



Meeting Date: November 20, 2024

Prepared By: Heather Kepran, Manager of Strategic Communications
Melissa Kopal, Manager of Finance

Submitted by: Tiffany Farrell, Director of Corporate Services

Report No: CPS-56-2024

Subject: Fees and Charges By-Law 2025

Recommendation:

THAT Report CPS-56-2024 Fees and Charges By-Law 2025 be received;

AND THAT the 2025 Fees and Charges By-Law be approved.

Purpose:

To provide Council with the recommended municipal fees and charges for 2025 for review and discussion.

Background:

Part XII of the Municipal Act, S.O. 2001, c. 25, as amended permits municipalities to pass by-laws imposing fees or charges on any class of persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- c) for the use of its property including property under its control.

In accordance with Middlesex Centre Notice By-law 2010-080, notice of intent to pass the Fees and Charges By-law has been posted on the municipal website at least once during the ten days prior to the intended date of passing. Staff have posted notice of the proposed Fees and Charges By-law changes on the municipal website since Oct. 15, 2024, and advertised the proposed change in the Oct. 23, 2024, edition of the Middlesex Banner.

Analysis:

Refer to the attachment (A1 – Fees and Charges By-law – Summary of Changes, 2024 to 2025 Comparison), which outlines the summary of changes by department.

Financial Implications:

Varying financial implications based on activity. When implementing fees, the intent is to recover the costs for the deliverable. A schedule of these fees is included in the 2025 Fees and Charges By-law.

Strategic Plan:

This matter aligns with following strategic priorities:

- Responsive Municipal Government

This report responds directly to Objective 5.3– Foster a culture of innovation, continuous improvement, and cost-effective services by sharing information and gathering input, by continuing our timely and effective communication to the public.

Attachments:

A1 - Fees and Charges By-law – Summary of Changes, 2024 to 2025 Comparison