



**Municipality of Middlesex Centre  
Community Services Advisory Committee  
Zoom - Meeting Minutes  
February 8, 2021, 6:30pm**

**MEMBERS PRESENT:** Shereen Miller, Larry Goetz, Heather Greig, Louise Shoebottom, Councillor Wayne Shipley, Councillor Brad Scott, Karen Lee, Stephanie O'Connor, Todd Copeland, Jim Jarrett

**REGRETS:** Councillor Brad Scott, Lise Massen

**STAFF PRESENT:** Scott Mairs, Director of Community Services

**ALSO PRESENT:** N.A.

**1.0 CALL TO ORDER**

Stephanie O'Connor called the meeting to order at 6:30 pm.

**2.0 ADDITIONS TO THE AGENDA - None**

**3.0 DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest declared by members of the Committee.

**4.0 ADOPTION OF THE MINUTES**

Recommendation: CSAC-01-2021

Moved by: Jim Jarrett

Seconded by: Todd Copeland

THAT the minutes of the December 7, 2020 Community Services Advisory Committee meeting be adopted as printed.

**CARRIED**

**5.0 DELEGATIONS AND PRESENTATIONS - None**

**6.0 STAFF REPORTS- None**

**6.1 Ilderton Library Lease Agreement**

Scot Mairs, Director of Community Services updated the committee that the Lease Agreement for the Ilderton Library and Early On space between the Municipality, Middlesex County and the Middlesex County Library Board was approved at the last Council meeting on January 20, 2021.

## **6.2 Community Services Master Plan Project Charter**

Scott Mairs, Director of Community Services advised the committee that the Project Charter for the Community Services Master Plan was approved by Council at the meeting of January 20, 2021.

## **7.0 CORRESPONDENCE - None**

## **8.0 NEW BUSINESS**

### **8.1 Off Leash Area**

Scott Mairs, Director of Community Services shared with the committee recent concerns brought forward regarding the off leash area at Douglas B. Weldon Park. With recent challenges of enforcing the by-law within this park through charges, staff are considering eliminating the designated off leash area.

### **8.2 Outdoor Winter Activities**

Scott Mairs, Director of Community Services provided an update to the committee on outdoor activities happening within municipal parks.

Tobogganing - With the province being in lockdown, more residents are seeking outdoor activities to recreate than in years past. Although Tobogganing is listed as a prohibited activity within the Parks By-Law, staff will be amending the by-law to allow this activity at designated parks. Staff have identified a list of approved tobogganing hills and have implemented safety measures such as hay bales, fencing and signage along with regular safety inspections of these sites.

Pickleball - Groups have been advocating to keep tennis/pickleball courts open. Staff have closed these sites due to weather and not COVID. Staff do not have the capacity to maintain these sites effectively through the winter months. Staff are considering a partnership that would allow a formalized group to take over the maintenance and liability of the court to allow these to be open. Staff will consider for next winter season.

Playgrounds – Playgrounds have now been closed for the season due to weather conditions.

Storm Water Management Ponds – Staff have been advising residents through the website and social media campaigns that Storm Water Management Ponds are not safe to use for recreational skating.

### **8.3 Community Services Master Plan – Project Charter Review and Kick Off**

Scott Mairs, Director of Community Services presented the approved Project Charter for the Community Services Master Plan Project. The committee also reviewed the Phase 1 activities of the project. The committee discussed engagement strategies to be used in Phase 2. A number of ideas and strategies were discussed and noted for staff to consider and address in Phase 2.

### **9.0 ADJOURNMENT**

THAT the February 8, 2021 Community Services Advisory Committee does now adjourn at 8:12 p.m.

**CARRIED**

The next Community Services Advisory Committee meeting is March 8, 2021 at 6:30 pm at to be held virtually via Zoom.