



**Middlesex Centre Council Minutes**  
**Regular Meeting of Council**

**October 13, 2021, 9:30 a.m.**  
**Electronic Council Meeting**

**COUNCIL PRESENT:** Mayor DeViet  
Deputy Mayor Brennan  
Councillor Heffernan  
Councillor Shipley  
Councillor Aerts  
Councillor Scott  
Councillor Cates

**STAFF PRESENT:** Michael Di Lullo - Chief Administrative Officer  
Arnie Marsman - Director of Building Services / Chief Building Official  
Colin Toth - Director of Emergency Services / Fire Chief  
Rob Cascaden - Director of Public Works and Engineering  
Scott Mairs - Director of Community Services  
Tiffany Farrell - Director of Corporate Services  
James Hutson - Municipal Clerk  
Heather Kepran - Communications Specialist

**1. CALL TO ORDER**

Mayor DeViet calls the meeting to order at 9:30 a.m.

Members of the public are invited to participate in this meeting of Council by accessing the meeting which will be live-streamed on our Middlesex Centre YouTube channel.

The Chair provides opening remarks to congratulate Middlesex Centre Fire Services on the success of their annual boot drive which raised \$26,130.50 to be donated to Muscular Dystrophy Canada.

A video is shown to celebrate Years of Service for Middlesex Centre staff.

**2. ADDITIONS TO THE AGENDA**

There are no additions to the October 13, 2021 Council agenda.

**3. DISCLOSURE OF PECUNIARY INTEREST**

There are no disclosures of pecuniary interest to note.

**4. DELEGATIONS, PRESENTATIONS AND PETITIONS**

**5. COURT OF REVISION**

**Resolution # 2021-275**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Scott

THAT Council adjourn its regular meeting in order to sit as the Court of Revision under Section 97 of the Drainage Act, as amended, to consider the Vande Borne Drain with members Councillor Heffernan, Councillor Shipley and Deputy Mayor Brennan in the Chair;

**CARRIED**

**5.1 Court of Revision for the Vande Borne Drain**

**Resolution # 202-276**

**Moved by:** Councillor Shipley

**Seconded by:** Councillor Heffernan

THAT the Middlesex Centre Court of Revision approves the Schedule of Assessment for the Vande Borne Drain adopted by By-Law 2021-087 as outlined in the report prepared by Spriet Associates.

AND THAT the Court of Revision does now adjourn and Council resume their regular meeting;

**CARRIED**

**6. ADOPTION OF THE MINUTES**

**6.1 Minutes of the September 22, 2021 Council Meeting**

**Resolution # 2021-277**

**Moved by:** Councillor Heffernan

**Seconded by:** Councillor Scott

THAT the minutes of the Middlesex Centre Council meeting held on September 22, 2021 be adopted as printed.

**CARRIED**

## **7. CONSENT AGENDA**

### **Resolution # 2021-278**

**Moved by:** Councillor Shipley

**Seconded by:** Councillor Cates

THAT Items 7.1 through 7.8 listed on the Consent Agenda for October 13, 2021 be adopted as recommended.

**CARRIED**

#### **7.1 Continuous Improvement 2021 Year-End Review**

THAT Report CAO-23-2021 re: Continuous Improvement 2021 Year-End Review be received for information

#### **7.2 Municipal Modernization Program – Intake 3**

THAT Report CAO-26-2021, re: Municipal Modernization Program – Intake 3 be received;

AND THAT the CAO and Treasurer continue with the submissions as outlined in Report 26-2021 to proceed with the identified projects.

#### **7.3 Budget to Actual September 2021**

THAT the Budget to Actual Report CPS-46-2021 for September 2021 be received as information.

#### **7.4 COVID-19 Financial impacts update Q3 2021**

THAT Report CPS-47-2021 outlining the COVID-19 municipal financial update for Q3 2021 be received for information.

#### **7.5 2022 OPP Annual Billing Statement**

THAT Report CPS-48-2021, the 2022 OPP Annual Billing Statement be received for information.

#### **7.6 Brumwell Municipal Drain Branch Petition for Drainage**

THAT the Petition for drainage submitted by a landowner proceed;

AND THAT staff be directed to notify the affected landowners and appropriate agencies of the Council's decision to proceed with the drainage works;

AND FURTHER THAT following the notice to the appropriate agencies, Mike DeVos, P.Eng of Spriet Associates be appointed to prepare a Drainage Report for the creation of a new Municipal Drain, all in accordance with the Ontario Drainage Act.

**7.7 Information Report – for Ontario Land Tribunal Files PL200502 and PL200503 for Applications for Consent B-32/19 and Zoning By-law Amendment ZBA 29 2019 relating to the property municipally known as 14378 Ilderton Road & 22740 Richmond Street**

THAT Report PLA 86-2021 re: 'Information Report – for Ontario Land Tribunal Files PL200502 and PL200503 for Applications for Consent B-32/19 and Zoning By-law Amendment ZBA 29 2019 relating to the property municipally known as 14378 Ilderton Road & 22740 Richmond Street' be received;

AND THAT the Clerk assign a by-law number to the Ontario Land Tribunal approved Zoning By-law Amendment;

AND THAT on January 6, 2021, Council for the Municipality of Middlesex Centre provided the Chief Administrative Officer with direction and authority to endorse Minutes of Settlement in PL200502 and PL200503 in the event the particulars set out in the Minutes of Settlement dated April 16, 2021 were agreeable with the Appellant;

AND FURTHER THAT Council approves the Severance Agreement and directs for it to be endorsed by the Municipality.

**7.8 2022 Council Meeting Schedule**

THAT Report CLK-015-2021 re: 2022 Council Meeting Schedule be received;

AND THAT the 2022 Middlesex Centre Council meeting schedule attached as Appendix 'A' be approved.

**8. STAFF REPORTS**

**8.1 Proof of COVID-19 Vaccination Policy**

**Resolution # 2021-279**

**Moved by:** Councillor Cates

**Seconded by:** Councillor Heffernan

THAT Report CAO-25-2021 re: Proof of COVID-19 Vaccination Policy be received;

AND THAT the Policy appended to Report CAO-25-2021 be adopted.

**CARRIED**

Councillor Scott requested a recorded vote which was taken as follows:

In Favour: Councillor's Shipley, Heffernan, Aerts, Cates, Deputy Mayor Brennan, Mayor DeViet

Opposed: Councillor Scott

**8.2 Funding of Watermain Extension on Longwoods Road**

**Resolution # 2021-280**

**Moved by:** Councillor Scott

**Seconded by:** Councillor Heffernan

THAT Report CAO-24-2021 re: Funding of Watermain Extension on Longwoods Road be received;

AND THAT the amount of \$60,000 be provided for the purposes of the watermain extension along Longwoods Road to support development;

AND THAT the amount of \$60,000 be withdrawn from the Delaware Hydro Reserve Fund;

AND FURTHER THAT future development revenues realized from this watermain extension be reinstated back to the Delaware Hydro Reserve Fund.

**CARRIED**

**8.3 PWE-33-2021 Kilworth Wastewater Demolition Single Source**

**Resolution # 2021-281**

**Moved by:** Councillor Aerts

**Seconded by:** Councillor Shipley

THAT Report PWE-33-2021, re: Kilworth wastewater demolition single source be referred back to staff to allow for additional analysis of the potential decommissioning and demolition of the Kilworth Wastewater Treatment Facility.

**8.4 Gravel Road Conversion Policy**

**Resolution # 2021-282**

**Moved by:** Councillor Shipley

**Seconded by:** Councillor Scott

THAT Council receive for information Report PWE 30-2021 Gravel Road Conversion Policy;

AND THAT Council endorse the Gravel Road Conversion Policy as found in Appendix B.

**CARRIED**

**9. NOTICE OF MOTION**

There no notices of motion to note for the October 13, 2021 Council meeting.

**10. CORRESPONDENCE**

**Resolution # 2021-283**

**Moved by:** Councillor Heffernan

**Seconded by:** Councillor Cates

THAT the Council for the Municipality of Middlesex Centre receives the Correspondence item [item numbers] as information.

**CARRIED**

**10.1 Updated 2021 and 2022 County Council Meeting Calendar**

**10.2 Middlesex-London Board of Health - September 2021 Update**

**11. COUNTY COUNCIL UPDATE**

Deputy Mayor Brennan provides the following updates from Middlesex County Council held on September 28, 2021 and October 13th, 2021:

Ambulance Service Review

Request for Proposals for an Electronic Patient Record Solutions was awarded

County CAo working with ONEIDA on governance and organizational on ongoing project

A presentation was provided from the Committee to Establish a Middlesex

Budget variance report received

starthmere lodge reports given

November 27th will be wardens banquet

A report was received from Mark Brown, Woodlands Conservation Officer regarding harvesting of timber;

An Amended Sublease Agreement was approved with Culinary Catering

The

A Presentation of the Proceeds of the 2021 Middlesex County Warden's Charity Golf Tournament to the Lucan Legion Branch 540 and Victim Services of Middlesex London

A number of planning items were considered.

Middlesex County staff will be bringing a report back on the initiative.

**12. OTHER BUSINESS**

Councillor Heffernan provided an update on the 2021 Ilderton Fair which was held on October 1st and 2nd with approximately 8,700 attendees (3,500 in attendance on Friday and 4,200 on Saturday). The Midway grossed approximately \$200,000.00. Councillor Heffernan commended the organizers and volunteers on the success of the event.

**13. CLOSED SESSION**

**Resolution # 2021-284**

**Moved by:** Deputy Mayor Brennan

**Seconded by:** Councillor Scott

THAT the Council for the Municipality of Middlesex Centre adjourn to closed session at 10:54 a.m. pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

Section 239 (2)(a) the security of the property of the municipality or local board;

Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees;

Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**CARRIED**

**13.1 CALL TO ORDER**

**13.2 DISCLOSURE OF PECUNIARY INTEREST**

**13.3 ADOPTION OF MINUTES**

13.3.1 September 22, 2021 Closed Minutes

**13.4 CLOSED SESSION ITEMS**

13.4.1 Potential Property Acquisition - Ward 4

13.4.2 Potential Property Disposition - Ward 4

13.4.3 HRTO Correspondence

13.4.4 Personal Matter - Staffing Update

**13.5 ADJOURNMENT**

**Resolution # 2021-286**

**Moved by:** Councillor Shipley  
**Seconded by:** Councillor Heffernan

THAT Council Adjourn closed session at 12:17 p.m.

**14. BY-LAWS**

**Resolution # 2021-287**

**Moved by:** Deputy Mayor Brennan  
**Seconded by:** Councillor Heffernan

THAT By-law 2021-093 be adopted as printed.

**CARRIED**

**14.1 2021-093 Being a by-law to adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on October 13, 2021**

**15. ADJOURNMENT**

**Moved by:** Councillor Aerts  
**Seconded by:** Councillor Shipley

THAT the Council for the Municipality of Middlesex Centre adjourns the October 13, 2021 Council meeting at 12:20 p.m.

**CARRIED**

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Aina DeViet, Mayor

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James Hutson, Municipal Clerk