosaunee, and Leni-Lunape Peoples. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.

Our neighbouring First Nations communities which continue to live as sovereign Nations include the Chippewas of the Thames First Nation, Oneida Nation of the Thames, and Munsee Delaware Nation.

3. ADDITIONS TO THE AGENDA

There are no Additions to the Agenda to note for the September 4, 2024 council meeting.

4. DISCLOSURE OF PECUNIARY INTEREST

There are no Disclosures of Pecuniary Interest to note for the September 4, 2024 council meeting.

5. DELEGATIONS, PRESENTATIONS AND PETITIONS

5.1 Lower Thames Valley Conservation Authority (LTVCA) - Draft Watershed-Based Management Strategy (WBRMS)

Mark Peacock from the Lower Thames Valley Conservation Authority is in attendance to provide an overview of their Draft Watershed-Based Management Strategy.

6. ADOPTION OF THE MINUTES

6.1 Minutes of the August 7, 2024 Regular Council Meeting

Resolution # 2024-238

Moved by: Councillor Berze

Seconded by: Councillor Cates

THAT the minutes of the Middlesex Centre Council meeting held on August 7, 2024 be adopted as printed.

CARRIED

7. CONSENT AGENDA

Resolution # 2024-239

Moved by: Councillor Shipley

Seconded by: Councillor Aerts

THAT Consent items 7.1 through 7.6 listed on the September 4, 2024 agenda be adopted as recommended.

7.1 Budget to Actual July 2024

THAT the Budget to Actual Report CPS-45-2024 for July 2024 be received as information.

7.2 First Half 2024 Building Activity Summary

THAT the First Half 2024 Building Activity Summary Report BLD-08-2024 be received for information.

7.3 Mid-Year By-law Enforcement Update

THAT Report BLD-09-2024 regarding the mid-year By-law Enforcement update be received for information.

7.4 2024 Drinking Water Quality Management System Operational Plans Endorsement

THAT the 2024 Drinking Water Quality Management System Operational Plans for Middlesex Centre's drinking water systems as required under Ontario's Ministry of the Environment, Conservation and Parks' Drinking Water Quality Management Standard be endorsed.

7.5 Watson Drain No 2 Petition for Drainage

THAT the Petition for Drainage submitted by landowners proceed;

AND THAT staff be directed to notify the affected landowners and appropriate agencies of the Council's decision to proceed with the drainage works;

AND FURTHER THAT following the notice to the appropriate agencies, Mike DeVos, P.Eng. of Spriet Associates be appointed to prepare a Drainage Report for the creation of the requested Municipal Drain, all in accordance with the Ontario Drainage Act.

7.6 Saker Municipal Drain Construction Tender Award

THAT the construction of the Saker Municipal Drain be awarded to the lowest tender bid submission received from Van Bree Drainage and Bulldozing Ltd. in the amount of \$45,520.00 + HST.

7.7 Needham Municipal Drain Construction Tender Award

THAT the construction of the Needham Municipal Drain be awarded to the lowest tender bid submission received from McNally Excavating Ltd. in the amount of \$678,500.00 + HST.

8. STAFF REPORTS

8.1 Ward 1 Council Vacancy

Resolution # 2024-240

Moved by: Deputy Mayor Brennan

Seconded by: Councillor Cates

THAT Report CLK-05-2024 re: Ward 1 Council Vacancy be received;

AND THAT Council declares the office of the Ward 1 Councillor vacant due to the resignation of Ward 1 Councillor Debbie Heffernan;

AND FURTHER THAT the Municipal Clerk be directed to bring a report regarding methods to fill the vacant Ward 1 Councillor seat to the September 18, 2024 Council meeting.

CARRIED

9. NOTICE OF MOTION

There are no Notices of Motion to note for the September 4, 2024 council meeting.

10. CORRESPONDENCE

Resolution # 2024-241

Moved by: Councillor Berze

Seconded by: Councillor Cates

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence item 11.1 as information.

CARRIED

10.1 Kettle Creek Conservation Authority - Deer Ridge Conservation Area Grand Opening Invitation

11. COUNTY COUNCIL UPDATE

Deputy Mayor Brennan provided an update on the County Council meeting held on August 13, 2024. For further information on this agenda please visit the County of Middlesex website: <https://www.middlesex.ca/local-government/meeting-dates-and-agendas>.

12. CLOSED SESSION

Resolution # 2024-242

Moved by: Councillor Berze

Seconded by: Councillor Cates

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at 10:26 a.m. pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

Section 239 (2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2) (Development Matter in Ward 4)

CARRIED

12.1 CALL TO ORDER

12.2 DISCLOSURE OF PECUNIARY INTEREST

12.3 ADOPTION OF MINUTES

12.3.1 Minutes of the August 7, 2024 Closed Session

12.4 CLOSED SESSION ITEMS

12.4.1 Closed Session – Ward 4 Development Update

12.5 ADJOURNMENT

Resolution # 2024-244

Moved by: Councillor Shipley

Seconded by: Councillor Aerts

THAT Council rise from closed session and return to open session at 10:43 a.m.

CARRIED

During the closed session, Council received an update regarding a development matter in Ward 4 and provided direction to staff.

13. OTHER BUSINESS

Mayor DeVeit provided an update on the Glendon Drive Improvements project which is being lead by the County of Middlesex. For further information on this project please visit the County of Middlesex, Glendon Drive Improvements webpage: <https://www.middlesexcentre.ca/articles/glendon-drive-improvements>

14. BY-LAWS

Resolution # 2024-245

Moved by: Councillor Shipley

Seconded by: Councillor Aerts

THAT By-laws 2024-071 through to By-law 2024-072 be adopted as printed.

14.1 2024-071

Being a by-law of the Corporation of the Municipality of Middlesex Centre to approve an Ontario Transfer Payment agreement for the Housing-Enabling Water Systems Fund (HEWSF) between the Province of Ontario and the Municipality of Middlesex Centre.

14.2 2024-072

Being a By-law of the Corporation of the Municipality of Middlesex Centre to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Special Meeting of Council held on September 4, 2024.

15. ADJOURNMENT

The next Council meeting is scheduled for September 18, 2024.

Resolution # 2024-246

Moved by: Councillor Berze

Seconded by: Deputy Mayor Brennan

THAT the Council for the Municipality of Middlesex Centre adjourns the September 4, 2024 Council meeting at 10:52 a.m.

CARRIED

Aina DeViet, Mayor

James Hutson, Municipal Clerk