

February 11, 2026

Attention: Local Municipal Clerks

via email

RE: Representation on Middlesex County Council for the 2026-2030 Term

Please be advised that Middlesex County Council at its meeting held Tuesday, February 10, 2026, passed the following resolution:

Resolution: CW-2026-002

THAT the Representation on Middlesex County Council for the 2026-2030 Term report be received for information;

AND THAT the Representation on Middlesex County Council for the 2026-2030 Term Report be forwarded to the Clerk of each local municipality for information.

Please find enclosed a copy of the report for information.

As stated in the report, representation on County Council for the 2026-2030 term is based on the number of electors in each local municipality according to its last revised polling list. Following the 2022 election, the number of electors in each local municipality was certified by the applicable local Clerk.

Following the 2026 election in October, please kindly provide a certificate certifying the total number of voters in your municipality for the purposes of determining representation on County Council for the 2030-2034 term.

At that time, and in accordance with subsections 232(3) and (4) of the *Municipal Act, 2001*, please also provide a certificate certifying the name of the person elected to the office of Mayor, and for those municipalities with 5000 or more electors, the office of Deputy Mayor.

Should you require any additional information, please do not hesitate to contact the undersigned.

Regards,

Marci Ivanic

Marci Ivanic
Director of Legislative Services / County Clerk



Committee of the Whole

Meeting Date: January 13, 2026

Submitted by: Marci Ivanic, Legislative Services Manager/County Clerk

Subject: Representation on Middlesex County Council for the 2026-2030 Term

BACKGROUND:

Pursuant to Middlesex County By-law No. 5469, enacted on November 9, 1999, under s. 26 of the *Municipal Act, R.S.O. 1990*, Middlesex County Council is comprised of the Mayors and, in some cases, the Deputy Mayors of seven (7) of its local municipalities. In accordance with By-law No. 5469, each local municipality in Middlesex County is represented by its Reeve or Mayor, and where according to the last revised polling lists it has 5,000 or more electors, by its Deputy Reeve or Deputy Mayor. Municipalities with less than 1,500 electors have no representation on County Council.

Historically, only one local municipality, the Village of Newbury, has not met this threshold.

ANALYSIS:

Following the 2022 municipal election, the County's local municipal clerks certified the number of electors according to their respective municipality's last revised polling lists. These numbers inform representation on County Council for the 2026-2030 term.

Municipality	Number of Electors (2022 Election)	Number of Representatives for 2026-2030 Term
Adelaide Metcalfe	2,464	1
Lucan-Biddulph	4,218	1
Middlesex Centre	14,313	2
Newbury	389	0
North Middlesex	4,348	1
Southwest Middlesex	4,552	1


Municipality	Number of Electors (2022 Election)	Number of Representatives for 2026-2030 Term
Strathroy-Caradoc	18,093	2
Thames Centre	11,090	2

FINANCIAL IMPLICATIONS:

N/A

ALIGNMENT WITH STRATEGIC FOCUS:

This report aligns with the following Strategic Focus, Goals, or Objectives:

Strategic Priority	Goal	Objectives
Collaboration & Partnerships 	Strengthen collaboration with local municipalities and regional partners to improve economic efficiency, enhance service delivery, and support regional development in alignment with community priorities	<ul style="list-style-type: none"> • Optimize service delivery through inter-municipal collaboration and shared services to improve efficiency and seamless operations. • Build and enhance relationships with municipal, regional, First Nations, community, and private sector partners to align priorities, share resources, and implement joint initiatives that improve community well-being and economic growth. • Improve communication and transparency through open engagement, accessible information, and informed decision-making.

RECOMMENDATION:

THAT the Representation on Middlesex County Council for the 2026-2030 Term Report be received for information;

AND THAT the Representation on Middlesex County Council for the 2026-2030 Term Report be forwarded to the Clerk of each local municipality for information.