

## BOARD OF DIRECTORS ANNUAL GENERAL MEETING

Thursday, June 20, 2024

Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area

### DIRECTORS PRESENT

Ray Chartrand, Adrian Cornelissen, Joey Groot, Steve Herold, Jaden Hodgins, Dave Jewitt, Wayne Shipley, Marissa Vaughan

### DIRECTORS ABSENT

Dave Marsh

### STAFF PRESENT

Andrew Bicknell, Geoff Cade, Tina Crown, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Daniel King, Erik Strahl, Angela Van Niekerk, Mari Veliz, Ellen Westelaken

### CALL TO ORDER

Ausable Bayfield Conservation Authority (ABCA) Chair Marissa Vaughan called the meeting to order at 10:00 a.m., welcomed everyone in attendance and read the Land Acknowledgement Statement. Chair Vaughan also welcomed Joey Groot, who is the new ABCA Board of Directors representative from the Municipality of Bluewater, replacing Greg Lamport who stepped down from the position.

### ADOPTION OF AGENDA

#### **MOTION #BD 52/24**

**Moved Dave Jewitt**

**Seconded by Ray Chartrand**

**“RESOLVED, THAT the agenda for the June 20, 2024 Board of Directors Meeting be approved.”**

**Carried.**

### DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

### DISCLOSURE OF INTENTION TO RECORD

None

ADOPTION OF MINUTES**MOTION #BD 53/24****Moved by Steve Herold  
Seconded by Wayne Shipley**

**“RESOLVED, THAT the minutes of the Board of Directors meeting held on May 16, 2024 and the motions therein be approved as circulated.”**

**Carried.**BUSINESS OUT OF THE MINUTES

None

PROGRAM REPORTS1. (a) Development Review

Andrew Bicknell, Senior Regulations Coordinator, presented the Development Review report pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses* (applications received prior to April 1, 2024), and Ontario Regulation 41/24 *Prohibited Activities, Exemptions and Permits* (applications received April 1, 2024 and later). Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 8 *Application for Permission* and 5 *Minor Works Applications*.

(b) Violation/Appeals Update

Geoff Cade, Water and Planning Manager, provided a brief update on several ongoing violations. Staff have issued a notice of violation regarding a seawall in Lambton Shores, and they are currently working on a resolution. He also noted that a cottage rebuild application that previously came to the Board of Directors as a Hearing is also working toward a resolution.

Geoff also introduced Ellen Westelaken to the Directors, as one of the new Planning and Regulations staff at ABCA.

**MOTION #BD 54/24****Moved by Jaden Hodgins  
Seconded by Adrian Cornelissen**

**“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – a) Development Review and receive the verbal Violations and Appeals update as presented.”**

**Carried.**

## 2. Capital Asset Management Plan

Davin Heinbuck, General Manager/Secretary-Treasurer brought an updated Capital Asset Management Plan (CAMP) to the Board for their review. This document, required through the Conservation Authorities Act changes, was first brought to the Board in April 2024. While thorough, the Board asked staff to explore how to include the erosion and flooding control structures in the document. They also asked staff to consider how and when to present this plan to member Municipalities.

ABCA staff explored the option of having the structures assessed for value; however, although no formal quotes were received, verbal costs of an assessment ranged from \$50,000 - \$75,000. In discussion with other conservation authorities, historic values were used for comparable structures with adjustments for inflation. The revised CAMP includes the historic values for the erosion and flood control structures (adjusted for inflation) with a revised total of \$27,772,500. The average annual capital requirement remains at approximately \$200, 500, and as a percentage would be 0.72%, and as it relates to the existing annual Levy, the proposed \$20, 050 per annum would be approximately 1.39%.

Any future work on the erosion and flood control structures would have related Special Levy charges to benefitting Municipalities at varying rates. In addition, staff would apply for grants through the provincial Water and Erosion Control Structure Infrastructure (WECl) program, which could provide 50% of the total cost.

In addition, staff recommend circulating the CAMP to member municipalities as part of the 2025 Annual Budget process.

### **MOTION #BD 55/24**

**Moved by Jaden Hodgins**

**Seconded by Dave Jewitt**

**“RESOLVED, THAT the Asset Management Plan be approved, and**

**“FURTHER, THAT the Board of Directors endorse in principle, the recommendation for a dedicated capital levy increasing by \$20,050 annually over a 10-year phase-in period for Mandatory and General Capital Programs and Services beginning in 2025, and**

**“FURTHER, THAT staff circulate the plan to partner municipalities for information and consultation as part of the 2025 Annual Budget Process, and**

**“FURTHER, THAT staff implement the recommendations within the plan, as practically feasible.”**

**Carried.**

**PRESENTATION**

Daniel King, Water Resources Engineer, presented an overview of ABCA's flood and erosion control structures. These structures provide one way to help control and direct large amounts of water within the watershed and are critical to watershed management. At present, Parkhill Dam is the only structure that ABCA staff operate to control water flow downstream of Parkhill.

**MOTION #BD 56/24**

**Moved by Ray Chartrand  
Seconded by Jaden Hodgins**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors receive the presentation on ABCA Flood and Erosion Control Structures for information as presented.”**

**Carried.**

**GENERAL MANAGER'S REPORT**

Davin Heinbuck provided a written report with a brief update on the progress of various projects, staff training, upcoming meetings or events and general activities. Directors noted that they would be interested in learning more about ABCA's Phragmites Management Program.

**MOTION #BD 57/24**

**Moved by Adrian Cornelissen  
Seconded by Wayne Shipley**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors receives the General Manager's Report for information as presented.”**

**Carried.**

**COMMITTEE REPORTS****MOTION #BD 58/24**

**Moved by Steve Herold  
Seconded by Dave Jewitt**

**“RESOLVED, THAT the minutes of the Arkona Lions Museum Management Committee meeting held on May 6, 2024 and the Ausable Bayfield Conservation Foundation meeting held on May 14, 2024 the motions therein be approved as circulated.”**

**Carried.**

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## CORRESPONDANCE

- a) Reference: Letter of Thanks  
File: A.5.1  
Brief: A letter from Barry and Monica Page expressing their appreciation for the South Huron Trail, which was accompanied by a donation of \$500 to be use for the ongoing maintenance of the trail.
  
- b) Reference: Letter of Resignation  
File: A.10.1  
Brief: A letter from Greg Lamport, Councillor for the Municipality of Bluewater noting that he will be stepping back from the ABCA Board of Directors and thanking the Directors and Staff for their work on behalf of the watershed.
  
- c) Reference: Board of Directors Appointment  
File: A.10.1  
Brief: Official correspondence regarding the appointment of Councillor Joey Groot to the ABCA Board of Directors.

## NEW BUSINESS

1. Adrian Cornelissen asked if there had been much interest in the new Source Protection Committee agricultural representative. At present only one application had been received, but the position posting remained open until July 8, 2024.
  
2. Davin Heinbuck asked the Board of Directors for some direction regarding the Five-Year Forecast. Staff typically prepare it in the summer and present it at the July Board of Directors meeting. However, there had been some discussion about moving it to October and presenting it with the Annual Budget. All Directors felt like this would be appropriate, and staff will work toward presenting it in October with the 2025 Budget.
  
3. Abbie Gutteridge informed that Board of Directors that Jackson Janmaat was the successful candidate for the Corporate Services Assistant position and will be taking over the position after Sharon Pavkeje's retirement in August.

## COMMITTEE OF THE WHOLE

None.

## ADJOURNMENT

The meeting was adjourned at 11:29 a.m.

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Marissa Vaughan  
Chair

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Abigail Gutteridge  
Secretary

*Copies of program reports are available upon request.  
Contact Abigail Gutteridge, Corporate Services Coordinator*

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