

## COUNCIL GRANT FUNDING APPLICATION

**Note:** Applications to the Municipality of Middlesex Centre for Grant Funding will be accepted no later than November 30th each year.

**Please print neatly.**

**Organization name:** KOMOKA RAILWAY MUSEUM

**Organization address:** 131 QUEEN STREET, KOMOKA, ON N0L 1R0

**Contact Person:** ROBERT HOCKIN TREASURER  
*Must have signing authority* *Position*

**Telephone number(s):** 519-666-0189 H 519-643-8425 C

**Fax:** \_\_\_\_\_ **email address:** [STATION-MASTER@KOMOKARAILMUSEUM.CA](mailto:STATION-MASTER@KOMOKARAILMUSEUM.CA)

**Name of Proposal:** SITE & BUILDING MAINTENANCE

**Date of Proposed Event:** SPRING 2020 **Location:** KOMOKA

**Signature of Contact Person:** \_\_\_\_\_

**Please indicate the support being requested ☒:**

- ☒ Financial Assistance
  - ☐ Service or Project
  - ☐ Waiving of Facility Fees (Fee Reduction Request Application must be completed)
  - ☐ Staff Support
  - ☐ Supply of Equipment or Materials
  - ☐ Insurance Coverage
  - ☐ Use of Municipal Property or Facilities
  - ☐ Other (describe) \_\_\_\_\_

**FUNDING AMOUNT REQUESTED: \$** 5,000.00

**IN KIND AMOUNT REQUESTED: \$** \_\_\_\_\_

## **COUNCIL GRANT FUNDING APPLICATION**

### **Organization Mandate**

Please provide your organizations purpose/mandate:

1. Display, restoration, storage of items relating to the history of the railways in Komoka.
  2. To seek out and acquire items related to the area and its history of the railways.
  3. To catalogue all railway items and artefacts received.
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### **Details of Request for Assistance:**

If this application includes any assistance **other than direct financial assistance**, please outline the details of this request (e.g., type and estimated hours of staff support, facilities to be used, date of facility request, equipment requested, etc.). Acceptance of this application does guarantee other non-direct financial assistance, the fee reduction request application form must be completed and provided to Community Services.

### **Proposal Summary:**

Please provide a clear and concise summary of your proposal, including the goals and objectives of your proposal:

**Goal: to maintain a safe and attractive environment in and around the museum. Funds could be used to continue with renovation of the deck area around the station building; repair any hazardous situations that occur due to wear, age or vandalism; painting or staining of buildings, decks, artefacts or structures; installation of flooring in our baggage car; upgrade of bay door on our back storage building; relocation and upgrade of our Longwoods whistle stop building.**

**The museum's First Priority involves further improvement of the deck area around our station building. This was put on hold as we were informed by A. Marsman that we require both a permit and a structural engineer for this activity. This added cost, plus a need for external contractors (rather than only volunteer labour) is the reason why we have increased the amount of our request versus previous years. It is our intent to look at replacing some portions of the deck with concrete walkways, considering any drainage needs and protection of the wood building structure. At the same time, we want to ensure that accessibility requirements are met.**

## COUNCIL GRANT FUNDING APPLICATION

Please check on category that best suits your request for assistance. Refer to the Council Grants Policy for category definitions. ☒

- ☒ Tourism/Economic
- ☐ Community
- ☐ The Arts
- ☐ Culture and Heritage
- ☐ Environmental Awareness/Sustainability
- ☐ Other (describe) \_\_\_\_\_

**Note:** organizers of parades are required to provide liability insurance in the amount of \$2 million naming the Municipality of Middlesex Centre as additional insured. The cost of obtaining such insurance may form part of any assistance application, along with the necessary Municipal Staff support.

### Community Support

Please describe how your proposal supports the Municipality of Middlesex Centre.

Since our museum is located on municipal property and attracts the public including children, it is a given that we must maintain our building and grounds to provide a safe and attractive environment. We provide the only museum environment in the municipality aside from the Middlesex Centre Archives and thereby provide a tourism attraction within the municipality.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

Aside from a summer student hired with assistance from a federal grant, our operation is 100 percent operated by about one dozen volunteers. Our board consists of volunteers. Volunteers assist in maintaining the buildings and grounds; receiving, cataloguing, and preparing artefacts for display; fulfilling the administrative aspects of operating a Registered Charity; and providing tours to the public.

## COUNCIL GRANT FUNDING APPLICATION

### Eligibility

1. Are you a non-profit organization?  
☒ Yes  
☐ No
2. Please provide your Revenue Canada Charitable Registration Number (if applicable)  
 \_12958 8570 RR0001\_\_\_\_\_
3. Is your organization located within the Municipality of Middlesex Centre?  
☒ Yes  
☐ No      Where? \_\_\_\_\_131 QUEEN ST, KOMOKA\_\_\_\_\_
4. Will this proposal provide services to the citizens of the Municipality of Middlesex Centre?  
☒ Yes  
☐ No
5. Has your organization made any other application to the Municipality of Middlesex Centre for financial assistance during the current year?  
☒ Yes      When? \_\_\_\_\_  
☒ No
6. Has your organization received funding assistance from the Municipality of Middlesex Centre in prior years?  
☒ Yes      When? \_Spring 2019 \_\_\_\_\_ Amount \$ \_\_2000.00\_\_\_\_\_  
☐ No
7. Will your organization or another organization be the primary funder of this proposal?  
☒ Yes, our organization  
☐ Yes, another organization (please name) \_\_\_\_\_  
☐ No
8. Will the assistance that the Municipality provides your organization be utilized **only** by your organization?  
☒ Yes  
☐ No      Name other organization(s) \_\_\_\_\_

## COUNCIL GRANT FUNDING APPLICATION

### Other Pertinent Information

You are welcome to use the space below to provide any pertinent details about your proposal not covered in the preceding questions.

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Completed applications must be delivered by November 30<sup>th</sup> to one of the following:

Municipal Office  
10227 Ilderton Rd.  
Ilderton, ON  
N0M 2A0

Director of Corporate Services email  
[farrell@middlesexcentre.on.ca](mailto:farrell@middlesexcentre.on.ca)

**Please note that a grant in any year is not considered to be a commitment by Middlesex Centre to continue such assistance in future years. It is not the intent of this grant program to become an annual component of an organizations budget plan.**

**Thank you for your submission.**

# London & Middlesex Heritage Museum Application

## COUNCIL GRANT FUNDING APPLICATION

**Note: Applications to the Municipality of Middlesex Centre for Grant Funding will be accepted no later than November 30th each year.**

**Please print neatly.**

Organization name London & Middlesex Heritage Museum (Fanshawe Pioneer Village)

Organization address 2609 Fanshawe Park Road East, London, ON N5X 4A1

Contact Person Dawn Miskelly Executive Director  
*Must have signing authority* Position

Telephone number(s) 519-457-1296 ext. 812

Fax N/A email address [director@fanshawepioneervillage.ca](mailto:director@fanshawepioneervillage.ca)

Name of Proposal Grant Request to support continued Heritage Farm Programming

Date of Proposed Event May through October, 2021 Location Fanshawe Pioneer Village

Signature of Contact Person *A. Dawn Miskelly*

Please indicate the support being requested ☒

- ☒ Financial Assistance
- ☐ Service or Project
- ☐ Waiving of Facility Fees (Fee Reduction Request Application must be completed)
- ☐ Staff Support
- ☐ Supply of Equipment or Materials
- ☐ Insurance Coverage
- ☐ Use of Municipal Property or Facilities
- ☐ Other (describe) \_\_\_\_\_

**FUNDING AMOUNT REQUESTED: \$ 3,500**

**IN KIND AMOUNT REQUESTED: \$ \_\_\_\_\_**

## COUNCIL GRANT FUNDING APPLICATION

### Organization Mandate

Please provide your organizations purpose/mandate.

**Vision:** *Where the Past is Present: Preserve ~ Share~ Inspire*

**Mission:** *To connect our communities by remembering, sharing and celebrating local histories.*

#### **Values:**

**Inclusive:** *Fanshawe Pioneer Village provides facilities and programs that are welcoming and accessible, physically, intellectually and financially.*

**Impactful:** *Fanshawe Pioneer Village provides our diverse community with engaging experiences of the past that are enjoyable, meaningful, and inspiring.*

**Authentic:** *Fanshawe Pioneer Village preserves and holds in public trust material culture and historical resources that accurately interpret community life in London & Middlesex County, focusing on the period of first settlement through the early part of the 20th Century.*

**Accountable:** *Fanshawe Pioneer Village is accountable for resources provided and decisions made, and acts with integrity and transparency.*

**Mandate:** The London & Middlesex Heritage Museum (Fanshawe Pioneer Village) was founded 61 years ago by Lobo resident Dr. Wilfrid Jury as part of the Upper Thames River Conservation Authority, situated in what was then London Township. Dr. Jury developed the original footprint of our heritage village using the community of Melrose as inspiration.

Fanshawe Pioneer Village collects and preserves: objects and buildings to tell the specific story of the settlement and rural development of the former townships of Westminster, London, West Nissouri, North Dorchester, Delaware and Lobo from 1790 to 1920; and, archives that document the community history of Middlesex County. The majority of the items in our artifact collection originated from what is now the Municipality of Middlesex Centre, including six of the buildings within the Pioneer Village; Caverhill Woodworking Shop, Denfield General Store, Jury Farm House, Alder's Weaving Shed, S.S. #19 Fanshawe School and, Dr. Jones Frame Barn.

The interpretation of rural and agricultural history is a primary mandate of Fanshawe Pioneer Village. Our museum furthers this mandate through PRESERVING rural history (collecting and being a responsible steward of both material artifact collections and heritage buildings), SHARING rural history by educating our visitors about traditional agricultural practices and way of life, and INSPIRING our community to celebrate and appreciate our strong rural roots. With declining rural populations and rapid changes to the farm economy, preservation of rural history is becoming critical. This is the role of the Heritage Farm Program at Fanshawe Pioneer Village - the presentation and preservation of the practices, activities, equipment, way of life, and typical structures of 19th Century rural Middlesex County.

Fanshawe Pioneer Village is one of the largest heritage tourism attractions in Middlesex County. Many of our guests are tourists visiting family members who are local residents, with the majority of our visitors coming from urban areas. The Heritage Farm Program is particularly popular with our visitors as it offers them either a new experience, or a nostalgic one.



# COUNCIL GRANT FUNDING APPLICATION

## Details of Request for Assistance

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## Proposal Summary

Please provide a clear and concise summary of your proposal, including the goals and objectives of your proposal.

This grant will support the presentation of Heritage Farm Programming at Fanshawe Pioneer Village during the 2021 season. This is one of the most popular programs with visitors and volunteers at Fanshawe Pioneer Village. Financial support from Middlesex Centre will ensure we can continue to offer:

- Daily public demonstrations of seasonal 19th Century farming practices, agricultural equipment exhibits, and hands-on interactive farm and garden activities (or physically distanced demonstrations if the COVID pandemic continues into the 2021 Season)
- Live animal displays - heritage breeds (poultry, sheep, swine) presented in partnership with Middlesex area farmers
- Heritage gardens and field crop program incorporating heritage seed varieties and land worked, planted, tilled and harvested by pre-1950s farm machinery
- Demonstrations of seasonal 19<sup>th</sup> Century farm activities and a celebration of local rural history through our annual signature event "Fields & Forks - Fanshawe Agricultural Fair". If COVID gathering size limits do not permit this to happen, we can adapt and offer a series of enhanced programming activity days - as we were able to safely do in 2020.

This program is not self-sustaining. Not including staffing expenses, it requires funding support to cover the following costs each year:

Animal Care (feed and vet bills)	\$2,000
Interpretation/demonstration/event supplies & materials	\$1,500
Gardens & Field Crops	\$1,000
Heritage Equipment Repair and Restoration	\$1,500
Barn & Fencing Maintenance	\$1,000
<b>Total</b>	<b>\$7,000</b>



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Please check on category that best suits your request for assistance. Refer to the Council Grants Policy for category definitions.

- ☒ Tourism/Economic (*Fanshawe Pioneer Village is also a tourist attraction*)
  - ☐ Community
  - ☐ The Arts
- ☒ Culture and Heritage (As a Museum)
- ☒ Environmental Awareness/Sustainability (Preservation and raising awareness of agricultural heritage issues and features.)
  - ☐ Other (describe) \_\_\_\_\_

**Note:** organizers of parades are required to provide liability insurance in the amount of \$2 million naming the Municipality of Middlesex Centre as additional insured. The cost of obtaining such insurance may form part of any assistance application, along with the necessary Municipal Staff support.

### Community Support

#### Please describe how your proposal supports the Municipality of Middlesex Centre.

Fanshawe Pioneer Village serves and supports the residents of Middlesex Centre by: maintaining six rare historic buildings that originate from the community; collecting, cataloguing and preserving artifacts that tell the story of Middlesex Centre's history. We provide a range of quality interactive heritage-based programming that educates about, and celebrates strong rural roots. One of our most popular programs is the Heritage Farm Program, which involves local farmers and a dedicated volunteer core that keep our agricultural history alive.

Preserving and educating the community about our local rural heritage is the central mandate for Fanshawe Pioneer Village, and a key interpretive theme for our curriculum-based education programs, and daily public demonstrations. Our program messaging relates to the importance and necessity of agricultural and early trades practices in both historical and contemporary life. Education programs provide students with demonstrations of activities such as butter churning and rope making, as well as comparative learning experiences - exploring early versus modern farming, trades tools, and the effects of industrialization.

The displays, site exhibits, activities and demonstrations showcasing the way of life of 19th Century rural Middlesex County are also presented throughout the public programming season. Examples of activities and demonstrations visitors can experience include; blacksmithing, corn grinding, feeding the chickens, food preservation, cider pressing, shingle-making, broom-making, flax processing, carding, spinning and weaving. In 2020, Fanshawe Pioneer Village brought local agricultural history alive for over 5,000 visitors despite a dramatically shortened operating season due to COVID-19.

In addition to on-site programming, Fanshawe Pioneer Village also has an active program of outreach and volunteer partnerships throughout Middlesex County aimed at engaging our community in learning

## COUNCIL GRANT FUNDING APPLICATION

about our local history and rural roots. Specific outreach initiatives include: travelling or virtual artifact based lectures, mobile artifact displays, visiting heritage trades and crafts demonstrations, and presentations to youth groups and seniors homes, day programs and organizations. Fanshawe Pioneer Village has existing community partnerships with the Tri-County Heritage Club and the Middlesex Centre Archives.

Fanshawe Pioneer Village is the largest museum in Middlesex County dedicated to our rural history, and typically attracts 35,000 visitors annually, supporting local tourism and economic impact to the region.

**Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.**

Volunteers contribute in all aspects of the London & Middlesex Heritage Museum (Fanshawe Pioneer Village) from the Board and Committee level to maintenance, special events and interpretive programming. We currently have over one hundred active volunteers who contribute thousands of hours of service annually to support the organization and our activities. The Heritage Farm Program is one of the most popular volunteer opportunities with our volunteers. Volunteers from the Tri-County Heritage Club, retired local farmers and retirees from agricultural service industries donate their time, expertise and equipment to develop, maintain, and present this program. A team of volunteers is dedicated to the gardens throughout the Village, and another team of volunteers completes all field crop work (tilling, planting, and harvesting), keeps the farm machinery collection in working order, and interprets these practices to visitors. In a typical year, volunteers contribute an estimated 1,500 hours annually - specifically to the Heritage Farm Program and provide in-kind support through occasional loans of equipment, tractors and livestock.

### Eligibility

1. Are you a non-profit organization?

☒ Yes

☐ No

2. Please provide your Revenue Canada Charitable Registration Number (if applicable)

12987 4541 RR 0001

3. Is your organization located within the Municipality of Middlesex Centre?

☐ Yes

☒ No

Where? London

4. Will this proposal provide services to the citizens of the Municipality of Middlesex Centre?

☒ Yes

☐ No

## COUNCIL GRANT FUNDING APPLICATION

5. Has your organization made any other application to the Municipality of Middlesex Centre for financial assistance during the current year?  
☐ Yes                      When? \_\_\_\_\_  
☒ No
  
6. Has your organization received funding assistance from the Municipality of Middlesex Centre in prior years?  
☒ Yes                      When? 2020                      Amount \$2,500  
☐ No
  
7. Will your organization or another organization be the primary funder of this proposal?  
☒ Yes, our organization  
☐ Yes, another organization (please name) \_\_\_\_\_  
☐ No
  
8. Will the assistance that the Municipality provides your organization be utilized **only** by your organization?  
☒ Yes  
☐ No                      Name other organization(s) \_\_\_\_\_

### Other Pertinent Information

*You are welcome to use the space below to provide any pertinent details about your proposal not covered in the preceding questions.*

The London & Middlesex Heritage Museum would like to sincerely thank the Municipality of Middlesex Centre for supporting our organization in 2019 and respectfully asks for your continued support of our Heritage Farm Programming for our 2020 season.

**Completed applications must be delivered by November 30<sup>th</sup> to one of the following:**

Municipal Office                                      10227 Ilderton Rd.      Ilderton, ON N0M 2A0

Director of Corporate Services email                      [farrell@middlesexcentre.on.ca](mailto:farrell@middlesexcentre.on.ca)

**Please note that a grant in any year is not considered to be a commitment by Middlesex Centre to continue such assistance in future years. It is not the intent of this grant program to become an annual component of an organizations budget plan.**

**Thank you for your submission.**

# Middlesex Centre Archives Application

## Council Grant Application

*Note: Applications to the Municipality of Middlesex Centre for Grant Funding will be accepted no later than November 30th each year.*

Organization name Middlesex Centre Archives (MCA)  
Organization address Box 47, 2652 Gideon Dr., Delaware N0L 1E0  
Contact Person Bev Hughes Director/Secretary  
*Must have signing authority* *Position*  
Telephone number(s) 519-666-0452 or 519-518-5590 (MCA Office)

Fax \_\_\_\_\_ email address Bev\_Hughes2@hotmail.com

Name of Proposal Middlesex Centre Archives

Date of Proposed Event n/a Location n/a

Signature of Contact Person 

Please indicate the support being requested ☒

- ☒ Financial Assistance
- ☐ Service or Project
- ☐ Waiving of Facility Fees (Fee Reduction Request Application must be completed)
- ☐ Staff Support
- ☐ Supply of Equipment or Materials
- ☐ Insurance Coverage
- ☐ Use of Municipal Property or Facilities
- ☐ Other (describe) \_\_\_\_\_

FUNDING AMOUNT REQUESTED: \$ 6,400

IN KIND AMOUNT REQUESTED: \$ \_\_\_\_\_

## Organization Mandate

Please provide your organizations purpose/mandate.

To acquire, preserve and make available to the public, records of enduring value to Middlesex Centre.

## Details of Request for Assistance

If this application includes any assistance **other than direct financial assistance**, please outline the details of this request (e.g., type and estimated hours of staff support, facilities to be used, date of facility request, equipment requested, etc.). Acceptance of this application does guarantee other non-direct financial assistance, the fee reduction request application form must be completed and provided to Community Services.

## Proposal Summary

Please provide a clear and concise summary of your proposal, including the goals and objectives of your proposal.

The Middlesex Centre community, including local organizations, continues to donate large volumes of historical documents. Once catalogued, these need to be stored securely on appropriate shelving so that they can be easily retrieved as needed. Our present shelves are full, and more documents are being received each week. By using high-density rolling shelving units, we can store more documents using reduced floor space (see attached quote).

Please check on category that best suits your request for assistance. Refer to the Council Grants Policy for category definitions. ☒

- ☐ Tourism/Economic
- ☐ Community
- ☐ The Arts
- ☒ Culture and Heritage
- ☐ Environmental Awareness/Sustainability
- ☐ Other (describe) \_\_\_\_\_

**Note:** organizers of parades are required to provide liability insurance in the amount of \$2 million naming the Municipality of Middlesex Centre as additional insured. The cost of obtaining such insurance may form part of any assistance application, along with the necessary Municipal Staff support.

## Community Support

Please describe how your proposal supports the Municipality of Middlesex Centre.

During Covid a large number of community members have been sorting through family, church, school and organization records that have been stored in private homes. They are interested in donating these documents to the Archives for safe storage, and so that they will be available to future Middlesex Centre residents.

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Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

The Archives has approximately 34 members who support us both financially and by volunteering. Prior to Covid lock-down we had 12 regular volunteers. Since we re-opened in September we have 8 volunteers working in 3 separate locations to help with receiving new documents and sorting and cataloguing them. In 2019 our volunteers provided 4,124 hours of their time.

## Eligibility

1. Are you a non-profit organization?

- ☒ Yes  
☐ No

2. Please provide your Revenue Canada Charitable Registration Number (if applicable)

78859 2293 RR001

3. Is your organization located within the Municipality of Middlesex Centre?

- ☒ Yes  
☐ No

Where? Delaware

4. Will this proposal provide services to the citizens of the Municipality of Middlesex Centre?

- ☒ Yes  
☐ No

5. Has your organization made any other application to the Municipality of Middlesex Centre for financial assistance during the current year?  
☐ Yes When? \_\_\_\_\_  
☒ No
6. Has your organization received funding assistance from the Municipality of Middlesex Centre in prior years?  
☒ Yes When? March 2020 Amount \$2,250  
☐ No
7. Will your organization or another organization be the primary funder of this proposal?  
☒ Yes, our organization  
☐ Yes, another organization (please name) \_\_\_\_\_  
☐ No
8. Will the assistance that the Municipality provides your organization be utilized **only** by your organization?  
☒ Yes  
☐ No Name other organization(s) \_\_\_\_\_

### Other Pertinent Information

You are welcome to use the space below to provide any pertinent details about your proposal not covered in the preceding questions.

The Archives has received tremendous support from members of the community. Since 2013 we have had over 1,000 visitors, and have received over 700 acquisitions (some of which contained 10 or more banker boxes of material). This large volume of documents has required the rental of two additional facilities in Delaware (Annex A and Annex B). Annex A is now used for sorting and cataloguing documents, and Annex B is used for receiving new documents which, due to Covid -19, must be quarantined separately before they can be handled by the volunteers. These Annexes allow us to keep the main office for visitors (by appointment), research, and storage of materials after they have been catalogued. The storage space at this location is now at capacity, so we have no space available to store newly-donated materials. Adding high-density storage shelving in one of the Annexes will help to solve this problem while losing minimal work space for the volunteers.

Completed applications must be delivered by November 30<sup>th</sup> to:

Middlesex Centre  
10227 Ilderton Road, RR 2  
Ilderton, Ontario  
N0M 2A0

or by email to:  
[farrell@middlesexcentre.on.ca](mailto:farrell@middlesexcentre.on.ca)



# HUOK MANUFACTURING A DIVISION OF CACHET BOOKS INC.

2058 RICHMOND STREET, LONDON, ON. N5X 3V6 TEL 519 432 7107

To: Middlesex Centre Archives  
2652 Gideon Drive  
Delaware, Ontario. N0L 1E0

## Quotation 19090

Date: September 1, 2020,

Attention: Bev Hughes

Re: Metro Storage Solutions – Top Track High Density Storage

### Quotation: Supply, deliver and install: "Metro Top Track High Density Storage"

We submit our quotation to supply, deliver and install, "Metro Top Track High Density Storage", according to the following specifications:

ONE SYSTEM OF 6 BAYS OF MOBILE OPEN WIRE SHELVING WITH OVERHEAD TRACK. THE SYSTEM IS 6' X 13' X 7'2" HIGH.

- TWO FIXED ROWS 18"D X 72"W X 86"H
- FOUR ROLLING ROWS 18"D X 72"W X 74"H
- 10' TOP TRACK SET OF TWO

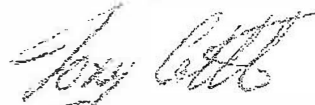
EACH SHELF UNIT HAS 6 – 18"D x 72"W CHROME WIRE SHELVES, 36 SHELVES IN TOTAL – 5 EFFECTIVE OPENINGS 13" (APPROXIMATE), 38" AISLE WIDTH, 900 LBS WEIGHT CAPACITY PER SHELF UNIT.

Price to Supply, Install and Deliver the above system..... \$ 6,400.00

Lead Time - 4 weeks, HST is extra. This quotation is valid for 30 days.

*Thank you for inviting our quotation and hoping we may be favored with your order, we remain,*

Yours truly,



Tony Cottle

Hurok Manufacturing/Cachet Books Inc.

# Ilderton Optimist Club Application

## Council Grant Application

*Note: Applications to the Municipality of Middlesex Centre for Grant Funding will be accepted no later than November 30th each year.*

Organization name \_\_\_\_\_

Organization address \_\_\_\_\_

Contact Person \_\_\_\_\_  
*Must have signing authority* *Position*

Telephone number(s) \_\_\_\_\_

Fax \_\_\_\_\_ email address \_\_\_\_\_

Name of Proposal \_\_\_\_\_

Date of Proposed Event \_\_\_\_\_ Location \_\_\_\_\_

Signature of Contact Person \_\_\_\_\_

Please indicate the support being requested ☒

- ☐ Financial Assistance
- ☐ Service or Project
- ☐ Waiving of Facility Fees (Fee Reduction Request Application must be completed)
- ☐ Staff Support
- ☐ Supply of Equipment or Materials
- ☐ Insurance Coverage
- ☐ Use of Municipal Property or Facilities
- ☐ Other (describe) \_\_\_\_\_

**FUNDING AMOUNT REQUESTED: \$** \_\_\_\_\_

**IN KIND AMOUNT REQUESTED: \$** \_\_\_\_\_

## Organization Mandate

Please provide your organizations purpose/mandate.

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## Details of Request for Assistance

If this application includes any assistance **other than direct financial assistance**, please outline the details of this request (e.g., type and estimated hours of staff support, facilities to be used, date of facility request, equipment requested, etc.). Acceptance of this application does guarantee other non-direct financial assistance, the fee reduction request application form must be completed and provided to Community Services.

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## Proposal Summary

Please provide a clear and concise summary of your proposal, including the goals and objectives of your proposal.

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Please check on category that best suits your request for assistance. Refer to the Council Grants Policy for category definitions. ☒

- ☐ Tourism/Economic
- ☐ Community
- ☐ The Arts
- ☐ Culture and Heritage
- ☐ Environmental Awareness/Sustainability
- ☐ Other (describe) \_\_\_\_\_

**Note:** organizers of parades are required to provide liability insurance in the amount of \$2 million naming the Municipality of Middlesex Centre as additional insured. The cost of obtaining such insurance may form part of any assistance application, along with the necessary Municipal Staff support.

### **Community Support**

Please describe how your proposal supports the Municipality of Middlesex Centre.

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Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

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### **Eligibility**

1. Are you a non-profit organization?

- ☐ Yes  
☐ No

2. Please provide your Revenue Canada Charitable Registration Number (if applicable)

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3. Is your organization located within the Municipality of Middlesex Centre?

- ☐ Yes  
☐ No

Where? 

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4. Will this proposal provide services to the citizens of the Municipality of Middlesex Centre?

- ☐ Yes  
☐ No

5. Has your organization made any other application to the Municipality of Middlesex Centre for financial assistance during the current year?  
☐ Yes When? \_\_\_\_\_  
☐ No
6. Has your organization received funding assistance from the Municipality of Middlesex Centre in prior years?  
☐ Yes When? \_\_\_\_\_ Amount \$ \_\_\_\_\_  
☐ No
7. Will your organization or another organization be the primary funder of this proposal?  
☐ Yes, our organization  
☐ Yes, another organization (please name) \_\_\_\_\_  
☐ No
8. Will the assistance that the Municipality provides your organization be utilized **only** by your organization?  
☐ Yes  
☐ No Name other organization(s) \_\_\_\_\_

### Other Pertinent Information

You are welcome to use the space below to provide any pertinent details about your proposal not covered in the preceding questions.

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Completed applications must be delivered by November 30<sup>th</sup> to:

Middlesex Centre  
10227 Ilderton Road, RR 2  
Ilderton, Ontario  
N0M 2A0

or by email to:

[farrell@middlesexcentre.on.ca](mailto:farrell@middlesexcentre.on.ca)

**Please note that a grant in any year is not considered to be a commitment by Middlesex Centre to continue such assistance in future years. It is not the intent of this grant program to become an annual component of an organizations budget plan.**

**Thank you for your submission.**

## Ethan's Garden Application

# Council Grant Application

***Note: Applications to the Municipality of Middlesex Centre for Grant Funding will be accepted no later than November 30th each year.***

Organization name ETHAN'S GARDEN

Organization address 139 SIMCOE

Contact Person CHRISTINE AND/OR JOE FONSECA / ETHAN'S GARDEN  
MEDIA LIAISON  
 Must have signing authority Position

Telephone number(s) CHRISTINE (519 282-1991) JOE (519 281-7362)

Fax            email address biodus.cj@gmail.com

Name of Proposal ETHAN'S GARDEN - Memorial Native Garden Project

Date of Proposed Event Ongoing Location Komoka Community

Signature of Contact Person Phyllis A. Channell Centre Park (behind tennis courts)

Please indicate the support being requested ☒

- ☒ Financial Assistance
- ☐ Service or Project
- ☐ Waiving of Facility Fees (Fee Reduction Request Application must be completed)
- ☐ Staff Support
- ☐ Supply of Equipment or Materials
- ☐ Insurance Coverage
- ☐ Use of Municipal Property or Facilities
- ☐ Other (describe) \_\_\_\_\_

☒ FUNDING AMOUNT REQUESTED: \$ 2000.00

**IN KIND AMOUNT REQUESTED: \$** \_\_\_\_\_



## Organization Mandate

Please provide your organizations purpose/mandate.

To maintain a Memorial Native Garden space, which began in 2020, in the Komoka Community Centre Park, to preserve and raise awareness of plants that are part of the original natural heritage of Middlesex Centre, where the Community can enjoy native plants and visit memorials of loved ones. It is a Community Project, working with Middlesex Centre Pollinator Team, in support of the Mayor's Monarch Pledge, where all can benefit, learn and enjoy. Plants are pollinator friendly, drought tolerant and host plants to butterflies.

## Details of Request for Assistance

If this application includes any assistance **other than direct financial assistance**, please outline the details of this request (e.g., type and estimated hours of staff support, facilities to be used, date of facility request, equipment requested, etc.). Acceptance of this application does guarantee other non-direct financial assistance, the fee reduction request application form must be completed and provided to Community Services.

N/A.

## Proposal Summary

Please provide a clear and concise summary of your proposal, including the goals and objectives of your proposal.

-To educate the community and raise awareness of native species and their role in our local ecosystem.  
-To support local businesses and artisans, by sourcing materials locally (some native plants may be sourced outside Middlesex County).  
-To share plants with others in Middlesex Centre (eg Komoka Railway Museum) will receive some of our plants. -To purchase professional signage for educational purposes.

Please check on category that best suits your request for assistance. Refer to the Council Grants Policy for category definitions. ☒

- ☐ Tourism/Economic
- ☐ Community
- ☐ The Arts
- ☐ Culture and Heritage
- ☒ Environmental Awareness/Sustainability
- ☐ Other (describe) \_\_\_\_\_

**Note:** organizers of parades are required to provide liability insurance in the amount of \$2 million naming the Municipality of Middlesex Centre as additional insured. The cost of obtaining such insurance may form part of any assistance application, along with the necessary Municipal Staff support.

## Community Support

Please describe how your proposal supports the Municipality of Middlesex Centre.

1. Creates an accessible space with wheelchair paths for all members of community to enjoy. 2. To support grieving members of the community by placing memorials within the Garden. 3. To preserve and raise awareness of native plant species and their role in our local ecosystem. 4. By supporting and encouraging local artisans to create visual art for the Garden. 5. To support local businesses by purchasing materials locally. 6. To share native seeds and plants with the community that are part of the local natural heritage. To educate future generations (getting school children involved (painting rocks)).

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

YES - no paid members; Christine and Joe Fonseca are the main coordinators/volunteers - all planning, purchasing, coordinating is done by Christine and Joe.  
→ Regular volunteers include Middlesex Centre Pollinator Team (Pat and Margaret)  
→ For Oct 3, 2020 planting date we adhered to Covid restrictions and had 3 different socially distanced groups of people at different times (7-10 people) totalling 26 volunteers which helped with planting, staking, protecting plants. Phase 2 planting will require volunteers support.

## Eligibility

1. Are you a non-profit organization?

☒ Yes  
☐ No

2. Please provide your Revenue Canada Charitable Registration Number (if applicable)

N/A

3. Is your organization located within the Municipality of Middlesex Centre?

☒ Yes  
☐ No

Ethan's Garden site is behind the Tennis Courts at Komoka Community Centre Park  
133 Queen Street. Komoka, ON.

4. Will this proposal provide services to the citizens of the Municipality of Middlesex Centre?

☒ Yes  
☐ No

educational + improving natural ecosystem.

+ supporting local businesses and artisans.



5. Has your organization made any other application to the Municipality of Middlesex Centre for financial assistance during the current year?

☐ Yes When? \_\_\_\_\_  
☒ No

6. Has your organization received funding assistance from the Municipality of Middlesex Centre in prior years?

☐ Yes When? \_\_\_\_\_ Amount \$ \_\_\_\_\_  
☒ No

7. Will your organization or another organization be the primary funder of this proposal?

☒ Yes, our organization  
☐ Yes, another organization (please name) \_\_\_\_\_  
☐ No

8. Will the assistance that the Municipality provides your organization be utilized **only** by your organization?

☒ Yes  
☐ No Name other organization(s) \_\_\_\_\_

### Other Pertinent Information

You are welcome to use the space below to provide any pertinent details about your proposal not covered in the preceding questions.

Ethan's Garden began as a way of creating an accessible, living, dynamic memorial for our son, ETHAN J.C. FONSECA, who passed April 3, 2020, at the age of 17 (and 11 months). Ethan lived with Level 5 Cerebral Palsy, and a number of associated health issues. Ethan spent a lot of time rolling along the paths at Komoka Community Centre Park, being pushed by family and/or care workers/nurses. Our idea for a GARDEN developed with input of Mayor Anie DeViet, Scott Mairs and Middlesex Centre Pollinator Team. The garden will be an accessible memorial space where the community can sit, remember, learn and enjoy, while preserving and promoting native plants and pollinators.

Completed applications must be delivered by November 30<sup>th</sup> to:

Middlesex Centre  
10227 Ilderton Road, RR 2  
Ilderton, Ontario  
N0M 2A0

or by email to:  
[farrell@middlesexcentre.on.ca](mailto:farrell@middlesexcentre.on.ca)

**Please note that a grant in any year is not considered to be a commitment by Middlesex Centre to continue such assistance in future years. It is not the intent of this grant program to become an annual component of an organizations budget plan.**

**Thank you for your submission.**