



Meeting Date: June 18, 2025

Prepared By: Colin Toth, Director of Emergency Services

Submitted by: Colin Toth, Director of Emergency Services

Report No: FES-05-2025

Subject: Fire Prevention Service Agreement Renewal 2025-2028

Recommendation:

THAT Report FES-05-2025 re: Fire Prevention Service Agreement Renewal 2025-2028 be received;

AND THAT the Mayor and Municipal Clerk be authorized to sign the Fire Prevention Service Agreement Renewal between Middlesex Centre and North Middlesex.

Purpose:

To provide Council with information regarding the renewal of the Fire Prevention Service Agreement 2025-2028 between the Municipality of Middlesex Centre and the Municipality of North Middlesex.

Background:

On May 14th, 2019, County Council, after collaboration between lower-tier staff, legal entities, and County staff, decided it was in the best interest of all Middlesex residents that the termination of the current County Fire Prevention Program be supported. The date of the dissolution of the program was June 15th, 2019.

On July 4th, 2019, after developing a Fire Prevention and Investigation program, staff approached the CAO and Fire Chief from North Middlesex to enter into an inter-municipal service agreement for the provision of Fire Prevention and Investigative Services.

At the July 17th, 2019, Council meeting, staff received approval to proceed with the the hiring of the Fire Prevention Officer and to create the service agreement between Middlesex Centre and North Middlesex.

Analysis:

A continued inter-municipal partnership will benefit the Fire Services of Middlesex Centre and North Middlesex by meeting legislative requirements, modernizing processes, and creating efficiencies. This partnership will continue to strengthen relationships between the Municipalities, with Middlesex Centre leading this innovative change.

Staff are recommending that this agreement be renewed for another three-year term with the option to extend an additional two years following the process noted in the attached Agreement.

Financial Implications:

Cost recuperation rates are to be based on the actual pay of the incumbent Fire Prevention Officer including 8% for vacation and sick time.

Incidental Expenses at 1/3 of actual costs as recorded and invoiced (Examples include: specialized equipment, job-specific training, protective clothing, technological tools, etc.).

Mileage will be invoiced based on kilometers driven using the CRA approval mileage rate.

Strategic Plan:

This matter aligns with following strategic priorities:

- Responsive Municipal Government

Objective 5.4 – Work with neighbouring municipalities to establish and investigate opportunities for additional service-sharing initiatives

Attachments:

FES-05-2025a Fire Prevention Service Agreement Renewal 2025-2028