



Meeting Date: November 6, 2024

Prepared By: James Hutson, Municipal Clerk

Submitted by: James Hutson, Municipal Clerk

Report No: CLK-10-2024

Subject: Update to Code of Conduct for Members of Council, Local Boards and Committees

Recommendation:

THAT Report CLK-10-2024 re: Update to Code of Conduct for Members of Council, Local Boards and Committees be received;

AND THAT Council approve the amendments to the Code of Conduct for Members of Council, Local Boards and Committees as included in Appendix 'A' of this report.

Purpose:

The purpose of this report is to seek Council approval for an updated Code of Conduct for Members of Council Local Boards and Committees.

Background:

The existing Code of Conduct for Members of Council, Local Boards and Committees was adopted in 2014. The purpose and intent of the Code of Conduct is to establish standards of conduct for Members of Council, Local Boards and Committee Members in the individual conduct of their official duties. The establishment of the Code has helped ensure integrity and accountability in public office. As the code has been in place for over 10 years, it is appropriate to consider updates at this time.

Analysis:

In accordance with the Municipal Act, every municipality must establish a code of conduct for members of council and local boards, and appoint an integrity commissioner or use the services of an integrity commissioner from another municipality. Integrity commissioners must function in an independent manner and report directly to municipal council.

The municipality has previously entered into an agreement for integrity commissioner and closed meeting investigator services with Aird and Berlis LLP and the intent is to continue with this relationship.

As part of these services, Aird and Berlis has undertaken a review of the existing Code of Conduct and has recommended some minor improvements and changes.

Of note, the Gift and Benefits provisions in the Code were previously set at \$50.00 per calendar year as a maximum amount and have been increased to \$125.00.

Financial Implications:

The financial costs associated with the integrity commissioner are included as part of the appendix found in the appointing by-laws. Fees are charged on a per use basis.

Strategic Plan:

This matter aligns with following strategic priorities:

- Responsive Municipal Government

Attachments:

A1 – Updated Code of Conduct for Members of Council, Local Boards and Committees