



Meeting Date: June 9, 2021

Submitted by: Tiffany Farrell, Director of Corporate Services

Report No: CPS-29-2021

Subject: Asset Management Plan

Recommendation:

THAT Report No. CPS-29-2021 dated June 9, 2021 regarding the Municipality's asset management plan be received;

AND THAT the Asset Management Plan attached to this report dated June 9, 2021 be approved;

AND THAT staff be directed to post the Municipal Asset Management Plan on the municipal website;

AND FURTHER THAT staff be directed to report back to Council on the water, wastewater and stormwater rates for approval in the fall of 2021 after staff have completed a more detailed rate study.

Purpose:

The purpose of this report is to provide Council with information on the Municipality's asset management program and to receive approval on the municipality's asset management plan.

Background:

The municipal asset management planning regulation (O. Reg. 588/2017) was made under the *Infrastructure for Jobs and Prosperity Act, 2015*, and it came into force on January 1, 2018. *O. Reg. 588/17* has been amended on March 15, 2021 to extend regulatory timelines for phases 2, 3 and 4 by one year.

O. Reg 588/2017 helps municipalities better understand what important services need to be supported over the long term, while identifying infrastructure challenges and opportunities, and finding innovative solutions.

The Municipality has been working with Watsons & Associated on updating the 2013 plan. Staff have reported to Council and the public on the progress on the asset management plan and education on asset management multiple times between 2019 and 2021. On May 12, 2021, staff presented the draft asset management plan for review by members of Council and the public.

Analysis:

The Asset Management Plan attached to this report is in line with the Municipality's strategic asset management policy (approved May 22, 2019) and includes:

- Identification of current levels of service and the cost of maintaining those levels of service for core assets, fleet and facilities;
- Identification of current levels of service and the cost of maintaining those levels of service for core assets, fleet and facilities;
- Identification of proposed levels of service, what activities will be required to meet proposed levels of service, and a strategy to fund these activities for core assets, fleet and facilities.

The plan attached meets the requirements of *O. Reg. 588/17*. There are items noted in the plan that staff will continue to refine in the plan, such as asset inventory listings of equipment, boundary roads (roles and responsibilities and ownership), and the breakdown of assets related to gravel pits. Staff will utilize this plan for the annual budget and preparation of the five-year capital program.

One important item to note within the asset management plan is the Ilderton Arena. The Ilderton Arena is coming up for replacement, however, the plan breaks down some components for rehabilitation. Community Services staff and the CAO are working closely with Council on exploring options in the next few years. One note is that a full re-build is not part of the asset management plan, even though this is a consideration therefore the costs associated with the different options would need additional analysis.

Staff will also be working on incorporating a growth component to the asset management plan in 2023 that will incorporate the master servicing plans being completed in 2021 and the Development Charge Study amendment in 2022. The growth component of asset management plans is not a requirement for Middlesex Centre, however staff believe it will be imperative for future asset planning and financing.

Financial Implications:

Costs and Funding Identified in the plan will be incorporated into the budget planning process annually.

Strategic Plan:

This matter aligns with following strategic priorities:

- Sustainable Infrastructure and Services

This report responds directly to Objective 4.3 – Continue with our asset management plan and apply a financial sustainability lens to all municipal assets and infrastructure. This report is progressively updating our asset management plan and building the reserve funds for the timely repair/replacement of our assets. Additionally, it addresses the communication of our approach to funding capital projects.

Attachments:

Appendix – A1 Asset Management Plan June 9, 2021