



Middlesex Centre Council Minutes

Special Meeting of Council

**Wednesday, July 10, 2024, 5:30 pm
Hybrid Council Meeting (Virtual and In-Person)
13168 Ilderton Road / Virtual
Ilderton, Ontario, N0M 2A0**

**COUNCIL PRESENT: Mayor DeViet, Councillor Heffernan, Councillor Shipley,
Councillor Aerts, Councillor Cates**

REGRETS: Deputy Mayor Brennan, Councillor Berze

**STAFF PRESENT: Michael Di Lullo - Chief Administrative Officer, Rob
Cascaden - Director of Public Works and Engineering,
Tiffany Farrell - Director of Corporate Services, James
Hutson - Municipal Clerk, Megan Kamermans - Deputy
Clerk, Sophie Baysarowich, Communications & Legislative
Services, Stephanie Bergman - Manager of Planning and
Development**

1. CALL TO ORDER

Mayor DeViet calls the meeting to order at 5:30 p.m.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel or by contacting the Municipal Clerk to receive a registration link to join the meeting electronically. Members may also attend the meeting in person at the Ilderton Community Centre located at 13168 Ilderton Road, Ilderton, N0M 2A0.

Members of the public wishing to appear as a delegation can register for the meeting by visiting middlesexcentre.ca/participating-council-meetings or by

contacting the Municipal Clerk at (519) 666-0190 by 4:30 p.m. on the Monday of the week of the scheduled meeting. All requests to delegate are subject to the provisions of the Middlesex Centre Procedure By-law.

Members of the public can choose to delegate in-person or by electronic participation. Accessible formats and communication supports are available upon request.

2. ADDITIONS TO THE AGENDA

There are no Additions to the Agenda to note for the July 10, 2024 council meeting.

3. DISCLOSURE OF PECUNIARY INTEREST

There are no Disclosures of Pecuniary Interest to note for the July 10, 2024 council meeting.

4. DELEGATIONS, PRESENTATIONS AND PETITIONS

There are no Delegations, Presentations or Petitions to note for the July 10, 2024 council meeting.

5. ADOPTION OF THE MINUTES

5.1 Minutes of the July 3, 2024 Regular Council Meeting

Resolution # 2024-203

Moved By Councillor Heffernan

Seconded By Councillor Cates

THAT the minutes of the Middlesex Centre Council meeting held on July 3, 2024 be adopted as printed.

CARRIED

6. STAFF REPORTS

6.1 Final Development Charge Study 2024

Resolution # 2024-204

Moved By Councillor Cates

Seconded By Councillor Heffernan

THAT Report CPS-41-2024, re: Final Development Charge Study 2024 be received;

AND THAT whenever appropriate, request that grants, subsidies and other contributions be clearly designated by the donor as being to the benefit of existing development or new development, as applicable;

AND THAT the assumptions contained within the Development Charge (D.C.) Background Study dated May 8, 2024, as amended as an 'anticipation' with respect to capital grants, subsidies, and other contributions be adopted;

AND THAT the D.C. approach to calculate the charges on a uniform-wide basis for all services, except for water and wastewater services which will be imposed in the urban serviced areas be adopted;

AND THAT the capital project listing set out in Chapter 5 of the D.C. Background Study dated May 8, 2024, as amended, subject to further annual review during the capital budget process be approved;

AND THAT the D.C. Background Study dated May 8, 2024, as amended be approved;

AND FURTHER THAT By-law 2024-064 be adopted.

CARRIED

6.2 Servicing Master Plan Report

Resolution # 2024-205

Moved By Councillor Cates

Seconded By Councillor Heffernan

THAT Report PWE-33-2024, re: Servicing Master Plan be received;

AND THAT Council endorse the Servicing Master Plan in Principle;

AND THAT the Servicing Master Plan be submitted to the MECP for a 30-day review period;

AND FURTHER THAT a formal Notice of Completion for the Servicing Master Plan be issued after the MECP's 30-day review period with the study being placed on the public record for a 30-day review period following the issuance of the Notice of Completion.

CARRIED

6.3 Precast Culvert Tender Award

Resolution # 2024-206**Moved By** Councillor Shipley**Seconded By** Councillor Cates

THAT Report PWE 34-2024, re: Precast Culvert Tender Award be received;

AND THAT Council award the precast culvert tender to Coldstream Concrete Ltd. in the amount of \$139,325.00 (excl HST);

AND THAT the Mayor and Clerk be authorized to execute any necessary purchase agreements with Coldstream Concrete Ltd.;

CARRIED**7. OTHER BUSINESS**

There is no Other Business to note for the July 10, 2024 council meeting

8. BY-LAWS**Resolution # 2024-207****Moved By** Councillor Heffernan**Seconded By** Councillor Cates

THAT By-laws 2024-064 and 2024-065 listed on the July 10, 2024 agenda be approved.

CARRIED**8.1 2024-064**

Being a By-law of the Corporation of the Municipality of Middlesex Centre for the imposition of development charges

8.2 2024-065

Being a By-law of the Corporation of the Municipality of Middlesex Centre to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Special Meeting of Council held on July 10, 2024

9. ADJOURNMENT**Resolution # 2024-208**

Moved By Councillor Shipley
Seconded By Councillor Aerts

THAT the Council for the Municipality of Middlesex Centre adjourns the July 10, 2024 Special Council meeting at 5:40 p.m.

CARRIED

Aina DeViet, Mayor

James Hutson, Municipal Clerk