



Middlesex Centre Council Minutes
Regular Meeting of Council

February 3, 2021, 9:30 a.m.
Electronic Emergency Council Meeting

COUNCIL PRESENT: Mayor DeViet
Deputy Mayor Brennan
Councillor Heffernan
Councillor Shipley
Councillor Aerts
Councillor Scott

STAFF PRESENT: Michael Di Lullo - Chief Administrative Officer
Arnie Marsman - Director of Building Services / Chief Building Official
Colin Toth - Director of Emergency Services / Fire Chief
Rob Cascaden - Director of Public Works and Engineering
Scott Mairs - Director of Community Services
Tiffany Farrell - Director of Corporate Services
Heather Kepran, Communications Specialist
James Hutson - Municipal Clerk
Dan Fitzgerald - County Planner
Marion Cabral - County Planner
Dan Anderson - Drainage Superintendent

1. CALL TO ORDER

Mayor DeViet calls the meeting to order at 9:30 a.m.

In response to COVID-19 we continue to hold Council meetings electronically. Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel.

2. ADDITIONS TO THE AGENDA

There are no additions to the February 3, 2021 Council meeting agenda.

3. DISCLOSURE OF PECUNIARY INTEREST

There are no disclosures of pecuniary interest declared by members of Council for the February 3, 2021 Council meeting agenda items.

4. DELEGATIONS, PRESENTATIONS AND PETITIONS

There are no delegations, presentations or petitions for the February 3, 2021 Council meeting.

5. ADOPTION OF THE MINUTES

5.1 Minutes of the January 20, 2021 Council Meeting

Resolution # 2021-039

Moved by: Councillor Heffernan

Seconded by: Councillor Scott

THAT the minutes of the Middlesex Centre Council meeting held on January 20, 2021 be adopted as printed.

CARRIED

6. CONSENT AGENDA

Resolution # 2021-040

Moved by: Councillor Aerts

Seconded by: Deputy Mayor Brennan

THAT the Items listed under the heading of Consent Agenda for February 3, 2021 be adopted as recommended.

CARRIED

6.1 Housekeeping Amendments to Procurement Policy

Resolution # 2021-040

THAT CAO Report CAO-2-2021 re: Housekeeping Amendments to Procurement Policy be received;

AND THAT By-Law 2020-102 be amended as outlined in Report CAO-2-2021.

6.2 Website and Social Media Overview 2020

Resolution # 2021-040

THAT Report CPS-03-2021 entitled "Middlesex Centre Website and Social Media Overview, 2020" be received.

6.3 Ilderton Library Lease Agreement

Resolution # 2021-040

THAT Report CMS-01-2021 re: Ilderton Library Lease Agreement be received.

AND THAT the Ilderton Library Lease Agreement appended to Report CMS-01-2021 be approved.

6.4 Information Regarding Drainage Act Regulatory Proposal

Resolution # 2021-040

THAT the information regarding the proposed regulatory updates to the Ontario Drainage Act be received for information.

6.5 Bell Award Drain Petition for Drainage

Resolution # 2021-040

THAT the Petition for Drainage submitted by landowners proceed;

AND THAT staff be directed to notify the affected landowners and appropriate agencies of the Council's decision to proceed with the drainage works;

AND FURTHER THAT following the notice to the appropriate agencies, Mike DeVos, P.Eng. of Spriet Associates be appointed to prepare a Drainage Report for the creation of a new Municipal Drain to replace the existing Bell Award Drain.

7. STAFF REPORTS

7.1 Community Services Master Plan – Project Charter

Resolution # 2021-041

Moved by: Councillor Scott

Seconded by: Councillor Shipley

THAT Report CMS-02-2021 re: Community Services Master Plan - Project Charter be received;

AND THAT the Project Charter appended to Report CMS-02-2020 be approved.

CARRIED

7.2 Process to Fill Ward 4 Council Vacancy

Resolution # 2021-042

Moved by: Councillor Shipley

Seconded by: Councillor Aerts

THAT the Council Vacancy Procedure appended to Report CLK-03-2021 be amended under Section 1 - Notice of Vacancy to include the addition of the following clause:

"In the event that only a single application is received for a vacant office, the Municipal Clerk will extend the nomination period in order to allow for the submission of additional applications."

CARRIED

Resolution # 2021-043

Moved by: Councillor Scott

Seconded by: Councillor Heffernan

THAT Report CLK-03-2021 re: Process to fill Ward 4 Council Vacancy be received for information;

AND THAT Council resolves that Option 1A: Appoint a Qualified Elector who received the most votes in the 2018 Municipal Election but was not elected as detailed in Report CLK-03-2021 be utilized as the method to fill the vacant Ward 4 Council seat;

AND THAT the Municipal Clerk be directed to report back to the February 17, 2021 Council Meeting to confirm whether the individual who received the most votes but was not elected in the 2018 Municipal Election has consented to accepting office if appointed and is still qualified to accept office;

AND FURTHER THAT should the individual who received the most votes but was not elected decline to accept the office, the Municipal Clerk shall utilize Option 1B, as amended;

CARRIED

7.3 Interim Control By-law for Consent Applications (Land Severances)

Resolution # 2021-044

Moved by: Councillor Aerts

Seconded by: Deputy Mayor Brennan

THAT Report CLK-02-2021 re: Interim Control By-law for Consent Applications be received;

AND THAT an Interim Control By-law for those lands identified on schedule "A" for the Municipality of Middlesex Centre be adopted.

CARRIED

7.4 Request to Remove (h-1) Holding Symbol on Martin Road; Filed by Peter McConnell on behalf of Regina Serrarens

Resolution # 2021-045

Moved by: Councillor Scott

Seconded by: Councillor Shipley

THAT the request by Peter McConnell on behalf of Regina Serrarens to remove the (h-1) holding symbol from the zoning of the land known legally as PLAN 305 PT LOT 8 RP 33R17506 PART 1 be approved

CARRIED

7.5 Request to Remove (h-4) Holding Symbol on Martin Road; Filed by Andrew Hentz on behalf of A and M Sod Supply Limited

Resolution # 2021-046

Moved by: Councillor Scott

Seconded by: Councillor Heffernan

THAT the request by Andrew Hentz on behalf of A and M Sod Supply Limited to remove the (h-4) holding symbol from the zoning of the land known legally as PLAN 33M399 PT BLK 16, PLAN 33R-7161 save and except Part 1 be approved.

CARRIED

8. CORRESPONDENCE

Resolution # 2021-047

Moved by: Councillor Scott

Seconded by: Councillor Shipley

THAT the Correspondence Items listed on the February 3, 2021 Council Agenda be received for information.

CARRIED

8.1 Correspondence - Notice of OSUM 2021 Annual Conference Cancellation

8.2 Correspondence - Ministry of Natural Resources and Forestry - Proposed Regulation for Compressed Air Energy Storage

8.3 Correspondence - SCRCA 2021 Approved Budget

9. CLOSED SESSION

Resolution # 2021-048

Moved by: Councillor Heffernan

Seconded by: Councillor Aerts

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at 10:17 a.m. pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees.

Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

CARRIED

9.1 CALL TO ORDER

9.2 DISCLOSURE OF PECUNIARY INTEREST

9.3 CLOSED SESSION ITEMS

9.3.1 Shared Services

9.3.2 Potential Acquisition of Land

The following motion was adopted in open session:

Resolution # 2021-050

Moved by: Councillor Shipley

Seconded by: Councillor Scott

THAT Report CAO-3-2021 re: Potential Acquisition of Land from London – Former Pumping Station Facility – 79 Glendon Drive be received;

AND THAT the CAO and Municipal Clerk proceed with the acquisition of 79 Glendon Drive at the acquisition cost of \$5,490.00 with funds to be drawn from the Build Middlesex Centre Reserve Fund.

CARRIED

9.4 ADJOURNMENT

Resolution # 2021-049

Moved by: Councillor Shipley

Seconded by: Deputy Mayor Brennan

THAT Council rise from closed session and return to open session at 10:55 a.m.

CARRIED

10. OTHER BUSINESS

There are no matters of other business to note

11. BY-LAWS

Resolution # 2021-051

Moved by: Councillor Heffernan

Seconded by: Deputy Mayor Brennan

THAT By-law 2021-008 through to By-law 2021-012 be adopted as printed.

CARRIED

- 11.1 2021-008 Being a by-law to amend by-law 2020-102 being a municipal policy entitled Procurement of Goods and Services
- 11.2 2021-009 Being a by-Law to amend by-law 2020-105 to Levy Interim Taxes for the Year 2021
- 11.3 2021-010 Being a by-law to prohibit and/or otherwise regulation of Off-Road Vehicles (ORVs) on Municipal Roads
- 11.4 2021-011 Being a by-law pursuant to Section 38 of the Planning Act, R.S.O. 1990, C. P.13, as amended, to adopt an Interim Control By-Law for prime agricultural lands in the Municipality of Middlesex Centre
- 11.5 2021-012 Being a by-law to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on February 3, 2021

12. ADJOURNMENT

Resolution # 2021-052

Moved by: Councillor Scott

Seconded by: Deputy Mayor Brennan

THAT the Council of the Municipality of Middlesex Centre adjourns the February 3, 2021 meeting at 10:58 a.m.

CARRIED

Aina DeViet, Mayor

James Hutson, Municipal Clerk

