



Meeting Date: March 24, 2021

Submitted by: Rob Cascaden, P.Eng – Director – Public Works and Engineering

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Report No: PWE 09-2021

Subject: Vehicle Utilization due to the COVID-19 Pandemic

Recommendation:

THAT Report PWE 09-2021 regarding Vehicle Utilization due to the COVID-19 Pandemic be received;

AND THAT Staff be authorized to carry forward with the temporary use of vehicle 7501 (Grey 2010 Dodge Ram) for PWE-Transportation until a new $\frac{3}{4}$ ton truck has been delivered after which time it will be disposed of in accordance with Council Policy;

Purpose:

To inform Council of the Municipality of Middlesex Centre of changes in vehicle utilization and ensure that utilization of the municipal fleet is optimised, and to ensure the right size of municipal fleet for the delivery of services in a timely and cost-conscious manner.

Background:

On December 2, 2020 Council received and approved a report regarding the rationalization and review of the municipal fleet, as identified in the report Council approved the temporary use of vehicle 7501 (Grey 2010 Dodge Ram) for PWE-Transportation until March 31, 2021.

Analysis:

Due to the ongoing pandemic there have been significant delays in the supply and delivery of new and replacement vehicles. Staff tendered for the supply and delivery of new and replacement vehicles in early February hoping to ensure the timely delivery of vehicles. Upon tender close all vendors identified significant delays in delivery due to manufacturing shut downs and supply chain issues. As a result it is not expected that all of the ordered vehicles will be available until the middle of October 2021. In the case of

replacing vehicles this is less of a concern as staff can continue to use the current vehicles until the replacement one arrives. However as per the approved 2021 budget PWE is acquiring two new vehicles, with the delivery date so far out, and without having the new vehicles in place for summer construction and maintenance activities we may see impacts to service delivery. Staff are recommending the continued use of vehicle 7501 (Grey 2010 Dodge Ram) to provide flexibility and use as an interim vehicle to provide for the continued delivery of services. With disposition occurring after the new vehicles have been delivered.

The Municipality of Middlesex Centre's Public Works and Engineering department will strive to continue to ensure the appropriate municipal fleet is in place to provide the high level of service to the residents of the municipality. Through on-going collaboration with our service partners, we will look to further optimize and maximise use of the existing municipal fleet where possible. Staff will continue to explore technology and systems that may further benefit the municipality in managing the existing fleet and the fleet of the future, while ensuring compliance with legislative requirements.

Financial Implications:

It is expected that there will be no impact to operating costs as the operating costs for the use of vehicle 7105 and the new vehicles has been accounted for in the approved 2021 operating budget.

Strategic Plan:

This matter aligns with following strategic priorities:

- Sustainable Infrastructure and Services
- Responsive Municipal Government

The interim use of the vehicle 7501 (Grey 2010 Dodge Ram) will provide staff with the equipment required to continue to deliver services in a cost effective and timely manner, while being responsive to the ongoing challenges related to the ongoing pandemic.

Attachments:

N/A